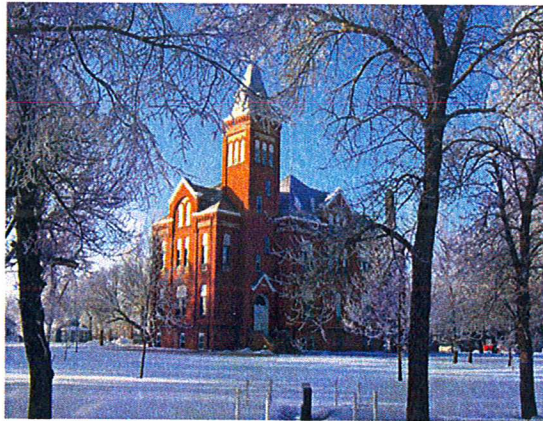


GRIGGS COUNTY COOPERSTOWN, NORTH DAKOTA

County Commissioners

John Wakefield 1st Dist.
Binford
Shawn Steffen 2nd Dist.
Cooperstown
Ron Dahl 3rd Dist.
Cooperstown
Troy Olson 4th Dist.
Cooperstown
Dale Pedersen 5th Dist.
Luverne
Griggs County Courier
Official Newspaper



County Officers

Cynthia M. Anton Auditor
Connie Eslinger Treasurer
Kelly Vincent Recorder & Clerk of Court
Jayme Tenneson State's Attorney
Cia Gronneberg Director of Social Services
Robert S. Hook Sheriff
Wayne Oien Road Supt
Rick Cushman Coroner
Dennis Kubischta Veterans Service Officer
Tax Director
Robert S. Hook DES Coordinator

March 7, 2014

1:00 Call to order & Pledge of Allegiance-roll call
1:05 Approval of Agenda
1:10 Pages 2-13 Read and approve February 21, 21, 25, 25, 25 & 27, 2014 minutes
1:20 Pages 14-37 Motion to accept Monthly Office Reports
1:25 Pages 38-40 Bills –approval to pay
2:00 Township Officers-Arlen Rothert, Gene Loge & Tom Bailey-Zoning & Tax Director
2:30 Pages 41-43 Recorder/Clerk of Court Kelly Vincent-Clerk of Court Services Contract/State Revised FF&E for Digitizing Records, DPF & RTAX Budgeted for Digitizing Project, Courtroom grant
2:45 Sheriff/DES Coordinator Robert Hook on vehicle

INFO TO BE ADDRESSED WHEN TIME ALLOWS

Pages 44-45 Yearly ND Highway Patrol Weight Limit-would we like their assistance,
New Courthouse issues-grant extension
Pages 46-60 2014 Budget amendments-need to change & sign budgets
Final Resolution on combining Auditor/Treasurer's Offices
Existing Courthouse
Tax Director Position

Meeting adjourned @ pm and next meeting date March 21, 2014 @ 1pm

The Board of County Commissioners met in special session on Friday, February 21, 2014, at 5 pm.

Vice-Chairman Ron Dahl opened the meeting and everyone stood for the Pledge of Allegiance.

Vice-Chairman Ron Dahl took roll call and present were Commissioners John Wakefield, Dale Pedersen, Shawn Steffen, Ron Dahl and absent Troy Olson. Also present were SA Jayme Tenneson, KLLJ Representative Jennie Krause, Road Superintendent/911 Coordinator Wayne Oien, Treasurer Connie Eslinger, Sheriff/DES Coordinator Robert Hook, Deputy Sheriff Justin Wallerich and Citizens Marcia Beglau, Doug Beglau, Sheridan Erickson, Paul Paintner, Jim Tenneson, Loren Alfson and Scott Tranby.

Vice-Chairman Ron Dahl opened the floor to discussion on the presented agenda. There was discussion to add the audit to the agenda. Motion by Shawn Steffen to approve the agenda with the revision of adding the audit, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

Vice-Chairman Ron Dahl opened the floor for discussion on minutes for February 7 & 18, 2014. Motion by Shawn Steffen to dispense with reading of February 7 & 18, 2014 minutes and to approve them, second by John Wakefield and called three times for discussion with all ayes, no nays and carried.

Vice-Chairman Ron Dahl opened the floor for discussion on bills presented. There was discussion on Foster County DES bill and to not pay until it can be reviewed with Sheriff/DES Coordinator Robert Hook. Motion by John Wakefield to approve the following bills with the exception of the Foster County DES bill, second by Shawn Steffen and called three times with roll call vote: John Wakefield-aye, Dale Pedersen-aye, Shawn Steffen-aye, Ron Dahl-aye and carried.

6086-6121	Payroll	32,448.38
17748	Griggs County	16,942.45
17749	Brown & Saenger	119.24
17750	Cardmember Services	439.91
17751	Cardmember Service	170.20
17752	Cavalier County Recorder	51.72
17753	Comfort Inn-Bismarck	222.00
17754	Comfort Suites-Bismarck	74.00
17755	Great America Financial Svcs	121.41
17756	Griggs County	960.72
17757	John Deere Financial	437.05
17758	Miller Fresh Foods	16.46
17759	NDACo	645.00
17760	New Century Press	953.70
17761	Otter Tail Power	1,854.83
17762	Quill	16.00
17763	Secretary of State	36.00
17764	The Home Shop	95.35
17765	Verizon Wireless	105.98
17766	Kelly Vincent	224.00
17767	Insurance Forward	50.00

Vice-Chairman Ron Dahl opened the floor to Road Superintendent/911 Coordinator Wayne Oien. Road Superintendent Wayne Oien gave a presentation on Sutton road project, he gave the Commission different options and recommended a 2 inch overlay with a concrete box culvert which meets the hydraulic study. Loren Alfson spoke on behalf of the Water Board to recommend the concrete box culvert and downstream for the next two crossing to put in two 60 inch culverts with funding from the Water Board, Township and the County at

about a cost of \$20,000.00 with \$14,000.00 already figured in the local share costs for the county. KLJ Representative Jennie Krause let the Board know that there would be an additional \$13,650.00 design engineering cost with the added box culvert. Motion by John Wakefield to approve option A (2 inch overlay) and option E (concrete box culvert) as recommended, second by Dale Pedersen and on roll call vote: John Wakefield-aye, Dale Pedersen-aye, Shawn Steffen-aye, Ron Dahl-aye and carried.

The Commission reviewed the Amendment to Engineer-Owner Agreement with KLJ with additional design engineering costs in the amount of \$13,650.00. Motion by Dale Pedersen to approve and sign the Amendment to Engineer-Owner Agreement with KLJ, second by Shawn Steffen and on roll call vote: John Wakefield-aye, Dale Pedersen-aye, Shawn Steffen-aye, Ron Dahl-aye and carried.

Road Superintendent/911 Coordinator Wayne Oien presented the prioritization on open road safety project for Griggs County. There were discussion on the road safety project on stop signs, lights, rumbles, chevrons, 4 inch wide edge lines, rumbles by stop-signs and it will be 90% Federal with 10% Local match. Motion by John Wakefield to remove edge rumble strips as Road Department recommendation and let them follow through with any improvements necessary as long as it does not cost any county funds, second by Shawn Steffen with discussion called three times with roll call vote: John Wakefield-aye, Dale Pedersen-aye, Shawn Steffen-aye, Ron Dahl-aye and carried.

Road Superintendent/911 Coordinator Wayne Oien reviewed the request made by Finley Engineering and had no problems with their 2014 FTTP OSP Construction Project which is being done by North Dakota Telephone Company who is preparing for a fiber optic upgrade. Motion by John Wakefield that they sign off on the construction project with a caveat of Road Superintendent/911 Coordinator Wayne Oien to keep the county interest on damage to the roads to a minimum, second by Shawn Steffen and called three times with all ayes, no nays and carried.

Road Superintendent/911 Coordinator Wayne Oien received an email from Caronsen Contracting Inc. wanting a release from a permit that they received to bore in a water line and he had forwarded it to SA Jayme Tenneson to investigate.

Vice-Chairman Ron Dahl opened the floor for to SA Jayme Tenneson on letter to Township Boards on Zoning. SA Jayme Tenneson let the Commission know that he and Commissioner Ron Dahl worked on a letter to send to the Townships. Motion by Shawn Steffen to approve and sign the letter written for sending to the Township on county zoning presented by SA Jayme Tenneson and Auditor Cynthia Anton to send the letter to Townships, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried. SA Jayme Tenneson presented the amendment he wrote on the contract with Construction Engineers so that the Commission can appoint who they want as their representative. There was discussion on the Amendments of adding Griggs County, removing Kraft Architects and removing a line about the Building Authority. Motion by John Wakefield to approve the Amendment as amended, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

SA Jayme Tenneson recommended that the emergency fund not be used for the new courthouse project and that it was not caused by nature. There was discussion on unencumbered funds, encumbered courthouse fund and what encumbered courthouse fund can be used for and SA Jayme Tenneson to investigate.

Vice-Chairman Ron Dahl opened the floor for discussion on Application for a Local Permit for Mabel Lutheran Church. Motion by Shawn Steffen to approve the Application for a Local Permit for Mabel Lutheran Church, second by Dale Pedersen and called for discussion three times with all ayes, no nays and carried.

Vice-Chairman Ron Dahl opened discussion on 2014 Commissioners Day held at the VFW Club in Valley City starting at 9 am and all Commissioners are invited to attend without the Auditor having to attend the meeting or take minutes but the meeting needs to be posted.

Vice-Chairman Ron Dahl opened the floor for discussion on notary application presented to the Commission. Motion by John Wakefield to approve paying Insure Forward \$50.00 for Surety Bond for a county notary, second by Shawn Steffen and discussion called three times with roll call vote: John Wakefield-aye, Dale Pedersen-aye, Shawn Steffen-aye, Ron Dahl-aye and carried.

Vice-Chairman Ron Dahl opened the floor for discussion on Water Board appointment of Eric Heyerdahl to replace Barry Ronningen. Motion by Dale Pedersen to approve the appointment of Eric Heyerdahl to the Water Board starting a new term March 1, 2014, second by Shawn Steffen and called for discussion three times with all ayes, no nays and carried.

Vice-Chairman Ron Dahl opened the floor to Sheriff/DES Coordinator Robert Hook. Sheriff/DES Coordinator Robert Hook let the Commission know that Deputy Wesley Straight was injured on the job with him being off work for ten weeks and Steele County Sheriff desiring to share a deputy with Sheriff/DES Coordinator Robert Hook presenting the Commission on the cost of sharing a deputy at the next meeting. Sheriff/DES Coordinator Robert Hook explained to the Commission on the State Homeland Security Grant that would cover 100% of Foster County DES bill for training exercises in the amount of \$1,875.00 & Jamestown Communications on communication repeater in the amount of \$22,549.20. The bills need to be paid before February 28, 2014 to get reimbursed, training is required and the Commission would like more information before they make a decision to pay the bills presented above. Treasurer Connie Eslinger brought up about having a second special meeting on February 25, 2014 on DES Grant bills and reimbursements. There was discussion on the EOC Grant with first four requests being rejected, need to be resubmitted, notify Construction Engineers of not receiving any funds from the EOC Grant.

Vice-Chairman Ron Dahl opened the floor to Treasurer Connie Eslinger. There was discussion on desk that Barbara Anderson wanted to sell back to the county and they were not interested. Treasurer Connie Eslinger presented pay request #4 to the Commission from Construction Engineers with approval from Kraft Architects and there was no action taken at this time.

Vice-Chairman Ron Dahl opened the floor for discussion on legal requirements for Tax Director. There was discussion that they do not need to advertise for the position, that maybe someone in-house would like the position and would allow that person to work full time. The Commission requested that the Auditor send an email to all employees to see if anyone is interested in the position and then to send a state wide email to County Auditors and Tax Directors on job description.

Vice-Chairman Ron Dahl opened the floor for discussion on existing courthouse. There was discussion on Karr Tuckpointing, obligation to existing courthouse, it is Griggs County's decision on what to do with the existing courthouse, no demolition by neglect and ask for Attorney General Opinion on existing courthouse.

Vice-Chairman Ron Dahl opened the floor for discussion on audit. Vice-Chairman Ron Dahl is still working with Eide Bailey to attend a Commission meeting to answer any questions they may have. There was discussion about EOC grant.

Motion by John Wakefield to adjourn meeting at 6:35 pm and meet again in special session on Tuesday, February 25, 2014 at 1 pm and regular meeting on Friday, March 7, 2014 at 1 pm, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

ATTEST: Cynthia M. Anton
Auditor

Ron Dahl
Vice-Chairman

The Board of County Commissioners met in special session on Friday, February 21, 2014 at 7:00 pm.

Vice-Chairman Ron Dahl opened the public meeting by explaining that all people will be called upon if they want to speak. They just ask that they say their name for the record and then speak.

Present were Commissioners John Wakefield, Dale Pedersen, Ron Dahl and Shawn Steffen. Troy Olson was absent. Also present were Treasurer Connie Eslinger, Clerk of Court/Recorder Kelly Vincent, Sheriff/DES Robert Hook, States Attorney Jayme Tenneson, Social Service EW Janice Johnson, NDSU Extension Agent Jill Haakenson, Social Service Parent Aide Dawn Swedberg, Griggs County Courier Editor Sherry Lind, Citizens Loren Alfson, Doug and Marcia Beglau, Jan Tenneson, Irene Mork, Dianne Eggermont, Lillian Machart, Gene Loge, Scott Tranby, Jim Tenneson, Paul Paintner, Sheridan Erickson, Ron Edland, Gretchen Kottke, Phyllis Ratcliffe, Diane Cowdrey, Helene Fossum, Robert Brooks, Sue Brooks, Leo Edland, Henry Zimprich, Todd Edland, Deb Pfeifer, Bryan Pfeifer, Garfield Clemens, Tom Dahl, Ardys Dahl, and Mark Lewis.

Vice-Chairman Ron Dahl opened discussion on the combination of auditor and treasurer offices. Commissioner John Wakefield explained the reasons this option came up: Auditor Cindy Anton will be retiring and not running for the elective office of Auditor and the efficiency of combining the offices under one person with two full-time deputies who will be cross-trained in both offices. The checks and balances would still be in place, the Commission would still be approving any monies spent, and the county would still undergo a yearly audit.

This proposal would put the office of Auditor/Treasurer on the next ballot. The people could still do a petition to get the question of combining the two offices on the ballot. There were many questions asked and answers given.

Meeting adjourned 7:40 pm and Commission to meet in special session on Tuesday, February 25, 2014, at 1 p.m. and again in regular session on Friday, March 7, 2014, at 1 p.m.

ATTEST: Cynthia M. Anton
Auditor

Ron Dahl
Vice-Chairman

The Board of County Commissioners met in special session on Tuesday, February 25, 2014 at 1:12 pm.

Chairman Troy Olson took roll call and present were Commissioners John Wakefield, Dale Pedersen, Ron Dahl, Shawn Steffen and Troy Olson. Also present were Treasurer Connie Eslinger, Clerk of Court/Recorder Kelly Vincent, Sheriff/DES Coordinator Robert Hook, States Attorney Jayme Tenneson, Jon Steen & John Eickhof of Construction Engineers, Sonya & Ken Kraft of Kraft Architects, Building Authorities members Ron Edland, Bob Johnson, Ron Halvorson & Keith Monson, Kevin Bonham & Eric Hylden of the Grand Forks Herald, Adam Ladwig from WDAZ, Citizens Loren Alfson, Marcia Beglau, Paul Paintner, Sheridan M. Erickson, Lori Stokka, Murray Stokka, Jim Tenneson, Jan Tenneson, and Tom Dahl.

Chairman Troy Olson explained that the reason for the meeting with Construction Engineers, Kraft Architects, Building Authority, and DES Coordinator was that there seemed to be confusion concerning the CE contract. The first order of business is an amendment to the contract having to do with the building owner's representative. The Commissioners would like to have their own owner's representative and SA Jayme Tenneson prepared an amendment for signatures by the Commission, Building Authority and Construction Engineers.

Chairman Troy Olson brought up the letter received from John Eickhof of Construction Engineers requesting proof of funding. In reviewing the letter, the reason given by CE for the letter is that NDDES indicates funding for the project is not confirmed. This letter was their seven-day notice that work will be suspended if they are not assured that funding is in place. Chairman Troy Olson noted that the County needs to provide more documentation to the NDDES before payments will begin flowing back to the County. Commissioner John Wakefield went over the time line and stated that nothing in the planned funding of the project had changed and turned it over to S/DESC Robert Hook for more explanation of the situation who stated that John Eickhof had agreed that they would help in any way with providing paperwork that might be needed for reimbursement from the grant. John Eickhof requested payment and confirmation that the County would pay irregardless of the grant. Commissioner John Wakefield contended that CE hadn't provided all the documentation necessary for certification of the pay requests.

John Eickhof asked Kraft Architects how CE stood with the payment requests. Sonya Kraft mentioned that portions of the requests had been certified, but items requested had not always been provided. Kraft Architects needed to know how the Building Authority and the Commissioners stood on some of the issues. Commissioner John Wakefield mentioned that payroll and costs of work had not been provided. Sonya Kraft mentioned that rental rates should have been agreed upon at the outset as should have labor rates. Building Authority had approved some of these issues, but the Commissioners had not had input. Commissioner John Wakefield stressed that the "cost plus" contract had to be followed to the letter. Davis-Bacon wages were discussed and compliance with the EOC grant.

Other items Sonya Kraft brought up for discussion were rental rates on equipment, value of rental equipment, unused products sold back or kept by owner, travel time to and from job site (CE pays the worker the first trip to the site and their final trip from the site; superintendent travel is reimbursed for fuel and vehicle expenses), project manager wages (Ben Matson and/or Jon Steen – consensus that travel for one or the other is acceptable; contract will be studied), overtime (contract is not specific; John Eickhof explained that general conditions cost is about \$30,000 per month), off-site storage of materials (stored materials should be insured; off-site materials should be approved by the owners and copied to the Architect), limitation on sub-contractor costs submitted, construction phase start date so billings wouldn't double up (June 20-when GMP was approved or July 15-when bids were accepted and groundbreaking ceremony held; agreed upon July 15 as start date).

Jon Steen of CE wondered if the Commissioners would be accepting the Courtroom grant so that sub-contractors could be notified to order their supplies. Some items take 8-12 weeks to be delivered after ordering

so an answer is needed soon. Chairman Olson explained that a special meeting will be held within the next day or two to decide on this grant. Architect Sonya Kraft also explained that costs could be saved by ordering sooner. Sheriff/DES Coordinator Bob Hook was asked to find out how much of the FF&E (Furniture, fixtures and equipment) would be saved by accepting the courtroom grant.

Transfer switches for the generator were brought up by Jon Steen of CE. Sheriff/DES Coordinator Bob Hook also had a bid for the switches from local contractor Abraham Generators. Switches are different depending on the generator used. A change order for the two switches needed for the generator will need to be brought forward by CE for approval by Kraft Architects, Building Authority, and Commissioners. CE will look into verifying the compatibility of the switches and generator.

The slab warranty was brought up for discussion. At this point, the warranty is with the Building Authority for review by an attorney. The Commission would like to see the warranty and have the State's Attorney review it.

Architect Sonya Kraft also brought up fire blocking being approved. Kraft Architects approved it if the owners approved it. They were told the Building Authority had approved it, but hadn't gotten any written confirmation of this. After discussion, everyone seemed in approval of the fire blocking as it had been presented.

Commissioner John Wakefield brought up a question concerning change orders and whether they reflected changes that were not a result of something the owner had done and whether they would be caused by design flaws or contractor changes. He wondered if the cost of these changes should then be the architect's or contractor's. Sonya Kraft explained how this was not so in this project.

Jon Steen of CE had Change Order #6 which included some items that had previously been accepted verbally by Building Authority. The items included: furring and painting of a wall in one of the conference rooms, paint in the garage, upgrading paint for metal doorframes and doors, electrical changes of key switches for the courtroom and electrical conduit and outlet boxes for the multi-purpose room, changing the finish of the masonry paint from eggshell to semi-gloss, and tile sheet membrane under tile floors. Change Orders 2, 4 & 5 also need to be approved by the Commissioners.

Architect Sonya Kraft asked if the Commission wanted them to continue going over the pay requests as they have been. The Commission would like them to continue doing so and also should be compensated for that. Kraft Architects would have to present a number for compensation.

CE owner John Eickhoff needs a decision on the concrete as the work plan calls for flooring to be laid next week. The Commission and SA Jayme Tenneson needs to look at the warranty and get back to CE before the end of the week. Also suggested was a non-destructive test that would demonstrate the condition of the slab. The Commission decided that a warranty was the way to go. A special meeting later this week will be held to discuss concrete warranty, courtroom grant and transfer switch.

Motion by John Wakefield to sign the amendment to the contract as presented, second by Shawn Steffen and called three times for discussion with all ayes, no nays and carried. The amendment to the contract was signed by Construction Engineers, Commissioners and Building Authority.

Motion by John Wakefield to appoint Ron Dahl as the Commissioner's representative to the project, second by Shawn Steffen and called three times for discussion with all ayes, no nays and carried.

John Eickhoff of CE wanted to make sure that all agreed the funding would be there even if the EOC Grant did not go through. Commissioner John Wakefield stated that the grant is in place and that it is an

anticipated funding source; there is a signed contract and nothing has changed. If conditions do change, the County is bound contractually to let CE know and that will be done if conditions change.

There was further discussion about the need for a certified payroll to be submitted as required by a cost plus contract to comply with the EOC grant.

Motion by John Wakefield to adjourn meeting at 4:17 p.m. and to meet in special session on Tuesday, February 25, 2014, at 4:27 pm and again in regular session on Friday, March 7, 2014, at 1 pm, second by Shawn Steffen and called three times for discussion with all ayes, no nays and carried.

ATTEST: Cynthia M. Anton
Auditor

Troy Olson
Chairman

The Board of County Commissioners met in special session on Tuesday, February 25, 2014 at 4:30 pm.

Chairman Troy Olson took roll call and present were Commissioners John Wakefield, Dale Pedersen, Ron Dahl, Shawn Steffen and Troy Olson. Also present were Sheriff/DES Coordinator Robert Hook, States Attorney Jayme Tenneson, Treasurer Connie Eslinger and citizens.

Chairman Troy Olson brought up discussion of a DES grant and a bill Sheriff/DES Coordinator Robert Hook wanted to submit. The bill is in the amount of \$55,823.70 for repeaters and radios for the fire department, sheriff's office and the ambulance service. This money would be reimbursed by a DES grant.

Discussion was held on what fund this money should come from as there was no line item budget for it. Citizen Paul Paintner wondered if the City of Cooperstown ambulance fund could pay this and be reimbursed. The Commission could not see how that would be legal.

Citizen Marcia Beglau spoke to how the Social Service budget worked and the terminology used between carryover and unencumbered funds.

SA Jayme Tenneson was asked if the County could take \$30,000 out of the miscellaneous funds and the unencumbered \$29,000 and where that money should go when it comes back in to the County. It was decided that another special meeting was needed this week, probably on Thursday.

Motion by Shawn Steffen to adjourn at 5:03 pm and meet in special session on Tuesday, February 25, 2014, at 5:05 pm and again in regular session on Friday, March 7, 2014, at 1 pm, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

ATTEST: Cynthia M. Anton
Auditor

Troy Olson
Chairman

The Board of County Commissioners met in special session on Tuesday, February 25, 2014 at 5:05 pm.

Chairman Troy Olson took roll call and present were Commissioners John Wakefield, Dale Pedersen, Ron Dahl, Shawn Steffen and Troy Olson. Also present were Sheriff/DES Coordinator Robert Hook, States Attorney Jayme Tenneson, Treasurer Connie Eslinger and several citizens.

Chairman Troy Olson brought up for discussion the reimbursement request on the EOC grant. Sheriff/DES Coordinator Robert Hook has met with Construction Engineers and with Debbie LaCombe of DES telephonically. Both entities have agreed to supply the information needed for the grant and once S/DESC Robert Hook knows what is needed, he'll have a better idea of the amount of time needed to resubmit the request. CE John Eickhof has agreed to supply the certified payrolls and anything else needed by the County to comply with the EOC Grant.

Commissioner Ron Dahl wanted to know if the reimbursement requests should be turned in to the Commissioners for approval or what the process should be. S/DESC Robert Hook suggested having the owner's representative Ron Dahl go over them with him and then bring them to the Commission.

Motion by Ron Dahl to have the reimbursement requests reviewed by SA Jayme Tenneson and then brought to the Commission, second by John Wakefield and called three times for discussion with all ayes, no nays and carried.

Commissioner Wakefield asked S/DESC Robert Hook if the County should apply for an extension on the grant and S/DESC Hook replied that he didn't think we should.

Motion by Shawn Steffen to adjourn at 5:19 pm and meet in special session on Tuesday, February 25, 2014, at 5:20 pm and again in regular session on Friday, March 7, 2014, at 1 pm, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

ATTEST: Cynthia M. Anton
Auditor

Troy Olson
Chairman

The Board of County Commissioners met in special session on Tuesday, February 25, 2014 at 5:20 pm.

Chairman Troy Olson took roll call and present were Commissioners John Wakefield, Dale Pedersen, Ron Dahl, Shawn Steffen and Troy Olson. Also present were Sheriff/DES Coordinator Robert Hook, Recorder/Clerk of Court Kelly Vincent, States Attorney Jayme Tenneson, Treasurer Connie Eslinger and several citizens.

Chairman Troy Olson brought up discussion on the courtroom grant application. Recorder/Clerk of Court Kelly Vincent spoke about what was needed at this time. She explained about the presentation to the Grant Committee and the committee approved about \$199,000.00 with the county matching about \$49,000.00. Commissioner Wakefield wondered if the County could accept the grant to lower the cost to the FF&E (Furnishings, fixtures and equipment) and, ultimately, the taxpayers.

R/COC Kelly Vincent and S/DESC Robert Hook are to get additional information for the Commission so they can decide how much of the grant to accept. Acceptance of the grant could increase the cost of the project to the County depending on which line items the Commission approves.

R/COC Kelly Vincent and S/DESC Robert Hook will get costs highlighted for the FF&E and the upgrades that would be eligible for reimbursement from the grant. Some of the upgrades may be functional rather than aesthetic.

Another special meeting is needed this week to address this again. Chairman Troy Olson would like to address the courtroom grant, transfer switches, concrete warranty and DES Grant bill to be resubmitted at that meeting. It was set up for Thursday, February 27, at 2:30 p.m. with R/COC Kelly Vincent first on the agenda in the Commissioner's Chambers.

Motion by John Wakefield to adjourn at 5:47 pm and meet in special session on Thursday, February 27, at 2:30 pm and again in regular session on Friday, March 7, 2014, at 1 pm, second by Shawn Steffen and called three times for discussion with all ayes, no nays and carried.

ATTEST: Cynthia M. Anton
Auditor

Troy Olson
Chairman

The Board of County Commissioners met in special session on Thursday, February 27, 2014 at 2:30 pm.

Chairman Troy Olson opened the meeting and everyone stood for the Pledge of Allegiance.

Chairman Troy Olson took roll call and present were Commissioners Shawn Steffen, Ron Dahl, Dale Pedersen, John Wakefield, and Troy Olson. Also present were SA Jayme Tenneson, S/DESC Robert Hook, R/COC Kelly Vincent and Citizen Tom Dahl.

S/DESC Robert Hook had informed the commission that he had a conference call with DES and Construction Engineers on EOC grant reimbursement and what needs to be accomplished to receive the grant. There was discussion on when the reimbursement would be received to Griggs County from EOC grant since there is a bill due to CE by March 10th, 2014.

S/DESC Robert Hook and R/COC Kelly Vincent had presented the Commission with some figures on the courtroom grant. Fiber optics boring from here to Social Services had already been paid outside of project. There was discussion on courtroom grant upgrades and whether FF&E (Furniture, Fixtures & Equipment) covered the 25% needed for the courtroom grant. The Commission wanted solid figures to know what there is to spend on FF&E. The Commission wants a list that was applied for in the courtroom grant application and a list that was in the original plan and what is in the new plan. R/COC Kelly Vincent reviewed the courtroom grant that was accepted by the State Court. There were questions on acoustic tiles that were brought up at an earlier meeting and whether they were ordered for the courtroom. The Commission would like to have a dollar figure of the total grant and how much can be used to offset existing costs and after that how much would be left for alternatives for the courtroom grant. S/DESC Robert Hook stated that the FF&E is not a solid figure at this time. The Commission was not sure what the amount of the courtroom grant is, they would like solid figures to work with, using items that we already have, network wiring not in the original plan but could be in the courtroom grant but do you need it to have court, in writing on networking in courtroom grant, courtroom grant application is for counties to not have to pay for all the upgrades to the courtroom, Commission would like to get answers, deadline on letter for courtroom grant, updates need to be given on the courtroom grant, ask for items that will offset items that were originally in the plan and would like to see what other items are eligible that were not in the plan and Commission requesting that R/COC Kelly Vincent draw up Courtroom Grant acceptance letter for approval at Friday, March 7, 2014 meeting. There was discussion on the lighting for the courtroom. Motion by Shawn Steffen to have R/COC Kelly Vincent write an acceptance letter for the courtroom grant and the Commission to review and approve it next Friday, March 7, 2014, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson opened the floor for discussion on DES grant requested bill and reimbursement. There was discussion on paying the DES bill and money would come back as unencumbered funds and reimburse the money back to DES budget. SA Jayme Tenneson reviewed with the Commission about spending money not budgeted, being reimbursed, grants being budgeted in both the revenue and expenses and anything else spent in the DES budget needs to be approved by the Commission. Motion by Ron Dahl to pay \$55,823.70 from the DES budget, apply for reimbursement from the State DES grant and amend budget as needed at end of year, second by Shawn Steffen and called for discussion three times with all ayes, no nays and carried.

Chairman Troy Olson opened the floor for discussion on transfer switches. There was discussion that transfer switches are in the CE budget but not the generator, CE cannot exclude switch without rewiring whole building, stick with electrical contractor on the transfer switches and no action required. Commission Ron Dahl will try to take care of change order 6.

Chairman Troy Olson opened the floor for discussion on concrete warranty. There was discussion on concrete warranty with backup of a bond, in lieu of warranty give a cash payment, core tests were fine, slump

test failed, will it orange peel, discussion on how they poured the concrete, did Architects approve the concrete and cracks in concrete. Commissioner John Wakefield will investigate alternatives to the warranty.

Motion by John Wakefield to adjourn the meeting at 4:04 pm and Commission to meet in regular session on Friday, March 7, 2014, at 1 pm, second by Shawn Steffen and all ayes, no nays and carried.

ATTEST: Deborah Pfeifer
Deputy Auditor

Troy Olson
Chairman

REVENUE VOUCHER

TO THE TREASURER OF GRIGGS COUNTY

COOPERSTOWN, NORTH DAKOTA

DEPARTMENT RECORDER

It is hereby certified that the following is a complete and correct account of all fees and moneys collected for the period herein stated, all items of which are supported by documents on file and by entries in the books of account of the undersigned.

Period February 1, 2014

Signed *Leis Sulberg*

To February 28, 2014

Date March 5th, 2014

SOURCE OF REVENUE RECEIPT	Total Fees Collected
Misc. Fees	\$474 60
UCC (181625-181637) & UCC Searches	\$325 00
Reception Fees (104027-104075) 49	\$1279 00
DPF = \$3 x 49 = <u>147.⁰⁰</u>	
RTAX = \$2 x 49 = <u>98.⁰⁰</u>	
GEN = <u>1034.⁰⁰</u>	
TOTAL	\$2078 60

County Officer required by law to file a sworn statement of fees collected should execute the following affidavit:

I do solemnly swear that the within and foregoing is a true and correct statement for the period stated of the fees collected by me and for which I am required by law to account.

Leis Sulberg
Deputy Recorder

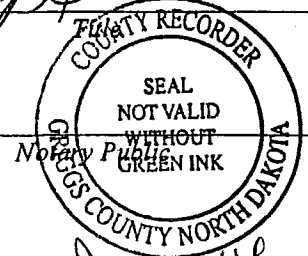
Subscribed and sworn to before me this

5th

day of

March

, 2014.



My Commission Expires _____, 20__

DAILY CASH BALANCE
2/28/2014

COLLECTIONS	BALANCE FORWARD	COLLECTIONS THIS DATE	CORRECTED OR ABATED RECEIPTS	TOTAL MONTHLY COLLECTIONS	TOTALS THIS DATE
BALANCE FORWARD	3,397,003.56				3,397,003.56
2013 NO. 4975 TO 4997	1,712,103.77	10,088.73		1,722,192.50	
2012 NO.	10,668.98			10,668.98	
2011 NO.	2,870.40			2,870.40	
MH 2014 NO.	2,455.75			2,455.75	
MH 2013 NO.	0.00			0.00	
MISC. NO. 81304 TO 81317	273,580.34	8,952.48		282,532.82	
		TOTAL COLLECTIONS			2,020,720.45
		TOTAL PAYMENTS			744,376.60
TOTALS	5,398,682.80	19,041.21	0.00	282,532.82	4,673,347.41
	BALANCE FORWARD	DEPOSITS THIS DATE	CHECKS DRAWN THIS DATE	BALANCE	
CITIZENS STATE BANK	1,229,509.66	5,519.48	4,970.97	1,204,999.07	
BANK FORWARD	1,692,752.43		86,479.63	1,594,230.59	
FIRST FINANCIAL	1,437,107.36			1,437,107.36	
COUNTY CD (CSB-CD TRUST)	12,000.00			12,000.00	
COUNTY CD (F&MSB)	225,000.00			225,000.00	
COUNTY CD (F&MSB)	150,000.00			150,000.00	
CL OF CT BK FWD ACCT	10,136.67			10,136.67	
CHECKS ON HAND				39,490.17	
CURRENCY				345.00	
DOLLARS				36.00	
DOLLAR COINS					
QUARTERS				2.25	
DIMES				0.10	
NICKELS				0.15	
PENNIES				0.05	
AUDITOR'S WARRANTS	627,866.90	116,509.70			
TOTALS		744,376.60			4,673,347.41

SUMMARY FOR
FEBRUARY 2014

PRIVATE
ACCOUNTS

GRIGGS COUNTY
HIGHWAY DEPT.

<u>PRIVATE CUSTOMER</u> <u>NAME</u>	<u>BALANCE DUE</u> <u>2/1/2014</u>	<u>JOB WORK</u> <u>DURING MONTH</u>	<u>PAYMENTS</u> <u>DURING MONTH</u>	<u>BALANCE DUE</u> <u>2/28/2014</u>
CAMPBELL, ROGER	\$ 40.00		\$ 40.00	-
DAHL, MATT	\$ 120.00			120.00
DAHL, STEVE	\$ (80.00)			(80.00)
DAIGLE, ANNE	\$ 40.00	\$ 40.00	\$ 40.00	40.00
HAUGEN, JASON		\$ 40.00		40.00
JOHNSON, SHEILA	\$ 160.00		\$ 160.00	-
KNUDSON, VERNON	\$ 40.00		\$ 40.00	-
MAGNUM LTL		\$ 160.00		160.00
SCOTT, ALEN	\$ 80.00		\$ 80.00	-
TSCHEU, DOUG	\$ 80.00			80.00
WAGONER, DICK	\$ 360.00			360.00
TOTALS FOR MONTH	\$ 840.00	\$ 240.00	\$ 360.00	720.00

GRIGGS COUNTY
HIGHWAY DEPT

TOWNSHIP/CITY
ACCOUNTS

SUMMARY FOR
FEBRUARY 2014

TOWNSHIP/CITY	BALANCE DUE 2/1/2014	JOB WORK DURING MONTH	PAYMENTS DURING MONTH	BALANCE DUE 2/28/2014
ADDIE TOWNSHIP	\$ 225.00	375.00		\$ 600.00
BALL HILL TWP.	\$ (1,015.00)	450.00		\$ (565.00)
BARTLEY TOWNSHIP		225.00		\$ 225.00
BINFORD CITY	\$ 110.00			\$ 110.00
BROADVIEW TOWNSHIP				\$ -
BRYAN TOWNSHIP		375.00		\$ 375.00
CLEARFIELD TOWNSHIP		112.50		\$ 112.50
COOPERSTOWN CITY				\$ -
COOPERSTOWN TOWNSHIP	\$ 420.00	37.50		\$ 457.50
DOVER TOWNSHIP	\$ 675.00	450.00	675.00	\$ 450.00
GREENFIELD TOWNSHIP	\$ 830.00	75.00	830.00	\$ 75.00
HANNAFORD CITY				\$ -
HELENA TOWNSHIP		187.50		\$ 187.50
KINGSLEY TOWNSHIP		375.00		\$ 375.00
LENORA TOWNSHIP		280.00	525.00	\$ 280.00
MABEL TOWNSHIP	\$ 525.00	600.00		\$ 12.50
PILOT MOUND TOWNSHIP	\$ (587.50)			\$ 262.50
ROMNESS TOWNSHIP	\$ 225.00	262.50	225.00	\$ -
	\$ 337.50		337.50	\$ -
ROSENDAL TOWNSHIP	\$ 1,012.50	225.00		\$ 1,237.50
SVERDRUP TOWNSHIP	\$ 487.50	375.00	487.50	\$ 375.00
TYROL TOWNSHIP	\$ 337.50	152.50	337.50	\$ 152.50
WASHBURN TWP	\$ 600.00	375.00	600.00	\$ 375.00
WILLOW TOWNSHIP		300.00		\$ 300.00
TOTALS FOR MONTH	\$ 4,182.50	\$ 5,232.50	\$ 4,017.50	\$ 5,397.50



WEED REPORT FOR FEBRUARY 2014



<u>EXPENSES</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Weed Salaries		2100.00	2250.00	3300.00	700.00
Workers Comp & Job Ser			13.45	24.92	2.70
Bookkeeping	1871.52	935.76	935.76	857.78	205.96
Travel		206.00	138.60	279.36	
Water					
Radio					
Publishing	40.88	26.06	214.76	196.94	
Dues	200.00	250.00	275.00	275.00	
Fuel		306.01	572.40	668.94	
Vehicle Parts & Repair		677.99		137.93	
Chemicals	4420.00	1974.00	1457.91	575.30	
33% Discount	135.30	301.18	371.42	6127.69	
Equipment		12860.00		10885.00	
Contractors	4657.50	1897.50	2587.50	460.00	
Miscellaneous (Office)	225.65	270.00	200.33	406.23	54.39
TOTALS	11550.85	21804.50	9017.13	24195.09	963.05

REVENUE: Outstanding

Mabel Township	1095.00
Bartley Township	1165.55
TOTALS	2260.55

Outstanding bills:	
ND Weed Assoc.	
Postage	
TOTALS	-

BALANCE OF WEED FUND AS OF 2-28-14: \$ 97,377.74

<u>REVENUE</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>	<u>2014</u>
Taxes	20903.78	23742.55	25344.19	29384.44	13782.74
Spraying-Individuals					
Spraying-Townships-State					
Miscellaneous		4010.00		13017.69	
TOTALS	20903.78	27752.55	25344.19	42402.13	13782.74

SHERIFF'S STATEMENT OF FEES

FEBRUARY

2014

CASE NUMBER	DATE REC'D	DATE RET'D	TITLE OF CASE	KIND OF SERVICE	FEES	PAID
7058	1/27/14	2/3/14	BRUDVIK LAW OFFICE AMY LYNN ESCOBAR	SMALL CLAIMS DNF-RET'D	\$5.75	\$5.75
7059	1/30/14	2/3/14	SANFORD HEALTH MEDICAL GROUP STEPHANIE RICHARDSON	SUMMONS & COMPLAINT DNF-RET'D	NC	
7060	1/27/14	2/3/14	CARYN LUCILLE WOODSTEAD JAMES ALAN WOODSTEAD	CONTINUED ORDER TO SHOW CAUSE	NC	
7061	1/21/14	2/3/14	ND STATE TAX COMMISSIONER ROY HARDING	SUMMONS, COMPLAINT, & CERTIFICATE OF TAX COMM.	\$36.00	
7062	1/21/14	2/3/14	ND STATE TAX COMMISSIONER LAURA L. HARDING	SUMMONS, COMPLAINT, & CERTIFICATE OF TAX COMM.	\$20.00	
7063	1/31/14	2/3/14	CALVARY SPV I, LLC JENNIFER FOSKETT	SUMMONS & COMPLAINT	\$30.00	
7064	2/4/14	2/4/14	GRIGGS CO SHERIFF'S OFFICE NEIL FLIFLET	ROA-24/7 SOBRIETY PROGRAM	\$100.00	\$100.00
7065	2/5/14	2/5/14	GRIGGS CO SHERIFF'S OFFICE JESSICA IVERSON	FINGERPRINT SERVICES	\$5.00	\$5.00
7066	2/6/14	2/6/14	GRIGGS CO SHERIFF'S OFFICE TERRI BROWN	FINGERPRINT SERVICES	\$5.00	\$5.00
7067	2/6/14	2/6/14	GRIGGS CO SHERIFF'S OFFICE TAMMY VEE	ROA-24/7 SOBRIETY PROGRAM	\$250.00	\$250.00
7068	2/10/24	2/10/24	GRIGGS CO SHERIFF'S OFFICE TAMMY VEE	ROA-24/7 SOBRIETY PROGRAM	\$300.00	\$300.00
7069	2/10/14	2/11/14	STATE OF NORTH DAKOTA RUSSELL WAYNE STOKKELAND	BENCH WARRANT	NC	
7070	2/6/14	2/12/14	STATE OF NORTH DAKOTA TIMOTHY GARY VARBERG	NOTICE OF HEARING	NC	
7071	2/13/14	2/13/14	GRIGGS CO SHERIFF'S OFFICE RODRICK SCRABECK	ROA-24/7 SOBRIETY PROGRAM	\$40.00	\$40.00
7072	2/13/14	2/14/14	STATE OF NORTH DAKOTA TIFFANY KING	WARRANT OF ARREST, COMPLAINT,,,	NC	
7073	1/24/14	2/14/14	NICOLE L. HENTON JAMES R. HENTON	CONTINUED ORDER TO SHOW CAUSE DNF-RET'D	NC	
7074	2/18/14	2/19/14	STATE OF NORTH DAKOTA RYAN RING	ORDER TO SHOW CAUSE DNF-RET'D	NC	
7075	2/14/14	2/14/14	GRIGGS CO SHERIFF'S OFFICE JUDY TRANGSRUD	FINGERPRINT SERVICES	\$5.00	\$5.00
7076	2/18/14	2/18/14	GRIGGS CO SHERIFF'S OFFICE DAVID SEARS	FINGERPRINT SERVICES	\$5.00	\$5.00
7077	2/20/14	2/20/14	GRIGGS CO SHERIFF'S OFFICE DANIELLE GABEL	FINGERPRINT SERVICES	\$5.00	\$5.00
7078	2/20/14	2/20/14	GRIGGS CO SHERIFF'S OFFICE SHAYLA ZAUN	FINGERPRINT SERVICES	\$5.00	\$5.00
7079	2/20/14	2/20/14	GRIGGS CO SHERIFF'S OFFICE CWP CLASS	FINGERPRINT SERVICES 6 SETS	\$30.00	\$30.00
7080	2/20/14	2/20/14	GRIGGS CO SHERIFF'S OFFICE CWP CLASS	FINGERPRINT SERVICES 16 SETS	\$80.00	\$80.00
7081	2/24/14	2/24/14	GRIGGS CO SHERIFF'S OFFICE NODAK MUTUAL INS	COPY 10-50 REPORT	\$7.00	\$7.00
7082	2/24/14	2/24/14	GRIGGS CO SHERIFF'S OFFICE PRS INC	COPY 10-50 REPORT	\$7.00	\$7.00
7083	2/24/14	2/24/14	GRIGGS CO SHERIFF'S OFFICE CHRISTINE MOE	COPY POLICE REPORT-M.H.	\$7.00	\$7.00
7084	2/24/14	2/24/14	GRIGGS CO SHERIFF'S OFFICE PRS INC	COPY 10-50 REPORT	\$7.00	\$7.00
7085	2/24/14	2/24/14	GRIGGS CO SHERIFF'S OFFICE MINDY TRIGGER	COPY 10-50 REPORT	\$7.00	\$7.00
7086	2/24/14	2/24/14	GRIGGS CO SHERIFF'S OFFICE TAMMY VEE	ROA-24/7 SOBRIETY PROGRAM	\$100.00	\$100.00
7087	2/20/14	2/26/14	SWS CREDIT SERVICES LACEY HARDING	SUMMONS & COMPLAINT	\$30.00	
7088	2/26/14	2/26/14	GRIGGS CO SHERIFF'S OFFICE RUSSELL STOKKELAND	RET'D CHECK OCT. '13 CASE #6914 (24/7)	-\$155.00	-\$155.00
SUB TOTAL SHERIFF'S FEES FOR FEBRUARY 2014 THIS PAGE \$931.75						
SUB TOTAL SHERIFF'S FEES FOR FEBRUARY 2014 THIS PAGE \$815.75						

SHERIFF'S STATEMENT OF FEES

FEBRUARY

2014

CASE NUMBER	DATE REC'D	DATE RET'D	TITLE OF CASE	KIND OF SERVICE	FEES	PAID
7089	2/28/14	2/28/14	GRIGGS CO SHERIFF'S OFFICE ROD SCRABECK	ROA-24/7 SOBRIETY PROGRAM	\$30.00	\$30.00
7090						
7091						
7092						
7093						
7094						
7095						
7096						
7097						
7098						
7099						
7100						
7101						
7102						
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7115						
7116						
7117						
			SUB TOTAL SHERIFF'S FEES FOR	FEBRUARY 2014	THIS PAGE	\$30.00
			SUB TOTAL SHERIFF'S FEES FOR	FEBRUARY 2014	THIS PAGE	\$30.00
			TOTAL SHERIFF'S FEES FOR	FEBRUARY 2014	\$961.75	
			TOTAL PAID AS OF	2/28/2014		\$845.75

	BEGIN BALANCE	DEBITS	CREDITS	BALANCE
1000-2901-000	GENERAL FUND 333,720.29-	35.62-		333,755.91-
FUND TOTALS	333,720.29-	35.62-		333,755.91-
2000-2901-000	GENERAL FUND			
FUND TOTALS				
2110-2901-000	FAR GENERAL 932,383.20-			932,383.20-
2130-2901-000	ROAD GENERAL FUND 248,742.12-			248,742.12-
2150-2901-000	HWY-GENERAL FUND 574,755.81-	505.06-		575,260.87-
2153-2901-000	PERMITS FOR VEHICLES ON ROADS 2,061.00-			2,061.00-
2155-2901-000	FLOOD 2004			
2160-2901-000	LOAN GENERAL FUND 2,336.57-			2,336.57-
2161-2901-000	NEW COURTHOUSE TAX INCREASE 129,756.56-			129,756.56-
2162-2901-000	EOC GRANT			
2163-2901-000	OTHER OFFICE			
2164-2901-000	COURTROOM GRANT			
2170-2901-000	R-TAX FUND 13,665.34-			13,665.34-
2180-2901-000	911/WIRELESS GENERAL 80,215.25-			80,215.25-
2190-2901-000	FLOOD 2005			
2191-2901-000	FLOOD 2011 39,429.28-			39,429.28-
2195-2901-000	FLOOD 2009 24,054.62-			24,054.62-
FUND TOTALS	2,047,399.75-	505.06-		2,047,904.81-
2210-2901-000	CWB-GENERAL FUND 17,464.48		70,000.00	52,535.52-
2215-2901-000	HUMAN SERVICES 261,127.86-	70,000.00		191,127.86-

	BEGIN BALANCE	DEBITS	CREDITS	BALANCE
2220-2901-000 HUMAN SERVICES II	11,087.04-			11,087.04-
FUND TOTALS	254,750.42-	70,000.00	70,000.00	254,750.42-
2905-2901-000 COP GRANT				
2910-2901-000 EMERGENCY GENERAL FUND	116,327.13-			116,327.13-
2915-2901-000 DOCUMENT PRESERVATION	14,323.19-			14,323.19-
2920-2901-000 VSO GENERAL FUND	9,026.80-			9,026.80-
2925-2901-000 COUNTY VICTIM ADV	12,616.21-			12,616.21-
2930-2901-000 SS GENERAL FUND	240,538.78-	656.63		239,882.15-
2940-2901-000 WIRELESS/911				
2954-2901-000 SP ASSM'T GENERAL FUND	9,764.90-			9,764.90-
2960-2901-000 CA-GENERAL FUND	97,805.50-			97,805.50-
2961-2901-000 COUNTY AGENT SPECIAL FUND	812.69-			812.69-
2962-2901-000 CHEM HAZARD	3,145.50-			3,145.50-
2970-2901-000 WEED GENERAL FUND	97,377.74-			97,377.74-
2971-2901-000 LEAFY GENERAL FUND	1,415.38-			1,415.38-
2980-2901-000 REG CORR GENERAL FUND	160,119.29-			160,119.29-
2985-2901-000 C.D. TRUST	12,000.00-			12,000.00-
2991-2901-000 INS RESERVE- GENERAL FUND	32,301.76-			32,301.76-
2992-2901-000 TAX 125	395.55-	115.95-		511.50-
FUND TOTALS	807,970.42-	540.68		807,429.74-
8001-2901-000 STATE TAX FUND BALANCE	6,340.90-			6,340.90-
8002-2901-000 ADVANCE TAX GENERAL FUND	2,520.76-			2,520.76-

BEGIN BALANCE	DEBITS	CREDITS	BALANCE
8003-2901-000	LAND LEASING GENERAL FUND		
8004-2901-000	PREPAID REAL ESTATE-GENERAL FD		
8005-2901-000	TAXES PAID UNDER PROTEST-GENER 2,030.90-		2,030.90-
8007-2901-000	MOBILE HOMES-FUND BALANCE		
8009-2901-000	GAR DIV-FUND BALANCE 6,344.38-		6,344.38-
8010-2901-000	STATE FINES & FORFEITS-FD BALN		
8011-2901-000	TAX CREDIT CERTIFICATES		
8012-2901-000	221 COURT ADMINISTRATION		
8013-2901-000	203 DISPL HOMEMAKERS FUND 35.00-		35.00-
8014-2901-000	CMC DISTRICT 29,777.90-		29,777.90-
8015-2901-000	EMERGENCY MEDICAL (AMBULANCE) 32.05-		32.05-
8016-2901-000	FLOOD CONTROL GENERAL 4,733.09-		4,733.09-
8017-2901-000	STATE GENERAL (COURT)		
8018-2901-000	CMCIR 23,822.81-		23,822.81-
8020-2901-000	FAIR GENERAL FUND 10,447.11-		10,447.11-
8021-2901-000	SOIL GENERAL FUND 6,353.65-		6,353.65-
8021-2901-010	SOIL INSURANCE RESERVE 297.81-		297.81-
8022-2901-000	HISTORICAL FUND BALANCE 1,586.08-		1,586.08-
8023-2901-000	JDA 6,051.54-		6,051.54-
8024-2901-000	HEALTH FUND BALANCE 15,444.33-		15,444.33-
8025-2901-000	SENIOR CITIZENS FUND BALANCE 31,197.94-		31,197.94-
8027-2901-000	UPPER SHEYENNE-FUND BALANCE		

	BEGIN BALANCE	DEBITS	CREDITS	BALANCE
8029-2901-000	225 ST IDA			
8039-2901-000	GRIGGS COUNTY LIBRARY GENERAL 21,980.17-			21,980.17-
8040-2901-000	COUNTY VICTIM ADV			
8041-2901-000	COMMUNITY SERVICE SUPERVISOR			
8080-2901-000	CIVIL FILING FEES			
8081-2901-000	221 CRIMININAL ADMINISTRATION			
8081-2901-010	226 DEFENSE FACILITY			
8081-2901-020	224 NSF CHECK FEE/MOTION 206			
8082-2901-000	CLERK OF COURT SP-FUND BALANCE			
8083-2901-000	SUPPLEMENTAL FUND BALANCE			
8084-2901-000	BOND FORFEITURES			
8085-2901-000	GAME & FISH BALANCE			
8086-2901-000	204 CIVIL LEGAL SERVICES FUND			
8087-2901-000	C.D. TRUST			
8088-2901-000	DISTRICT COURT COSTS 10,446.17-			10,446.17-
8089-2901-000	214 INDIGENT DEFENSE RECOUPMEN			
8095-2221-000	PAYROLL DEDUCTION			
FUND TOTALS	179,442.59-			179,442.59-
8139-2901-000	CPTN FUND BALANCE 101,589.43-			101,589.43-
8139-2903-000	CPTN-SHARE OF COUNTY ROAD 1,053.76-			1,053.76-
8139-2904-000	CPTN-EMERGENCY FUND			
8139-2906-000	CPTN-BAND			

	BEGIN BALANCE	DEBITS	CREDITS	BALANCE
8139-2907-000	CPTN-LIBRARY			
8139-2912-000	CPTN-INSURANCE RESERVE			
8139-2913-000	CPTN-SPECIAL ASSESSMENTS 7,577.90-			7,577.90-
8139-2916-000	CPTN-CITY HALL			
8139-2919-000	CPTN-AIRPORT			
8139-2923-000	CPTN-SOCIAL SECURITY			
8139-2926-000	CPTN-AMBULANCE			
8139-2927-000	CPTN-SPECIAL ASMT DEFICIENDY L			
8139-2961-000	CPTN-STREET 12-01 157,285.36-			157,285.36-
8139-2962-000	CPTN-STREET 12-01 INTEREST 256.00-			256.00-
8139-2963-000	CPTN-CBS WATER SPECIALS 371.20-			371.20-
8139-2964-000	CPTN-CBS WATER SPECIALS INTERE			
8139-2965-000	CPTN-LIFT & LAGOON 85-1			
8139-2966-000	CPTN-LIFT & LAGOON 85-1 INTER			
8139-2980-000	CPTN-WATER & SEWER 73-2			
8139-2981-000	CPTN-WATER & SEWER 73-2 INT			
8139-2982-000	CPTN-STREET 73-1			
8139-2983-000	CPTN-STREET 73-1 INTEREST			
8139-2984-000	CPTN-STREET 80-3			
8139-2985-000	CPTN-STREET 80-3 INTEREST			
8139-2986-000	CPTN-WATER & SEWER 80-1			
8139-2987-000	CPTN-WATER & SEWER 80-1 INT			

BEGIN BALANCE	DEBITS	CREDITS	BALANCE
8139-2988-000	CPTN AERIAL SPRAYING		
8139-2989-000	CPTN-WATER SPECIAL 97-01		
8139-2990-000	CPTN-STREET 96-01		
8139-2991-000	CPTN-STREET 96-01 INTEREST		
8139-2992-000	CPTN-TAX INCREMENT		
8139-2993-000	CPTN-TIFF06		
8139-2994-000	CPTN-TIFF06 INTEREST		
8140-2901-000	HFD-GENERAL FUND 7,925.02-		7,925.02-
8140-2903-000	HFD-SHARE OF COUNTY ROAD 118.40-		118.40-
8140-2953-000	HFD-WEED MOWING		
8140-2963-000	HFD-HBS WATER SPECIALS		
8140-2964-000	HFD-HBS WATER SPECIALS INTERES		
8140-2990-000	HANNAFORD STREET 2010 4,649.37-		4,649.37-
8140-2991-000	HANNAFORD STREET 2010 INT 52.69-		52.69-
8141-2901-000	BFD-GENERAL FUND 5,014.64-		5,014.64-
8141-2903-000	BFD-SHARE OF COUNTY ROAD 79.94-		79.94-
8141-2916-000	BFD-CITY HALL		
8141-2923-000	BFD-SOCIAL SECURITY 705.08-		705.08-
8141-2963-000	BFD-BBS SPECIALS		
8141-2991-000	BFD-WATER		
8141-2992-000	BFD-WATER INTEREST		
8141-2993-000	BFD-SL 90-1		

	BEGIN BALANCE	DEBITS	CREDITS	BALANCE
8141-2994-000	BFD-SL 90-1 INTEREST			
FUND TOTALS	286,678.79-			286,678.79-
8201-2901-000	CPTN-PARK-GENERAL FUND			
	16,012.43-			16,012.43-
8202-2901-000	HFD-PARK-GENERAL			
	936.18-			936.18-
8203-2901-000	BFD-PARK-GENERAL			
	527.75-			527.75-
FUND TOTALS	17,476.36-			17,476.36-
8301-2901-000	#18 GCC GENERAL FUND			
	352,933.20-			352,933.20-
8301-2904-000	#18 GCC SPECIAL RESERVE			
8301-2913-000	#18 GCC BUILDING FUND			
	39,654.22-			39,654.22-
8301-2940-000	#18 GCC SPECIAL ASSESSMENTS			
	1,816.49-			1,816.49-
8301-2945-000	#18 GCC SPECIAL RESERVE C.D.'S			
8301-2970-000	#18 GCC INTEREST & SINKING			
8301-2971-000	#18 GCC NEW ADDITION			
	64,046.74-			64,046.74-
8301-2986-000	#18 GCC SPECIAL EDUCATION			
8302-2901-000	#22 GENERAL			
8302-2924-000	#22 HIGH SCHOOL TRANSPORTATION			
8302-2945-000	#22 C.I.'S			
8302-2970-000	#22 INTEREST & SINKING			
8303-2901-000	#23 GENERAL			
8303-2904-000	#23 SPECIAL RESERVE			
8303-2924-000	#23 HIGH SCHOOL TRANSPORTATION			
8303-2940-000	#23 SPECIAL ASSESSMENTS			

BEGIN BALANCE	DEBITS	CREDITS	BALANCE
8303-2980-000	#23 ASBESTOS		
8304-2901-000	#25 GENERAL 10,232.84-		10,232.84-
8304-2904-000	#25 SPECIAL RESERVE 460.50-		460.50-
8304-2913-000	#25 BUILDING 1,535.54-		1,535.54-
8304-2985-000	#25 TECHNOLOGY		
8305-2901-000	#26 GENERAL		
8305-2904-000	#26 SPECIAL RESERVE		
8305-2913-000	#26 BUILDING		
8306-2901-000	#1 GENERAL 13,035.13-		13,035.13-
8306-2924-000	#1 HIGH SCHOOL TRANSPORTATION		
8306-2980-000	#1 ASBESTOS		
8306-2985-000	#1 TECHNOLOGY		
8307-2901-000			
8307-2913-000			
8307-2940-000			
8307-2970-000			
8308-2901-000	#29 GENERAL 4,932.97-		4,932.97-
8308-2913-000	#29 BUILDING 678.54-		678.54-
8308-2970-000	#29 INTEREST & SINKING		
8308-2980-000	#29 ASBESTOS		
8308-2985-000	#29 TECHNOLOGY		
8309-2901-000	#31 GENERAL		

	BEGIN BALANCE	DEBITS	CREDITS	BALANCE
8309-2913-000	#31 BUILDING			
8309-2940-000	#31 SPECIAL ASSESSMENTS			
8309-2980-000	#31 ASBESTOS			
8310-2901-000	#10 GENERAL 15,370.65-			15,370.65-
8310-2913-000	#10 BUILDING 2,478.98-			2,478.98-
8310-2940-000	#10 SPECIAL ASSESSMENTS			
8310-2985-000	#10 TECHNOLOGY			
8311-2901-000	#7 GENERAL 128,721.14-			128,721.14-
8311-2940-000	#7 SPECIAL ASSESSMENTS			
FUND TOTALS	635,896.94-			635,896.94-
8401-2901-000	BROADVIEW GENERAL FUND 4,468.08-			4,468.08-
8401-2901-030	BROADVW-GEN-STATE AID			
8401-2950-000	BROADVIEW REVENUE SHARING			
8401-2952-000	BROADVIEW ROAD			
8401-2953-000	BROADVIEW MISC			
8402-2901-000	SVERDRUP GENERAL FUND 2,297.77-			2,297.77-
8402-2901-030	SVERDRUP-GEN-STATE AID			
8402-2913-000	SVERDRUP FIRE PROTECTION 64.55-			64.55-
8402-2913-020	SVERDRUP FIRE-PENALTY & INTER			
8402-2913-030	SVERDRUP FIRE-STATE AID			
8402-2913-050	SVERDRUP FIRE PRIORS			
8402-2950-000	SVERDRUP REVENUES SHARING			

BEGIN BALANCE	DEBITS	CREDITS	BALANCE
8402-2952-000	SVERDRUP ROAD		
8402-2953-000	SVERDRUP MISC		
8403-2901-000	WASHBURN GENERAL FUND 3,740.74-		3,740.74-
8403-2901-020	WASHBURN-GEN-PENALTY & INTER		
8403-2901-030	WASHBURN-GEN-STATE AID		
8403-2913-000	WASHBURN FIRE PROTECTION 152.02-		152.02-
8403-2913-020	WASHBURN FIRE-PENALTY & INTER		
8403-2913-030	WASHBURN FIRE-STATE AID		
8403-2950-000	WASHBURN REVENUE SHARING		
8403-2952-000	WASHBURN ROAD		
8403-2953-000	WASHBURN MISC		
8404-2901-000	ROMNESS GENERAL FUND 1,162.48-		1,162.48-
8404-2901-030	ROMNESS-GEN-STATE AID		
8404-2950-000	ROMNESS REVENUE SHARING		
8404-2952-000	ROMNESS ROAD		
8404-2953-000	ROMNESS MISC		
8405-2901-000	LENORA GENERAL FUND 2,971.27-		2,971.27-
8405-2901-030	LENORA-GEN-STATE AID		
8405-2950-000	LENORA REVENUE SHARING		
8405-2952-000	LENORA ROAD		
8405-2953-000	LENORA MISC		
8406-2901-000	GREENFIELD GENERAL FUND 9,373.00-		9,373.00-

	BEGIN BALANCE	DEBITS	CREDITS	BALANCE
8406-2901-030	GREENFIELD-GEN-STATE AID			
8406-2950-000	GREENFIELD REVENUE SHARING			
8406-2952-000	GREENFIELD ROAD			
8406-2953-000	GREENFIELD MISC			
8407-2901-000	BALL HILL GENERAL FUND 2,484.55-			2,484.55-
8407-2901-020	BALL HILL-GEN-PENALTY & INT			
8407-2901-030	BALL HILL-GEN-STATE AID			
8407-2913-000	BALL HILL FIRE PROTECTION 176.71-			176.71-
8407-2913-020	BALL HILL FIRE PENALTY & INTER			
8407-2913-030	BALL HILL FIRE STATE AID			
8407-2950-000	BALL HILL REVENUE SHARING			
8407-2952-000	BALL HILL ROAD			
8407-2953-000	BALL HILL MISC			
8408-2901-000	COOPERSTOWN GENERAL FUND 3,307.33-			3,307.33-
8408-2901-030	COOPERSTOWN-GEN-STATE AID			
8408-2901-090	COOPERSTOWN WEED MOWING			
8408-2950-000	COOPERSTOWN REVENUE SHARING			
8408-2952-000	COOPERSTOWN ROAD			
8408-2953-000	COOPERSTOWN MISC			
8409-2901-000	TYROL GENERAL FUND 4,308.14-			4,308.14-
8409-2901-030	TYROL-GEN-STATE AID			
8409-2913-000	TYROL FIRE 160.36-			160.36-

BEGIN BALANCE	DEBITS	CREDITS	BALANCE
8409-2913-030	TYROL FIRE-STATE AID		
8409-2950-000	TYROL REVENUE SHARING		
8409-2952-000	TYROL ROAD		
8409-2953-000	TYROL MISC		
8410-2901-000	PILOT MOUND GENERAL FUND 2,297.49-		2,297.49-
8410-2901-030	PILOT MOUND-GEN-STATE AID		
8410-2950-000	PILOT MOUND REVENUE SHARING		
8410-2952-000	PILOT MOUND ROAD		
8410-2953-000	PILOT MOUND MISC		
8411-2901-000	BARTLEY GENERAL FUND 4,284.15-		4,284.15-
8411-2901-030	BARTLEY-GEN-STATE AID		
8411-2950-000	BARTLEY REVENUE SHARING		
8411-2952-000	BARTLEY ROAD		
8411-2953-000	BARTLEY WEED MOWING		
8411-2953-010	BARTLEY MISC		
8412-2901-000	HELENA GENERAL FUND 3,740.19-		3,740.19-
8412-2901-020	HELENA-GEN-PENALTY & INTEREST		
8412-2901-030	HELENA-GEN-STATE AID		
8412-2950-000	HELENA REVENUE SHARING		
8412-2952-000	HELENA ROAD		
8412-2953-000	HELENA WEED MOWING TOWNSHIP 150.00-		150.00-
8412-2953-010	HELENA MISC		

BEGIN BALANCE	DEBITS	CREDITS	BALANCE
8413-2901-000	CLEARFIELD GENERAL FUND 2,162.70-		2,162.70-
8413-2901-030	CLEARFIELD-GEN-STATE AID		
8413-2913-000	CLEARFIELD FIRE 138.74-		138.74-
8413-2913-030	CLEARFIELD FIRE-STATE AID		
8413-2950-000	CLEARFIELD REVENUE SHARING		
8413-2952-000	CLEARFIELD ROAD		
8413-2953-000	CLEARFIELD WEED MOWING 225.00-		225.00-
8413-2953-010	CLEARFIELD MISC		
8414-2901-000	ADDIE GENERAL FUND 2,438.17-		2,438.17-
8414-2901-030	ADDIE-GEN-STATE AID		
8414-2950-000	ADDIE REVENUE SHARING		
8414-2952-000	ADDIE ROAD		
8414-2953-000	ADDIE WEED MOWING		
8415-2901-000	WILLOW GENERAL FUND 2,110.00-		2,110.00-
8415-2901-030	WILLOW-GEN-STATE AID		
8415-2950-000	WILLOW REVENUE SHARING		
8415-2952-000	WILLOW ROAD		
8415-2953-000	WILLOW MISC		
8416-2901-000	DOVER GENERAL FUND 3,791.69-		3,791.69-
8416-2901-030	DOVER-GEN-STATE AID		
8416-2950-000	DOVER REVENUE SHARING		
8416-2952-000	DOVER ROAD		

	BEGIN BALANCE	DEBITS	CREDITS	BALANCE
8416-2953-000	DOVER WEED MOWING			
8416-2953-010	DOVER MISC			
8417-2901-000	MABEL GENERAL FUND 10,389.68-			10,389.68-
8417-2901-030	MABEL-GEN-STATE AID			
8417-2950-000	MABEL REVENUE SHARING			
8417-2952-000	MABEL ROAD			
8417-2953-000	MABEL WEED MOWING			
8417-2953-010	MABEL MISC			
8418-2901-000	KINGSLEY GENERAL FUND 1,172.46-			1,172.46-
8418-2901-030	KINGSLEY-GEN-STATE AID			
8418-2913-000	KINGSLEY FIRE			
8418-2913-030	KINGSLEY FIRE-STATE AID			
8418-2950-000	KINGSLEY REVENUE SHARING			
8418-2952-000	KINGSLEY ROAD			
8418-2953-000	KINGSLEY MISC			
8419-2901-000	BRYAN GENERAL FUND 3,705.18-			3,705.18-
8419-2901-030	BRYAN-GEN-STATE AID			
8419-2950-000	BRYAN REVENUE SHARING			
8419-2952-000	BRYAN ROAD			
8419-2953-000	BRYAN WEED MOWING			
8419-2953-010	BRYAN MISC			
8420-2901-000	ROSENDAL GENERAL FUND 1,262.38-			1,262.38-

	BEGIN BALANCE	DEBITS	CREDITS	BALANCE
8420-2901-030	ROSENDAL-GEN-STATE AID			
8420-2950-000	ROSENDAL REVENUE SHARING			
8420-2952-000	ROSENDAL ROAD			
8420-2953-000	ROSENDAL MISC			
FUND TOTALS	72,534.83-			72,534.83-
8501-2901-000	ES COOPERSTOWN AMBULANCE			
	5,073.46-			5,073.46-
8502-2901-000	ES ANETA AMBULANCE			
	258.57-			258.57-
8503-2901-000	ES MCHENRY AMBULANCE			
	591.58-			591.58-
FUND TOTALS	5,923.61-			5,923.61-
8610-2901-000	WATER MANAGEMENT GENERAL FUND			
	20,357.64-			20,357.64-
8610-2901-010	WATER MANAGEMENT SPECIALS			
8610-2901-020	KD1A			
8610-2901-030	CT2			
	916.60-			916.60-
8610-2901-040	WATER MGMT KD1B			
	2,859.58-			2,859.58-
8610-2901-050	WATER MGMT CT2A			
	3,199.65-			3,199.65-
FUND TOTALS	27,333.47-			27,333.47-
8701-2901-000	ANETA FIRE FUND BALANCE			
	1,262.68-			1,262.68-
8702-2901-000	BINFORD FIRE FUND BALANCE			
	1,854.42-			1,854.42-
8703-2901-000	GLENFIELD FIRE FUND BALANCE			
	143.18-			143.18-
8704-2901-000	MCVILLE FIRE FUND BALANCE			
	92.15-			92.15-
8704-2970-000	MCVILLE FIRE INT & SKG FUND BA			
8705-2901-000	TOLNA FIRE FUND BALANCE			
	238.41-			238.41-

EXP301	3/06/14	LIABILITIES	MONTH-TO-DATE	2-2014	PAGE 16
	BEGIN BALANCE		DEBITS	CREDITS	BALANCE
8706-2901-000	WIMBLEDON FIRE FUND BALANCE				
	629.10-				629.10-
FUND TOTALS	4,219.94-				4,219.94-

BEGIN BALANCE	DEBITS	CREDITS	BALANCE
GRAND TOTALS			
4,673,347.41-	70,000.00	70,000.00	4,673,347.41-

COMMISSIONERS PROCEEDINGS

6122-54	30,030.07 Payroll	Gen-8478.20,CWB-5521.38,FAR-IR-83.71 CA-534.80,VSO-267.03,HWY-10478.56-FAR- RC-4223.00,WD-180.89, 911-262.50, Flood-
17768	55,823.70 Jamestown Communications	DES-grant
17769	351.98 Aberdeen Finance	DED
17770	200.30 Avesis	T125-154.22, GEN in & out-46.08
17771	641.76 Colonial Life Insurance	T125-594.56,DED-47.20
17772	28,136.47 Griggs County	CWB-2455.02,SS-12536.50,T125-547.80 DED-12597.15,
17773	1,225.20 Healthplan Services, Inc.	T125-1017.00,SS-10.00,GEN-in&out-198.20
17774	100.22 NDPEA	DED
Total	116,509.70	


MARCH VOUCHERS


7.51 Almklov's	GEN-SH-office
120.86 Ameripride Services	GEN-CH-rugs
96.90 Jim Anderson	RD-Electricity
258.57 Aneta Ambulance	EMMED-ambulance
67.06 Cynthia Anton	GEN-election travel
7,785.20 Arrowwood	RC-fuel-1118.95,ROAD fuel-6666.25
85.00 Barnes County Correctional Center	REG Corr - Prisoner Board
3.36 Binford Grocery & Hardware	RD-supplies
247.55 City of Cooperstown	RD-52.77,GEN-96.83,CWB-97.95
29,777.90 Community Medical Center Hosp	CMC-taxes
23,822.81 Community Medical Center Hosp	CMCIR-taxes
5,105.51 Cooperstown Ambulance	EMMED-ambulance
25.97 Cooperstown True Value	GEN-CH-caulk-7.98,ROAD-17.99
248.50 Connie Eslinger	GEN-election travel
177.13 HE Everson	RD-154.14,RC-22.99
6,344.38 Garrison Conservancy District	Garrison Diversion
253.02 Griggs County	T125-253.02
1,586.08 Griggs County Historical Society	Historical Society-taxes
6,051.54 GC Job Development Authority	JDA-taxes
30,049.71 GC Library	Library-taxes-21980.17,state-8069.54
6,651.46 GC Soil Conservation	Soil Conserv-taxes
1,585.76 Griggs County Telephone CO	911-395.95,RD-80.46,CA-137.84, GEN-745.61,VSO-45.90,CWB-180.00
14,715.08 Human Service	Human Service
568.75 ITD	GEN SH-138.35 Teletype Intoxilzier, SS TECH-430.40
150.00 Inter Community Co	911 Wireless Telephone Fees
756.00 Intergraph Corp.	RC-maintenance contract
494.40 Jerry's Auto	GEN-SH-repairs & towing
51.56 Krabbenhoft Service	GEN-SH-repairs
744.15 Marco Inc	GEN Copier
591.58 Mchenry Ambulance	EMMED-ambulance
* 37.42 Miller Fresh Foods	GEN-TD-27.44,GEN-CH-9.98
47.45 Miller Fresh Foods	RD-supplies

MARCH VOUCHERS CONTINUED

421.03	ND Association of Counties	911-15% landlines and wireless
243.60	NDACO	FAR-drug testing
8.00	ND Surplus Property	FAR-14 cans ammo
40.00	NDSU Ag Communication	CAS-farm record books
11,763.00	NDSU Extension Service	CA- 1/2 salary
15,444.33	Nelson-Griggs Health District	Health Disctrict-taxes
106.00	NetCenter Supply	GEN-SH-office
377.79	New Century Press	GEN P&P
2,805.16	Ottertail Power Co	RD-597.51,CWB-433.00,GEN-1774.65
90.00	Ottmar & Ottmar, PC	GEN-DC-mental health Atty
803.00	Otto's Welding & Machine Shop	RD-spring
46.74	Quill	GEN-AUD-office supplies
303.94	RDO Equipment	RD-filters
* 403.95	Reiten, Inc.	RD-repairs & supplies
635,896.94	Schools	Schools
6,375.90	State Treasurer	StateTax-6340.90,displhmkr-35.00
31.88	Wes Straight	RC-fuel
287.93	Streicher's	RC-equipment
706.61	Synergy Graphics, Inc.	GEN-election supplies
4,014.32	Tjs Electronics	SSTec-1347.50,CWB-537.50,RC-1500.00,GEN-DES-629.32
* 835.00	T & K Sales	RD-repairs
238.41	Tolna Fire District	Fire Districts
* 3,061.46	Town & Country Coop	RD-fuel
380,671.51	Townships & Cities	Township & Cities
570.95	Verizon	GEN-SA-46.01,SH-524.94
27,333.47	Water Management Board	Water Board-taxes
36.00	White Banner Uniform Shop	GEN-SH-uniforms

1,231,425.09 Total

TTEST: 
Auditor/Deputy


Chairman

SCHEDULE OF AUDITED VOUCHERS
PRESENTED TO COUNTY AUDITORS FOR PAYMENT

To: Griggs County Auditor Schedule: _____
From: Griggs County Social Services Date Paid: Jan., Feb., Mar., 2014

Payee	Description	Amount	Warrant
SCHEDULE OF BILLS			
Brager Disposal Service	Annual Garbage payment	\$780.00	PD 2/07/14
City of Cooperstown	Water, sewer, landfill	\$76.00	PD 2/07/14
Griggs County Telephone Co	Local and long distance telephone	\$207.81	PD 2/07/14
Ottertail Power Co	Electricity	\$433.00	PD 2/07/14
Tj's Electronics	Computer Tech	\$202.50	PD 2/07/14
Verizon	Cell phones	\$105.98	PD 2/21/14
AmeriPride Services, Inc	Rugs	\$36.54	
Bank Forward	County van payment	\$480.80	
Dacotah Foundation/Spring Showcase	Registration Fees	\$135.00	
Tim Erickson	Snow Removal	\$235.00	
Farmers & Merchants Bank	Annual payment for remodeling loan	\$9,979.35	
Marco, Inc	Lease payment for copier	\$310.78	
Miller's Fresh Food	Office supplies-not reimb.	\$31.21	
NDDHS	EBT \$35.82; TECS -\$23.10	\$12.72	
ND Dept of Human Services	Registration Fee	\$50.00	
NetCenter Supply	Office supplies	\$159.70	
Jerry Rahlf	Snow Removal	\$180.00	
Town & Country Coop	Gas for county van	\$128.29	
Rebecca Boggs	Indirect mileage	\$23.25	
Cia Gronneberg	Per diems; reimb for gas	\$81.75	
Sharon Jacob	DCA mileage	\$166.98	
Dawn Swedberg	DCA mileage	\$5.25	
JoAnn Hagle	Board meeting	\$45.00	
Irene Hanson	Board meeting	\$45.00	
Allan Stokka	Board meeting	\$45.00	
Cia Gronneberg	Taxable per diems	\$31.50	
Jan.30, 2014 Gross Payroll	Salaries	\$8,356.59	PD 1/30/14
Feb.12, 2014 Gross Payroll	Salaries	\$8,336.33	PD 2/12/14
Griggs County	FICA	\$1,104.46	
NDPERS	Life Ins \$1.40; Health Ins \$2525.30	\$2,526.70	PD 2/07/14
NDPERS	Life Ins adjustment-A.Johnson 2010	\$9.47	PD 1/30/14
NDPERS	Retirement adjustment-T.Kensok	\$93.20	PD 1/30/14
NDPERS	Retirement	\$2,300.06	PD 1/30/14
NDPERS	Retirement correction	\$154.96	PD 2/21/14
	TOTAL	\$36,870.18	
HUMAN SERVICES			
NDDHS	Medical	\$70.50	
NDDHS	Foster Care	\$1,167.31	
NDDHS	Sub Adopt	\$356.19	
NDDHS	SPED	\$0.00	
	TOTAL	\$1,594.00	

Submitted by: Cia Gronneberg, Director Date: 2-26-14

GCSSB Chairman: Irene Hanson Date: 2/26/14



SALLY HOLEWA
STATE COURT ADMINISTRATOR

State of North Dakota
OFFICE OF STATE COURT ADMINISTRATOR

SUPREME COURT
Judicial Wing, 1st Floor
600 E Boulevard Ave Dept 180
Bismarck, ND 58505-0530
701: (701) 328-4216
Fax: (701) 328-2092

February 18, 2014

Troy Olson
Griggs County Commissioner
140 118th Ave. NE
Cooperstown, ND 58425-9188

Dear Commissioner Olson:

In accordance with Section 27-05.2-02 of the North Dakota Century Code, the Griggs County Board of Commissioners is to soon decide the manner in which clerk of district court services will be provided in the county for the 2015-2017 biennium. That decision must be made and the Supreme Court notified by April 1 of this year.

Under the statute, the options available to the county are determined by the number of full-time employees determined necessary by the Supreme Court to provide clerk of district court services in the county. Based on current data, Griggs County requires .48 FTE(s) to provide clerk services and therefore has two options:

- (1) the board of commissioners may elect to enter into a funding agreement for the 2015-2017 biennium to receive reimbursement for providing clerk services, or
- (2) the board of commissioners may elect to provide clerk of district court services at the county's own expense.

If the Board elects to enter into a funding agreement for reimbursement for the 2015-2017 biennium or elects to provide clerk services at its own expense, the Supreme Court must be notified of that decision by April 1. A resolution is not required; a simple letter will do. If the Board elects to enter into a funding agreement, the agreement will be sent shortly after we receive notification of that decision.

Please review this information with your Board of Commissioners and, if necessary, your clerk of district court and auditor and notify the Supreme Court by April 1 of your decision regarding the provision of clerk of district court services in Griggs County. Should you have any questions, please contact me.

Sincerely,

Sally A. Holewa
State Court Administrator

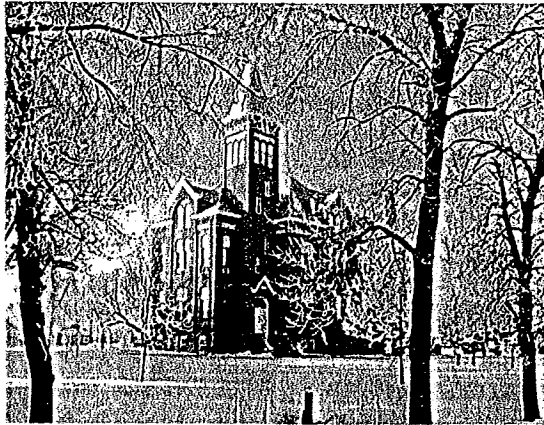
SH/rb

cc: Griggs County Auditor

**GRIGGS COUNTY
COOPERSTOWN, NORTH DAKOTA**

County Commissioners

John Wakefield 1st Dist.
Binford
Shawn Steffen 2nd Dist.
Cooperstown
Ron Dahl 3rd Dist.
Cooperstown
Troy Olson 4th Dist.
Cooperstown
Dale Pedersen 5th Dist.
Luverne
Griggs County Courier
Official Newspaper



County Officers

Cynthia M. Anton Auditor
Connie Eslinger Treasurer
Kelly Vincent Recorder & Clerk of Court
Jayme Tenneson State's Attorney
Cia Gronneberg Director of Social Services
Robert S. Hook Sheriff
Wayne Oien Road Supt
Rick Cushman Coroner
Dennis Kubischta Veterans Service Officer
Tax Director
Robert S. Hook DES Coordinator

March 7, 2014

Sally Holewa
Court Facilities Improvement Advisory Committee
600 E Boulevard Ave. Dept 180
Bismarck, ND 58505-0530

Dear Ms Holewa,

The Commission would like accept the Court Facility Grant that was awarded to Griggs County. We thank you for your acceptance and the opportunity to take part in this grant.

Thank you,

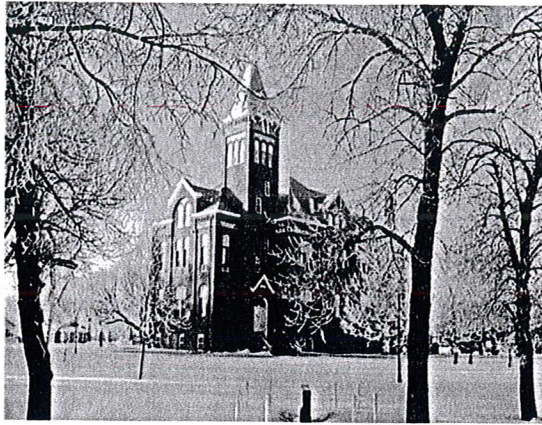
Sincerely,

Troy Olson, Chairman
Griggs County Commission

**GRIGGS COUNTY
COOPERSTOWN, NORTH DAKOTA**

County Commissioners

John Wakefield 1st Dist.
Binford
Shawn Steffen 2nd Dist.
Cooperstown
Ron Dahl 3rd Dist.
Cooperstown
Troy Olson 4th Dist.
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Wayne Oien Road Supt
Rick Cushman Coroner
Dennis Kubischta Veterans Service Officer
Tax Director
Robert S. Hook DES Coordinator

March 7, 2014

Sally Holewa, State Court Administrator
Supreme Court Judicial Wing, 1st Floor
600 E. Boulevard Ave. Dept. 180
Bismarck, ND 58505-0530

Attn: Ms. Holewa,

This letter is to advise you that the Griggs County Board of Commissioners elects to enter into a funding agreement for the 2015 -2017 biennium to receive reimbursement for providing Clerk of Court Services.

Sincerely,

Troy Olson, Chairman
Griggs County Commission



North Dakota Highway Patrol



Colonel James J. Prochniak, Superintendent
State Capitol, 600 E Boulevard Ave. Dept. 504
Bismarck, ND 58505-0240
Telephone: 701-328-2455

Jack Dalrymple
Governor
State of North Dakota

February 25, 2014

Griggs County Auditor
PO Box 511
Cooperstown ND 58425

RE: WEIGHT ENFORCEMENT ON COUNTY ROADS

Dear Ms. Anton:

Spring load restrictions are approaching, and the North Dakota Highway Patrol will again be enforcing them. If you wish to enlist the North Dakota Highway Patrol's assistance during your county's spring load restriction period for the year 2014, please submit your request to our Regional Office in Jamestown: NDHP, 205 6th St SE – Suite 103, Jamestown, ND 58401.

If you wish to have the NDHP assist with weight enforcement in your county during 2014 please indicate so in your letter. I would ask that you specify in the letter if you wish year-round assistance vs. during spring load restriction period only.

This assistance is offered with the understanding that the NDHP does not have the ability to patrol the county roads on a routine basis but will assist as time and resources permit.

We look forward to working with you to minimize damage to our North Dakota roads. If you have any questions, please feel free to call our Jamestown office at 701-251-6229 or our Fargo office at 701-239-8960.

Sincerely,

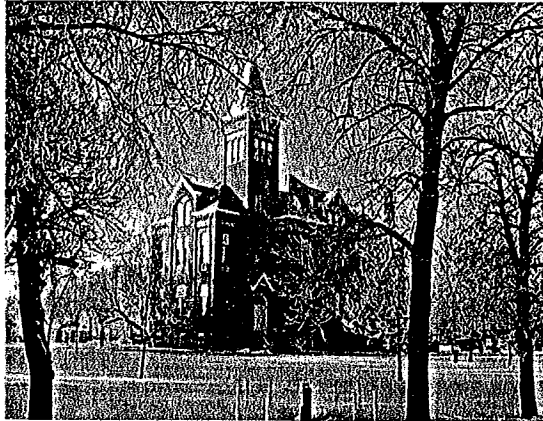
BRYAN J. NIEWIND
Captain, NDHP
Southeast Region

BN/rs

**GRIGGS COUNTY
COOPERSTOWN, NORTH DAKOTA**

County Commissioners

John Wakefield 1st Dist.
Binford
Shawn Steffen 2nd Dist.
Cooperstown
Ron Dahl 3rd Dist.
Cooperstown
Troy Olson 4th Dist.
Cooperstown
Dale Pedersen 5th Dist.
Luverne
Griggs County Courier
Official Newspaper



County Officers

Cynthia M. Anton Auditor
Connie Eslinger Treasurer
Kelly Vincent Recorder & Clerk of Court
Jayme Tenneson State's Attorney
Cia Gronneberg Director of Social Services
Robert S. Hook Sheriff
Wayne Oien Road Supt
Rick Cushman Coroner
Dennis Kubischta Veterans Service Officer
Tax Director
Robert S. Hook DES Coordinator

March 7, 2014

NDHP
205 6th St SE
Suite 103
Jamestown ND 58401

RE: LOAD RESTRICTIONS ON COUNTY ROADS

Dear NDHP:

Griggs County is again requesting the assistance of the North Dakota Highway Patrol to help us with enforcing the Spring load restrictions for 2014 and year-round assistance for 2014. We plan to abide by the weight classifications of six tons per axle on County roads during Spring load restriction and then follow State regulations the rest of the year.

Thank you for your consideration.

Sincerely,

Troy Olson
Chairman, Griggs County Commissioners

Page 45



Cindy Anton <cindy.anton@griggscountynd.gov>

Re: Unencumbered Funds

1 message

Cindy Anton <cindy.anton@griggscountynd.gov>

Mon, Feb 10, 2014 at 5:32 PM

To: All Griggs Commissioners <allgriggscommissioners@griggscountynd.gov>

Bcc: Cindy Anton <Cindy.Anton@griggscountynd.gov>

This email is informational only. Do not reply to all parties or discuss prior to meeting. Cindy-Griggs

\$29,000.00 is the amount of \$179,000.00 at the end of 2013 that was not budgeted for 2014. Road and General are the only funds considered as General Funds. The only other amounts that you can use is the amounts that were cut from 2014 Budgets. \$28,000.00 - Auditors Office, \$22,075.00 - State's Attorney Office, \$10,000.00 - Road, \$57,500.00 - Commissioners, \$3,780.00 - Recorder, \$10,000.00 - Zoning?, \$17,000.00 - Sheriff. Emergency Fund needs to be done by Resolution. Estimated not budgeted except for Emergencies for Emergency Fund is: \$127,850.00.

EOY Balance:	\$29,000.00
Auditors Budget:	\$28,000.00
SA Budget	\$22,075.00
Road	\$10,000.00
Comm	\$57,500.00
Recorder	\$3,780.00
Zoning	\$10,000.00?
<u>Sheriff</u>	<u>\$17,000.00</u>
Sub-total	\$177,355.00
<u>Emergency</u>	<u>\$127,850.00</u>
Total	\$305,205.00

This is a quick estimate. If I have missed anything.....please let me know. I need to go back through all the minutes to make sure that I have not missed anything. Zoning has not been addressed yet and it is up to you. Emergency does not have that amount at this time and I need to look at when the loan for Social Services is due before that amount can be spent or anything in emergency is spent. Cindy-Griggs

On Mon, Feb 10, 2014 at 10:12 AM, Ron Dahl <rondahlnd@yahoo.com> wrote:

Cindy,

At the last meeting you and John were talking about the amount of unencumbered funds being \$29,000 or possibly more from the building fund? Could you give the commissioner's the auditor's opinion on the amount of unencumbered funds and whether or not that is the maximum amount of the payment that could be made on the EOC?

Thanks, Ron

-
Cindy Anton

Page 46

COUNTY AUDITOR

YEAR ENDING DECEMBER 31, 2014

GRIGGS COUNTY

ITEM	BUDGETED 2012	ACTUALS 2012	BUDGETED 2013	ACTUAL ESTIMATED 2013	AMOUNT REQUESTED 2014	AMOUNT ALLOWED 2014
SALARIES						
FULL TIME POSITIONS						
Official\Department Head	34916.46	34916.40	36116.46	36116.46	39000.00	37316.46
Deputy	29211.00	29210.88	30411.00	30411.00	33000.00	31611.00
Deputy				7200.00	30000.00	28000.00
Total	64127.46	64127.28	66527.46	73727.46	102000.00	96927.46
PART TIME						
Office Help	1400.00	1418.40	5000.00	5000.00	600.00	600.00
Total Part Time	1400.00	1418.40	5000.00	5000.00	600.00	600.00
TOTAL SALARIES	65527.46	65545.68	71527.46	78727.46	102600.00	97527.46
MATERIAL, SUPPLIES ETC.						
Office Supplies	800.00	612.06	800.00	800.00	800.00	800.00
Travel	1400.00	1414.67	1400.00	1400.00	1400.00	1400.00
Repairs & Maintenance	125.00		125.00	125.00	125.00	125.00
Miscellaneous	100.00		100.00	100.00	100.00	100.00
Dues	75.00	75.00	75.00	75.00	150.00	200.00
Total Materials	2500.00	2101.73	2500.00	2500.00	2575.00	2625.00
CAPITOL OUTLAY						
Equipment	300.00	633.00	300.00			
Total Capitol Outlay	300.00	633.00	300.00	0.00	0.00	0.00
GRAND TOTAL	68327.46	68280.41	74327.46	81227.46	105175.00	100152.46

Date: 9-30-13

Date approved: 10-4-13

Department Head: Cathy M. Drake

Chairman: [Signature]

ITEM	BUDGETED 2012	ACTUALS 2012	BUDGETED 2013	ACTUAL ESTIMATED 2013	AMOUNT REQUESTED 2014	AMOUNT ALLOWED 2014
SALARIES						
Official\Department Head	30204.84	30204.84	40600.00	40600.00	40600.00	40600.00
Secretary	29952.00	29952.00	31152.00	31152.00	33150.00	
Extra/Overtime Salary						
Total	60156.84	60156.84	71752.00	71752.00	73750.00	40600.00
PART TIME						
States Attorney Trial Amount	30000.00	30000.00				
Secretary 4/5			11000.00	11000.00	13455.00	23897.00
Overtime	14950.00	6221.89				
Total Part Time	44950.00	36221.89	11000.00	11000.00	13455.00	23897.00
TOTAL SALARIES	105106.84	96378.73	82752.00	82752.00	87205.00	64497.00
MATERIAL, SUPPLIES ETC.						
Office Supplies	1500.00	1478.03	1000.00	1000.00	1000.00	1000.00
*Prosecution Costs	10000.00	11477.97	5000.00	1500.00	4000.00	4000.00
Travel	5500.00	1968.64	400.00	750.00	750.00	750.00
Books & Transcripts	200.00	107.45	200.00	200.00	200.00	200.00
Dues	600.00	250.00	350.00	350.00	500.00	500.00
Research/Westlaw	500.00	355.00	200.00	200.00	200.00	200.00
Miscellaneous	500.00					
Contingency Fund	500.00		500.00		500.00	500.00
Contract Work **	600.00	384.14	450.00	100.00	500.00	500.00
Total Materials	19900.00	16021.23	8100.00	4100.00	7650.00	7650.00
CAPITOL OUTLAY						
Equipment	2000.00	2000.00	500.00	500.00	500.00	
Total Capitol Outlay	2000.00	2000.00	500.00	500.00	500.00	0.00
GRAND TOTAL	127006.84	114399.96	91352.00	87352.00	95355.00	72147.00

*Prosecution costs partially reimbursed by State.

** Printer/Copier/Fax Maintenance.

Date: 1-24-13

Date approved: 1-24-14

Department Head: 

Chairman: 

RECORDER

YEAR ENDING DECEMBER 31, 2014

GRIGGS COUNTY

ITEM	BUDGETED 2012	ACTUALS 2012	BUDGETED 2013	ACTUAL ESTIMATED 2013	AMOUNT REQUESTED 2014	AMOUNT ALLOWED 2014
SALARIES						
FULL TIME POSITIONS						
Official\Department Head	18496.45	18502.32	19096.45	17855.44	18017.00	17793.75
Deputy	14254.50	14254.08	14854.50	13051.50	9422.40	
Deputy						
Total	32750.95	32756.40	33950.95	30906.94	12285.00	11934.00
					39724.40	29727.75
PART TIME						
Deputy 3/5	6727.50	8083.20	9060.00	10588.10		
Deputy 4/5						
Total Part Time	6727.50	8083.20	9060.00	10588.10	0.00	9453.60
TOTAL SALARIES	39478.45	40839.60	43010.95	41495.04	39724.40	9453.60
						39181.35
MATERIAL, SUPPLIES ETC.						
Office Supplies	510.00	528.65	510.00	250.00	500.00	500.00
Microfilming	200.00	150.00	200.00	200.00	200.00	200.00
Travel	700.00	187.59	700.00	500.00	700.00	700.00
Repairs & Maintenance	300.00		300.00		300.00	300.00
Books						
Continuing Education	100.00		100.00		100.00	100.00
UCC						
Dues	200.00	75.00	200.00		200.00	200.00
Total Materials	2010.00	941.24	2010.00	950.00	2000.00	2000.00
CAPITOL OUTLAY						
Equipment						
Total Capitol Outlay	0.00	0.00	0.00	0.00	0.00	0.00
GRAND TOTAL	41488.45	41780.84	45020.95	42445.04	41724.40	41181.35

Date: Oct 4, 2013

Date approved: 10-4-13

Department Head: [Signature]

Chairman: [Signature]

DISTRICT COURT

YEAR ENDING DECEMBER 31, 2014

GRIGGS COUNTY

ITEM	BUDGETED		ACTUALS		BUDGETED		ACTUAL		AMOUNT	
	2012	2013	2012	2013	2013	2014	2013	2014	2014	2014
SALARIES										
FULL TIME POSITIONS										
Official\Department Head	18496.15	19096.15	18502.32	19096.15	17855.44	18017.00	17855.44	18017.00	17793.75	
Deputy	14254.50	14854.50	14254.08	14854.50	13051.50	9422.40	13051.50	9422.40		
Benefits**	2237.28	2237.28	2237.28	2237.28					11934.00	
Total	34987.93	36187.93	34993.68	36187.93	30906.94	39724.40	30906.94	39724.40	29727.75	
PART TIME										
Deputy 4/5									9453.60	
Deputy 3/5	6727.50	9060.00	8083.21	9060.00	10588.10		10588.10			
Public Administrator	525.00	525.00	399.96	525.00	525.00	1700.00	525.00	1700.00	1700.00	
Steno										
Magistrate										
Indigent Defense	3000.00	3000.00	502.25	3000.00	542.70	2000.00	542.70	2000.00	2000.00	
Jury Expense **										
Witnesses and Mileage **	100.00	100.00		100.00		100.00		100.00	100.00	
Total Part Time	10352.50	12685.00	8985.42	12685.00	11655.80	3800.00	11655.80	3800.00	13253.60	
TOTAL SALARIES	45340.43	48872.93	43979.10	48872.93	42562.74	43524.40	42562.74	43524.40	42981.35	
MATERIAL, SUPPLIES ETC.										
Office Supplies	500.00	500.00	515.82	500.00	450.00	500.00	450.00	500.00	500.00	
Travel	700.00	700.00	114.90	700.00		300.00		300.00	300.00	
Repairs & Maintenance	100.00	100.00		100.00		100.00		100.00	100.00	
Dues	100.00	100.00	60.00	100.00		100.00		100.00	100.00	
Dockets										
Small Claims Packets**										
Marriage License Support **	30.00	30.00		30.00		30.00		30.00	30.00	
Blood Tests**										
Total Materials	1430.00	1430.00	690.72	1430.00	450.00	1030.00	450.00	1030.00	1030.00	
CAPITOL OUTLAY										
Equipment	600.00	600.00	249.99	600.00	250.00	400.00	250.00	400.00	400.00	
Total Capitol Outlay	600.00	600.00	249.99	600.00	250.00	400.00	250.00	400.00	400.00	
GRAND TOTAL	47370.43	50902.93	44919.81	50902.93	43262.74	44954.40	43262.74	44954.40	44411.35	

** Reimbursed

Date: Oct 4, 2013

Date approved: 10-4-13

Department Head: *[Signature]*

Chairman: *[Signature]*

ZONING

YEAR ENDING DECEMBER 31, 2014

GRIGGS COUNTY

ITEM	BUDGETED 2012	ACTUALS 2012	BUDGETED 2013	ACTUAL ESTIMATED 2013	AMOUNT REQUESTED 2014	AMOUNT ALLOWED 2014
SALARIES						
FULL TIME POSITIONS						
Administrator	3600.00	3600.00	3600.00	3600.00	10000.00	4000.00
Total	3600.00	3600.00	3600.00	3600.00	10000.00	4000.00
PART TIME						
Planning Commission	4860.00	1350.00	4860.00	3375.00	4860.00	4860.00
Planning Comm Mtgs	540.00	225.00	540.00	450.00	540.00	540.00
Miscellaneous Hours						
Total Part Time	5400.00	1575.00	5400.00	3825.00	5400.00	5400.00
TOTAL SALARIES	9000.00	5175.00	9000.00	7425.00	15400.00	9400.00
MATERIAL, SUPPLIES ETC.						
Office Supplies	200.00	87.15	200.00	200.00	300.00	300.00
Travel	500.00		500.00	100.00	500.00	500.00
Contract Work *	500.00		500.00	100.00	500.00	500.00
Publishing *	1000.00	419.24	1000.00	1000.00	1000.00	1000.00
Total Materials	2200.00	506.39	2200.00	1400.00	2300.00	2300.00
CAPITOL OUTLAY						
Equipment **	300.00		300.00			
Total Capitol Outlay	300.00	0.00	300.00	0.00	0.00	0.00
GRAND TOTAL	11500.00	5681.39	11500.00	8825.00	17700.00	11700.00

** In/Out Reimbursement from Petitioners.

** Color printer.

Date: 10/1/13

Date approved: 10-4-13

Department Head: Carolee M. McHenry
 Zoning Administration

Chairman: Don Johnson

Sheriff

YEAR ENDING DECEMBER 31, 2014

GRIGGS COUNTY

ITEM	BUDGETED		ACTUALS		BUDGETED		ACTUAL		AMOUNT	
	2012	2013	2012	2013	2013	2014	2013	2014	2014	2014
SALARIES										
FULL TIME POSITIONS										
Official\Department Head	23,554.00	24,154.00	23,553.84	24,154.00	24,154.00	28,960.00	24,754.00	24,754.00	28,960.00	24,754.00
Deputy, Chief	18,640.00	19,240.00	18,639.84	19,240.00	19,240.00	19,780.00	19,839.84	19,839.84	19,780.00	19,839.84
Deputy-Patrol	17,340.00	17,940.00	18,062.50	17,940.00	17,940.00	18,540.00	18,540.00	18,540.00	18,540.00	18,540.00
Deputy-Patrol-COPS	33,680.00	34,280.00	33,681.12	34,280.00	34,280.00	18,120.00	17,740.56	17,740.56	18,120.00	17,740.56
Total	93,214.00	95,614.00	93,937.30	95,614.00	95,614.00	85,400.00	80,874.40	80,874.40	85,400.00	80,874.40
PART TIME										
Over-Time	9,000.00	9,000.00	26,571.64	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00
Total Part Time	9,000.00	9,000.00	26,571.64	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00	9,000.00
TOTAL SALARIES	102,214.00	104,614.00	120,508.94	104,614.00	104,614.00	94,400.00	89,874.40	89,874.40	94,400.00	89,874.40
MATERIAL, SUPPLIES ETC.										
Office Supplies	2,000.00	2,000.00	1,914.98	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00	2,000.00
Uniforms	2,000.00	2,500.00	2,000.00	2,500.00	2,500.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
Travel	2,500.00	2,800.00	1,167.53	2,800.00	2,800.00	3,000.00	3,000.00	3,000.00	3,000.00	3,000.00
Teletype & Intoxilizer	4,500.00	5,300.00	2,506.84	5,300.00	5,300.00	5,300.00	5,300.00	5,300.00	5,300.00	5,300.00
Fuel	8,500.00	9,000.00	7,669.43	9,000.00	9,000.00	10,000.00	9,000.00	9,000.00	10,000.00	9,000.00
Repairs & Maintenance	6,000.00	6,500.00	5,230.99	6,500.00	6,500.00	8,000.00	6,500.00	6,500.00	8,000.00	6,500.00
Publishing & Printing	600.00	600.00	576.35	600.00	600.00	700.00	700.00	700.00	700.00	700.00
Dues	800.00	800.00	700.00	800.00	800.00	800.00	800.00	800.00	800.00	800.00
Training Equipment	3,000.00	3,000.00	2,929.47	3,000.00	3,000.00	4,000.00	3,000.00	3,000.00	4,000.00	3,000.00
Total Materials	29,900.00	32,500.00	24,695.59	32,500.00	32,500.00	36,800.00	33,300.00	33,300.00	36,800.00	33,300.00
CAPITOL OUTLAY										
Equipment-Minor										
Equipment-Major										
Total Capitol Outlay	-	-	-	-	-	-	-	-	-	-
GRAND TOTAL	132,114.00	137,114.00	145,204.53	137,114.00	137,114.00	131,200.00	123,174.40	123,174.40	131,200.00	123,174.40

Date: 10/11/2013

Date approved: 10-4-13

Department Head: Robert S. Hood

Chairman: [Signature]

TAX DIRECTOR

YEAR ENDING DECEMBER 31, 2014

GRIGGS COUNTY

ITEM	BUDGETED 2012	ACTUALS 2012	BUDGETED 2013	ACTUAL ESTIMATED 2013	AMOUNT REQUESTED 2014	AMOUNT ALLOWED 2014
SALARIES						
FULL TIME POSITIONS						
Official\Department Head	35670.00	36368.93	36500.00	36500.00	38000.00	38000.00
Deputy						
Deputy						
Total	35670.00	36368.93	36500.00	36500.00	38000.00	38000.00
PART TIME						
Deputy	2350.00	2349.84	2350.00	2350.00	2500.00	2650.00
Total Part Time	2350.00	2349.84	2350.00	2350.00	2500.00	2650.00
TOTAL SALARIES	38020.00	38718.77	38850.00	38850.00	40500.00	40650.00
MATERIAL, SUPPLIES ETC.						
Office Supplies	200.00		500.00	200.00	300.00	300.00
Travel & Schooling	2500.00	3391.63	3000.00	2500.00	2500.00	2500.00
Supplies & Materials	150.00				200.00	200.00
Repairs & Maintenance	100.00					
Dues	30.00	30.00	30.00	30.00	40.00	40.00
Soil Committee	1000.00	591.76	400.00	200.00	400.00	400.00
Software Service Renewel						
Assessprs & Assmts			1000.00	860.00	1000.00	1000.00
Total Materials	3980.00	4013.39	4930.00	3790.00	4440.00	4440.00
CAPITOL OUTLAY						
Equipment						
Software	500.00	609.99	500.00	500.00	500.00	500.00
Appraisal Fees	10000.00	613.00	2825.00	2825.00	2825.00	2825.00
Total Capitol Outlay	10500.00	2218.50	5000.00	1500.00	5000.00	5000.00
GRAND TOTAL	52500.00	46173.65	52105.00	46965.00	53265.00	53415.00

Date: 9/30/13

Date approved: 10-4-13

Department Head: *Barbara J. Anderson*

Chairman: *Bob Johnson*

TAX DIRECTOR

Year ending December 31, 2013

Griggs County

ITEM	ACTUALS 2011	ACTUAL 2012	AMOUNT Budgeted 2013	ACTUAL Through November 2013	AMOUNT ALLOWED 2014	Possible Revision 2014	Savings
SALARIES							
FULLTIME POSITIONS							
Official\Department Head	34059.34	36368.93	36500.00	33359.12	38000.00	23000.00	15000.00
Deputy							
Deputy	34059.34	36368.93	36500.00	33359.12	38000.00	23000.00	
Total							
PART TIME							
Deputy	2349.93	2349.84	2350.00	2154.02	2650.00	2650.00	0.00
Total Part Time	2349.93	2349.84	2350.00	2154.02	2650.00	2650.00	
TOTAL SALARIES	36409.27	38718.77	38850.00	35513.14	40650.00	25650.00	15000
MATERIAL SUPPLIES ETC.							
Office Supplies	120.47	0.00	500.00	101.64	300.00	100.00	200.00
Travel & Schooling	3342.87	3391.63	3000.00	1613.78	2500.00	1500.00	1000.00
Supplies & Materials-Assessing	0.00	0.00	0.00	0.00	200.00	0.00	200.00
Repairs & Maintenance		0.00	0.00	0.00	0.00	0.00	0.00
Dues	30.00	30.00	30.00	30.00	40.00	40.00	0.00
Soil Committee	3092.61	591.76	400.00	0.00	400.00	400.00	0.00
Software Service Renewal		275.00	2825.00	2825.00	2825.00	2825.00	0.00
Assessors & Assessments	751.75	900.00	1000.00	859.81	1000.00	860.00	140.00
Total Materials	7337.70	5188.39	7755.00	5430.23	7265.00	5725.00	1540.00
CAPITAL OUTLAY							
Equipment		610.00	500.00	0.00	500.00	0.00	500.00
Software	11850.00	2663.00	0.00	0.00	0.00	0.00	0.00
Appraisal Fees	5487.00	1060.00	5000.00	56.50	5000.00	0.00	5000.00
Total Capital Outlay	17337.00	4333.00	5500.00	56.50	5500.00	0.00	5500.00
GRAND TOTAL	61083.97	48240.16	52105.00	40999.87	53415.00	31375.00	22040.00

15000.00
~~2000.00~~

Date: _____ Date approved: _____

Department Head: _____ Chairman: _____

December 13 2013

200,000.00 and the county share to pay may be \$25,000.00 to 50,000.00. The court room grant of \$250,000.00 may cost the county \$62,500.00 for our share. We need to set up separate construction budgets in order to be in compliance for the EOC Grant. A short term construction loan may have to be in place for \$500,000.00 and interest for one year is \$25,000.00. If the present Griggs County Courthouse is going to stay, it will require repairs and if it is going to be torn down, it will be a large expense with the asbestos and lead base paint. Demolition may cost from \$200,000.00 to \$500,000.00 and to keep it operating it will cost the same amount of money. We are faced with leaving things as they are and going until we run out of money. There is some room in the budget to derive some money and it is a painful cut in human resources. There seems to have been a plan by prior Commissioners that was to add 5 mills in taxes. This really depends on what the citizens of Griggs County want to do. The fair way to do it is stop the project ask for an extension fix the grant issue and put it before a vote of the citizens.

Troy Olson stated that the County Commissioners respectfully request that the Griggs County Auditor be present at all of the County Commission meetings as the CFO of the county. We are continuously having questions about the finances of the county and we can't very well make decisions without the resources that she can provide us with.

Treasurer Connie Eslinger stated that the Griggs County Auditor was not present at today's meeting due to a doctor's appointment. Ron Dahl suggested the auditor's budget stay open at this time.

The State's Attorney Office budget is partially done at this time.

Treasurer Connie Eslinger mentioned the tension and conflict in the County and why the meetings are so tense. Treasurer Connie Eslinger's view is that the Commissioners have not come in and visited with each department to see what office duties are being performed in each office and they have already proceeded to cut an employee and left everyone wondering, especially the nonelected employees, if they would be next. Treasurer Connie Eslinger presented to the Commissioners the duties that her Deputy performs and the importance of having her staff. John Wakefield asked what other cuts in her budget that she could offer. Treasurer Connie Eslinger said she could cut her supplies, continuing education and equipment. Treasurer Connie Eslinger stated that if her office help is cut to one day a week, her deputy could not afford to drive in and she would have to quit and that would be an issue to find someone that would work without benefits.

Clerk of Court/Recorder Kelly Vincent presented to the Commissioners the duties that the Clerk of Court/Recorder's staff performs and the importance of having her staff. Clerk of Court/Recorder Kelly Vincent proposed to drop the Deputy Recorder to 4/5ths which is a savings of \$3,780.00 and Clerk of Court/Recorder Kelly Vincent would give up her \$100.00 a month raise for a savings of \$1200.00. Total savings is \$4,980.00.

Tax Director Barbara Anderson presented her official duties to the Commissioners. John Wakefield asked what she could cut in her budget and Tax Director Barbara Anderson commented she could go to 4/5ths time. John Wakefield stated that there are a number of counties that have part-time tax directors and was wondering how they got their work done. Tax Director Barbara Anderson stated that if these cuts that they are proposing go into effect, she would lose her benefits and she would have to quit.

The Commissioners will eliminate their salary and their retirement for one year but left the mileage and per diem in place for travel expense if needed. The Commissioners' contribution is \$50,000.00 to this situation and is the largest contribution of any department.

Zoning Administrator Connie MacKenzie met with the Commissioners to discuss what could be adjusted in the zoning budget. Zoning Administrator MacKenzie stated that since two of the Commissioners are on the Planning Commission and it has been stated Commissioners are taking no salary for meetings, the line item for Planning Commission meetings could be reduced by \$1080.00. Zoning Administrator MacKenzie also encouraged the Griggs County Commission to notify the township officers of any changes that are to be made to the implementation and administration of the Griggs County Zoning Regulations in case the townships would like to file and administer their own zoning regulations.

Chairman Troy Olson requested a 5 minute recess.

Chairman Troy Olson opened the floor to Road Superintendent/911 Coordinator Wayne Oien. Road Superintendent/911 Coordinator Wayne Oien discussed not cutting the hours for his part-time bookkeeper. Road Superintendent/911 Coordinator Wayne Oien proposed to cut his culvert budget by \$5000.00. Wayne said he could cut the extra utilities and shop supplies and that also could reduce it by \$5000.00.

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Recorder/Clerk of Court Kelly Vincent if receiving the grant would benefit the county or the building authority and if the grant is accepted are we obligated to accept the grant. The Commissioners discussed if they should apply for the entire project or apply only for the remainder of the project to be completed.

Social Service Director Cia Gronneberg discussed the Social Service budget with the Commissioners. Social Service Director Cia Gronneberg and Tammy Geiger, Social Service bookkeeper, explained how state and federal money and money received from the mill levy can only be used for Human Services and not taken for the General Fund. No action taken at this time.

The 2014 budget was discussed. Troy commented that they will not be able to take action on the Sheriff Department, States Attorney Office and Zoning because the absence of the department heads.

Troy Olson recommended not hiring an additional person in the Auditor's Office. John Wakefield moved to have the Auditor's Budget line item of \$28,600.00 transferred to Building and Grounds/Courthouse budget, second by Shawn Steffen and roll call vote: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, John Wakefield-aye and Troy Olson-aye and carried.

Ron Dahl moved to have the Clerk of Court/ Recorder reduce their budget by \$3,780.00 and the money transferred to Building and Grounds/Courthouse budget, second by John Wakefield and roll call vote: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, John Wakefield-aye and Troy Olson-aye and carried.

John Wakefield made a motion not to take anything out of the Treasurer budget and leave the Treasurer's budget as is for 2014, second by Ron Dahl and roll call vote: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, John Wakefield-aye and Troy Olson-aye and carried.

John Wakefield made a motion to accept Tax Director's proposal of her revised budget by \$22,040.00 and moved that amount to the Building and Grounds/Courthouse budget, second by Ron Dahl and roll call vote: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, John Wakefield-aye and Troy Olson-aye and carried.

Highway Superintendent Wayne Oien recommended a reduction to the road budget of \$10,000.00. Ron Dahl moved to accept the \$10,000.00 from the road department and move that amount to the Building and Grounds/Courthouse budget, second by Shawn Steffen and roll call vote: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, John Wakefield-aye and Troy Olson-aye and carried.

Ron Dahl move to have the Commissioner Salaries of \$50,000.00 transferred to the Building and Grounds/Courthouse budget, second by Shawn Steffen and roll call vote: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, John Wakefield-aye and Troy Olson-aye and carried.

Ron Dahl moved to amend NDSU Griggs County Extension budget from \$71,400.00 to \$51,400.00, and move that amount to the Building and Grounds/Courthouse budget, second by Dale Pedersen and roll call vote: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, John Wakefield-aye and Troy Olson-aye and carried.

John Wakefield recommends tabling discussions on the Social Security, Oasis and request having Sheriff Robert Hook and Tj's Electronics/Travis Palm at the next meeting.

Troy Olson requested a five minute recess.

Shawn Steffen made a motion to approve a check for end of year (\$1+million) to transfer 2013 & 2014 collections so they can be distributed and apportioned at the beginning of 2014,

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1. Centralized management will assure consistent policies and procedures among the two major finance offices in Griggs County government.
2. Cross utilization of staff will allow for peak busy seasons to be shared between a pool of employees.
3. A reduction in cost is expected to be realized.

Conclusion

The 1993 changes in North Dakota State Law in Chapter 11-10.2 along with the fiscally conservative practices of the Board of County Commissioners led to this document. This plan attempts to allow the county to provide cost-effective services. The intent of this plan is to provide for all county auditor and treasurer duties at a level equal to or exceeding present levels at a savings to the taxpayers of Griggs County. It is a goal of this plan to provide the essential financial and administrative services at a savings to the taxpayers of Griggs County.

There was discussion on when to publish the resolution and plan and if the public did not want to add the two offices together, there can be a petition to stop the procedure and if there opposition at the public hearing, it may stop the procedure of adding the two offices together. Motion by Shawn Steffen to publish the Preliminary Resolution for Combination of Griggs County Auditor & Treasurer Office and the proposed plan for the next two weeks and ask the paper to have in the Community calendar, second by Ron Dahl and called three times for discussion with roll call vote: Dale Pedersen-aye, Ron Dahl-aye, Shawn Steffen-aye, Troy Olson-aye and carried.

Motion by Shawn Steffen, to take a ten minute recess, second by Ron Dahl, all ayes, no nays and carried.

Chairman Troy Olson reconvened meeting.

Chairman Troy Olson opened the floor for discussion on Employee Manual update as presented: Griggs County Employees will not be compensated for attending Griggs County Commissioner meetings unless attendance was required by the Griggs County Commissioners. There was discussion on which employees it would affect and it was decided not to add this to Employee Manual at this time.

Chairman Troy Olson opened the floor for discussion on County Commissioner Newspaper Column. There was discussion on the Griggs County Courier offering the Commission a column in the newspaper and cannot lobby in the column.

Chairman Troy Olson opened the floor for discussion on application of a Local Permit for Red Willow Ministries. Motion by Ron Dahl to approve the application of a Local Permit for Red Willow Ministries, second by Shawn Steffen and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson opened the floor for discussion on date and time for Griggs County Equalization in June. The Commission decided on June 6th at 3 pm.

Chairman Troy Olson opened the floor for discussion on Zoning Administrator pay and contract pay for sorting the files for zoning. There was discussion on how to handle zoning now that it has been changed. Motion by Ron Dahl to approve paying \$328.38 on zoning work, second by Shawn Steffen and called three times for discussion with roll call vote: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, Troy Olson-aye and carried.

Chairman Troy Olson opened the floor for discussion on payroll policy. There was discussion on having a resolution on a payroll policy, other counties do not do anything as long as it has been budgeted and ask for Attorney General's opinion. Motion by Ron Dahl to table payroll policy until next meeting, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson opened the floor to State's Attorney Jayme Tenneson on amended State's Attorney Budget. State's Attorney Jayme Tenneson explained that his 2014 budget was amended to a 4/5 Secretary, full

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time Secretary was eliminated and his budget went from 95,355.00 to 72,147.00. Motion by Ron Dahl to accept the amended 2014 State's Attorney Budget as presented by State's Attorney Jayme Tenneson, second by Dale Pedersen and called three times for discussion with roll call vote: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, Troy Olson-aye and carried.

Chairman Troy Olson opened the floor for discussion on meeting dates. There was discussion on finding out a solution on payroll policy, days State's Attorney can attend meeting and meeting on the 1st and 3rd of the month. Motion by Ron Dahl to change the Friday, January 31, 2014 meeting to Thursday, January 30, 2014 at 1 pm and to change regular Commission meeting dates to the 1st and 3rd Fridays of the month, second by Shawn Steffen and called three times for discussion with all ayes, no nays and carried.

Motion by Shawn Steffen to adjourn meeting at 3 pm and meet again in regular session on Thursday January 30th, 2014 at 1 pm and Fridays on February 7th and 21st at 1 pm, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

ATTEST: Cynthia M. Anton
Auditor

Troy Olson
Chairman

Griggs County Township Officer Board, including Tom Bailey, Eugene Loge and myself, Arlen Rothert are concerned about the resignation of the tax director, Barb Anderson.

This is a full time job of 40 hours per week. NDTOA Handbook 2012 Edition, pages 44 -46 explains what this person does.

We need someone in this position. What is being done to fill this position?

We are also concerned about the Zoning Administration being no longer in operation. NDTOA Handbook, pages 56 – 65 explains what is to be done. It is our understanding that zoning can be done by township. Please let us know.

Title 11 Counties

CHAPTER 11-10.1 COUNTY DIRECTOR OF TAX EQUALIZATION

11-10.1-01. County director of tax equalization.

1. The board of county commissioners of each county in this state shall appoint a county director of tax equalization who must be qualified and experienced in property appraisals, familiar with assessment and equalization procedures and techniques, and who is the holder of a current certificate issued by the state supervisor of assessments. The state supervisor of assessments shall confer with representatives of the county commissioners, city governing bodies, state township officers association, and personnel at North Dakota state university to establish or revise the minimum requirements for attaining the certificate. Any person who is denied such certificate may appeal to the state tax commissioner for a hearing under the provisions of chapter 28-32.
2. The board of county commissioners may, in its discretion, appoint a person on a probationary basis who does not hold a current certificate as provided for in subsection 1, if the board deems such person qualified to act as county director of tax equalization by virtue of education, training, and experience. The appointment must be for a term of not more than three years. Any person receiving a probationary appointment who does not obtain a certificate within three years from the appointment is not eligible for reappointment.

3. The county director of tax equalization shall serve at the pleasure of the board of county commissioners and may be employed on a full-time or part-time basis. Vacancies in the office of county director of tax equalization must be filled in the same manner as the original appointment.

11-10.1-05. Powers and duties of county director of tax equalization - Qualifications of assessors.

1. The county director of tax equalization shall have the power, duty, and responsibility to call upon and confer with township and city assessors in the county and to instruct them in the preparation and proper use of land maps and property record cards, the preparation of assessment books, the changes in assessment laws and regulations, the determination of proper standards of value, the use of proper classifications of property, and the authority to require attendance at meetings, to the end that a uniform assessment of all real property in the county will prevail.
2. On January 1, 1981, the county director of tax equalization shall succeed to all the powers and duties of assessors of townships, cities with a population of under five thousand, and unorganized districts within the county, except that any city with a population of under five thousand or township may, at its option by resolution of its governing body, employ an assessor who shall retain the powers, duties, and responsibilities of the office. The resolution of a city or township governing body to employ an assessor continues in force until rescinded by the governing body. Notwithstanding any other provision of law to the contrary, the state supervisor of assessments shall confer with representatives of the county commissioners, city governing bodies, state township officers association, and personnel at North Dakota state university to establish minimum requirements for all city and township assessors. The standards shall reflect their limited jurisdiction and need not be equal to those minimum requirements set for county directors of tax equalization. Any courses of instruction included in those minimum requirements for assessors of townships or cities with a population under five thousand must be conducted by the county director of tax equalization who may cooperate with other county directors of tax equalization in holding joint classes. The county director of tax equalization may call upon the state supervisor of assessments for any necessary materials and assistance. No person may serve as an assessor of a township or a city with a population under five thousand for longer than twelve months before being certified by the state supervisor of assessments as having met the minimum requirements. No person may serve as an assessor of a city with a population of five thousand or more for longer than three years before being certified by the state supervisor of assessments as having met the minimum requirements. The expenses and salaries of city and township assessors must be paid by the city or township exercising this option.
3. Any city or township which does not employ its own assessor shall reimburse the county for the expenses incurred in assessing the property of that city or township.
4. Any assessment made by an assessor who is not certified as qualified for that assessment jurisdiction must be reviewed and approved by a certified county director of tax equalization, or a certified city assessor of a city with a population of five thousand or more, prior to the township or city board of equalization annual meeting. The cost of the assessment review must be paid by the township or city having jurisdiction over the assessment at the same rate as paid to a special assessor in section 57-14-08.

11-10.1-06. Assumption of certain duties by county director of tax equalization. The county director of tax equalization shall succeed to all the powers and duties of the county auditor pertaining to the administration and enforcement of the mobile homes tax prescribed in chapter

57-55, assist the county auditor in preparation of assessment lists for taxing purposes and in the correction and omission procedures as defined in chapter 57-14, assist local equalization boards and assessors by providing information and instruction in the use of all methods and procedures to obtain uniform property assessments, and spot check all property assessments.

11-10.1-07. Joint county director of tax equalization - County directors may also be city assessors or township assessors. The respective boards of county commissioners of two or more counties may by agreement and resolutions of the respective boards of county commissioners employ a joint county director of tax equalization who shall act as county director of tax equalization for each of the counties participating in the agreement. The salary and expense of the joint county director of tax equalization and that of the office and staff must be prorated among the counties participating in accordance with the assessed valuation of the counties concerned or upon any other basis as may be agreed upon by the respective boards of county commissioners. The respective boards of county commissioners, acting jointly, shall appoint the joint county director of tax equalization on the same basis and in the same manner as a county director of tax equalization may be appointed for a single county. The joint county director of tax equalization may be discharged upon the resolution of the board of county commissioners of any county participating in the agreement. Any participating county may withdraw from the joint agreement upon resolution of the board of county commissioners and by giving written notice to the boards of county commissioners of the other participating counties at least ninety days in advance of July first of the year of withdrawal. The joint county director of tax equalization shall have all the powers and duties of the county director of tax equalization of a single county and shall keep all records of assessment for each county entirely separate from the records of other counties served by the joint county director of tax equalization. The governing boards of a county and of any city, or any township, may by agreement and resolutions of the respective boards employ a joint county director of tax equalization and city or township assessor.

11-10.3-03. Office sharing among political subdivisions. A proposal for combining appointive offices of two or more counties, appointive offices of a county and another political subdivision, or appointive offices of two or more political subdivisions which are not counties may be implemented through the execution of a joint powers agreement, unless a specific procedure for combining particular appointive offices is otherwise provided by law. The proposal is not subject to the referendum or election procedures of this chapter. A proposal for combining both elective and appointive offices of two or more counties, between a county and another political subdivision, or between two or more political subdivisions which are not counties, is subject to the referendum procedures of this chapter only in the county or other political subdivision of the elective office.

CHAPTER 11-11

BOARD OF COUNTY COMMISSIONERS (Bidding Requirements)

11-11-26. When board shall advertise for bids. Except as provided in chapter 48-01.2, when the amount to be paid during the current year for the erection of county buildings or for election ballots and supplies exceeds ten thousand dollars, the board of county commissioners shall cause an advertisement for bids to be published at least once each week for two successive weeks in the official newspaper of the county and in such other newspapers as it shall deem advisable. The first publication shall be made at least fifteen days before the day set for the opening of the bids. For the purchase of fuel when the amount exceeds four thousand dollars, the board of county commissioners shall seek bids either by telephone solicitation from at least two suppliers, or by an advertisement for bids to be published at least once each week for two

CHAPTER 11-33 COUNTY ZONING

11-33-01. County power to regulate property. For the purpose of promoting health, safety, morals, public convenience, general prosperity, and public welfare, the board of county commissioners of any county may regulate and restrict within the county, subject to section 11-33-20 and chapter 54-21.3, the location and the use of buildings and structures and the use, condition of use, or occupancy of lands for residence, recreation, and other purposes. The board of county commissioners and a county zoning commission shall state the grounds upon which any request for a zoning amendment or variance is approved or disapproved, and written findings upon which the decision is based must be included within the records of the board or commission. The board of county commissioners shall establish zoning requirements for solid waste disposal and incineration facilities before July 1, 1994. The board of county commissioners may impose tipping or other fees on solid waste management and incineration facilities. The board of county commissioners may not impose any fee under this section on an energy conversion facility or coal mining operation that disposes of its waste onsite. The board of county commissioners may establish institutional controls that address environmental concerns with the state department of health as provided in section 23-20.3-03.1.

11-33-02. Board of county commissioners to designate districts - Uniformity. For any or all of the purposes designated in section 11-33-01, the board of county commissioners may divide by resolution all or any parts of the county, subject to sections 11-33-02.1 and 11-33-20, into districts of such number, shape, and area as may be determined necessary, and likewise may enact suitable regulations to carry out the purposes of this chapter. These regulations must be uniform in each district, but the regulations in one district may differ from those in other districts.

11-33-02.1. Farming and ranching regulations - Requirements - Limitations - Definitions.

1. For purposes of this section:
 - a. "Concentrated feeding operation" means any livestock feeding, handling, or holding operation, or feed yard, where animals are concentrated in an area that is not normally used for pasture or for growing crops and in which animal wastes may accumulate. The term does not include normal wintering operations for cattle.
 - b. "Farming or ranching" means cultivating land for the production of agricultural crops or livestock, or raising, feeding, or producing livestock, poultry, milk, or fruit. The term does not include:
 - (1) The production of timber or forest products; or
 - (2) The provision of grain harvesting or other farm services by a processor or distributor of farm products or supplies in accordance with the terms of a contract.
 - c. "Livestock" includes beef cattle, dairy cattle, sheep, swine, poultry, horses, bison, elk, fur animals raised for their pelts, and any other animals that are raised, fed, or produced as a part of farming or ranching activities.
 - d. "Location" means the setback distance between a structure, fence, or other boundary enclosing a concentrated feeding operation, including its animal waste collection system, and the nearest occupied residence, the nearest buildings used for nonfarm or nonranch purposes, or the nearest land zoned for residential, recreational, or commercial purposes. The term does not include the setback distance for the application of manure or for the application of other recycled agricultural material under a nutrient management plan approved by the department of health.
2. For purposes of this section, animal units are determined as follows:
 - a. One mature dairy cow, whether milking or dry, equals 1.33 animal units;
 - b. One dairy cow, heifer, or bull, other than an animal described in paragraph 1 equals 1.0 animal unit;
 - c. One weaned beef animal, whether a calf, heifer, steer, or bull, equals 0.75 animal unit;
 - d. One cow-calf pair equals 1.0 animal unit;
 - e. One swine weighing fifty-five pounds [24.948 kilograms] or more equals 0.4 animal unit;
 - f. One swine weighing less than fifty-five pounds [24.948 kilograms] equals 0.1 animal unit;
 - g. One horse equals 2.0 animal units;
 - h. One sheep or lamb equals 0.1 animal unit;
 - i. One turkey equals 0.0182 animal unit;
 - j. One chicken, other than a laying hen, equals 0.008 animal unit;
 - k. One laying hen equals 0.012 animal unit;
 - l. One duck equals 0.033 animal unit; and
 - m. Any livestock not listed in subdivisions a through l equals 1.0 animal unit per each one thousand pounds [453.59 kilograms] whether single or combined animal weight.
3. A board of county commissioners may not prohibit or prevent the use of land or buildings for farming or ranching and may not prohibit or prevent any of the normal incidents of farming or ranching.
4. A board of county commissioners may not preclude the development of a concentrated feeding operation in the county.

5. A board of county commissioners may not prohibit the reasonable diversification or expansion of a farming or ranching operation.
6. A board of county commissioners may adopt regulations that establish different standards for the location of concentrated feeding operations based on the size of the operation and the species and type being fed.
7. If a regulation would impose a substantial economic burden on a concentrated feeding operation in existence before the effective date of the regulation, the board of county commissioners shall declare that the regulation is ineffective with respect to any concentrated feeding operation in existence before the effective date of the regulation.
8.
 - a. A board of county commissioners may establish high-density agricultural production districts in which setback distances for concentrated feeding operations and related agricultural operations are less than those in other districts.
 - b. A board of county commissioners may establish, around areas zoned for residential, recreational, or nonagricultural commercial uses, low-density agricultural production districts in which setback distances for concentrated feeding operations and related agricultural operations are greater than those in other districts; provided, the low-density agricultural production districts may not extend more than one and one-half miles [2.40 kilometers] from the edge of the area zoned for residential, recreational, or nonagricultural commercial uses.
 - c. The setbacks provided for in this subsection may not vary by more than fifty percent from those established in subdivision a of subsection 7 of section 23-25-11.
 - d. For purposes of this subsection, a "related agricultural operation" means a facility that produces a product or byproduct used by a concentrated feeding operation.

11-33-03. Object of regulations. These regulations shall be made in accordance with a comprehensive plan and designed for any or all of the following purposes:

1. To protect and guide the development of nonurban areas.
2. To provide for emergency management. "Emergency management" means a comprehensive integrated system at all levels of government and in the private sector which provides for the development and maintenance of an effective capability to mitigate, prepare for, respond to, and recover from known and unforeseen hazards or situations, caused by an act of nature or man, which may threaten, injure, damage, or destroy lives, property, or our environment.
3. To regulate and restrict the erection, construction, reconstruction, alteration, repair, or use of buildings and structures, the height, number of stories, and size of buildings and structures, the percentage of lot that may be occupied, the size of courts, yards, and other open spaces, the density of population, and the location and use of buildings, structures, and land for trade, industry, residence, or other purposes.
4. To lessen governmental expenditures.
5. To conserve and develop natural resources.

These regulations shall be made with a reasonable consideration, among other things, to the character of the district and its peculiar suitability for particular uses. The comprehensive plan shall be a statement in documented text setting forth explicit goals, objectives, policies, and standards of the jurisdiction to guide public and private development within its control.

11-33-04. County planning commissions authorized - Membership. The board of county commissioners of any county desiring to avail itself of the powers conferred by this chapter shall establish, by resolution, a county planning commission to recommend the boundaries of the various county zoning districts and appropriate regulations and restrictions to be established

therein. In counties with three-member boards of county commissioners, the planning commission consists of seven members, of whom at least one must be appointed from the governing body of the city that is the county seat, and of whom at most one may be appointed from the board of county commissioners. In counties with five-member boards of county commissioners the planning commission consists of nine members, of whom at least two must be appointed from the governing body of the city that is the county seat, and of whom at most two may be appointed from the board of county commissioners. The term of an ex officio member is coterminous with the member's term in the underlying office. The remaining members shall be appointed from the county at large. In counties that elect county commissioners from districts, at least one at large member of the planning commission must be appointed from each district. When appointments to said commission are first made, three members at large shall be appointed for a two-year term and two members at large for a four-year term, after which all subsequent appointments for members at large shall be for a four-year term. Appointments to fill vacancies shall be for the unexpired portion of the term. All appointments to the county planning commission shall be made by the board of county commissioners.

11-33-05. Meetings - Officers. The commission shall meet within thirty days after its appointment and elect a chairman and other necessary officers from its membership. The commission may adopt rules and bylaws not inconsistent with the provisions of this chapter. A majority of the members of the commission constitutes a quorum. The appointing authority shall establish the rate of compensation for commissioners and actual expenses incurred by commissioners may be reimbursed at the official reimbursement rates of the appointing authority.. The county auditor shall serve as secretary to the commission and shall keep all of the records and accounts of the commission.

11-33-06. Investigations. The county planning commission in conjunction with the township boards of the affected areas shall investigate and determine the necessity of establishing districts and prescribing regulations therefor, as herein provided; and, for that purpose, shall consult with residents of affected areas, and with federal, state, and other agencies concerned. State, county, township, and city officials, departments, or agencies are hereby required to make available, upon request of the county planning commission, such pertinent information as they may possess, to render technical assistance, and to cooperate in assembling and compiling pertinent information.

11-33-07. County planning commission to prepare plan. After investigation, as herein provided, the county planning commission shall prepare a proposed resolution to be submitted to the board of county commissioners establishing districts and prescribing regulations therefor, as herein provided, which shall be filed in the office of the county auditor.

11-33-08. Hearings. After the filing of the proposed resolution, the county planning commission shall hold a public hearing thereon, at which the proposed resolution shall be submitted for discussion, and parties in interest and citizens shall have an opportunity to be heard. Notice of the time, place, and purpose of the hearing shall be published once each week for two consecutive weeks in the official newspaper of the county, and in such other newspapers published in the county as the county planning commission may deem necessary. Said notice shall describe the nature, scope, and purpose of the proposed resolution, and shall state the times at which it will be available to the public for inspection and copying at the office of the county auditor.

11-33-09. Publication of resolutions - Effective date. Following the public hearing, the board of county commissioners may adopt the proposed resolutions or any amendments thereto,

with such changes as it may deem advisable. Upon adoption of any resolution or any amendment thereto, the county auditor shall file a certified copy thereof with the recorder. Immediately after the adoption of any such resolution or any amendment thereto, the county auditor shall cause notice of the same to be published for two successive weeks in the official newspaper of the county and in such other newspapers published in the county as the board of county commissioners may deem necessary. Said notice shall describe the nature, scope, and purpose of the adopted resolution, and shall state the times at which it will be available to the public for inspection and copying at the office of the recorder. Proof of such publication shall be filed in the office of the county auditor. If no petition for a separate hearing is filed pursuant to section 11-33-10, the resolution or amendment thereto shall take effect upon the expiration of the time for filing said petition. If a petition for a separate hearing is filed pursuant to section 11-33-10, the resolution shall not take effect until the board of county commissioners has affirmed such resolution or amendment in accordance with the procedures of section 11-33-10. Any such resolution may, from time to time, be amended or repealed by the board of county commissioners upon like proceedings as in case of the adoption of a resolution.

11-33-10. Separate hearings. Any person aggrieved by any provision of a resolution adopted hereunder, or any amendment thereto may, within thirty days after the first publication of such resolution or amendment, petition for a separate hearing thereon before the board of county commissioners. The petition shall be in writing and shall specify in detail the ground of the objections. The petition shall be filed with the county auditor. A hearing thereon shall be held by the board no sooner than seven days, nor later than thirty days after the filing of the petition with the county auditor, who shall notify the petitioner of the time and place of the hearing. At this hearing, the board of county commissioners shall consider the matter complained of and shall notify the petitioner, by registered or certified mail, what action, if any, it proposes to take thereon. The board of county commissioners, at its next regular meeting, shall either rescind or affirm such resolution or amendment. The provisions of this section shall not operate to curtail or exclude the exercise of any other rights or powers of the board of county commissioners or any citizen.

11-33-11. May adjust enforcement. The board of county commissioners is authorized to adjust the application or enforcement of any provision of a resolution hereunder in any specific case when a literal enforcement of such provision would result in great practical difficulties, unnecessary hardship, or injustice, so as to avoid such consequences, provided such action shall not be contrary to the public interest or the general purposes hereof.

11-33-12. Appeals to district court. Any person, or persons, jointly or severally, aggrieved by a decision of the board of county commissioners under this chapter, may appeal to the district court in the manner provided in section 28-34-01.

11-33-13. Not to affect use. The lawful use or occupation of land or premises existing at the time of the adoption of a resolution hereunder may be continued, although such use or occupation does not conform to the provisions thereof, but if such nonconforming use or occupancy is discontinued for a period of more than two years, any subsequent use or occupancy of the land or premises shall be a conforming use or occupancy. If the state acquires title to any land or premises, all further use or occupancy thereof shall be a conforming use or occupancy.

11-33-14. Nonconforming uses regulated. The board of county commissioners, may, by resolutions, as herein provided, prescribe such reasonable regulations, not contrary to law, as it deems desirable or necessary to regulate and control nonconforming uses and occupancies.

11-33-16. Enforcement. The board of county commissioners shall provide for the enforcement of this chapter and of resolutions and regulations made thereunder and may impose enforcement duties on any officer, department, agency, or employee of the county.

11-33-17. Violation of zoning regulations and restrictions - Remedies. If any building or structure is erected, constructed, reconstructed, altered, repaired, converted, or maintained, or if any building, structure, or land is used in violation of this chapter, the proper county authorities or any affected citizen or property owner, in addition to other remedies, may institute any appropriate action or proceedings:

1. To prevent such unlawful erection, construction, reconstruction, alteration, repair, conversion, maintenance, or use.
2. To restrain, correct, or abate such violations.
3. To prevent the occupancy of the building, structure, or land.
4. To prevent any illegal act, conduct, business, or use in or about such premises.

11-33-18. Power of board of county commissioners to issue permits - Notification of director of the department of transportation - Power of board to appropriate money.

1. The board of county commissioners may authorize and provide for the issuance of permits as a prerequisite to construction, erection, reconstruction, alteration, repair, or enlargement of any building or structure otherwise subject to this chapter.
2. If a board of county commissioners provides for the issuance of permits, the board shall require the applicant to state whether the structure is reasonably anticipated to have a significant impact on the transportation system. A structure is deemed to have significant impact on the transportation system if, over a period of one year, it will have an average daily usage of at least twenty-five motor vehicles whose gross weight exceeds sixty thousand pounds [27215.54 kilograms]. The board shall require that, if the structure will have a significant impact on the transportation system, the director of the department of transportation be notified and be given an opportunity to comment on the application. However, approval of the director of the department of transportation of the proposed structure is not required.
3. The board may establish and collect reasonable fees for permits issued under this section. The fees so collected must be credited to the general fund of the county.
4. The board of county commissioners may appropriate, out of the general funds of the county, such moneys as may be necessary for the purposes of this chapter.

11-33-19. Joint planning commission may be established. If the area to be regulated and restricted is situated in two or more counties, a joint planning commission may be established. Membership of such a joint planning commission shall consist of five members from each county planning commission to be appointed by the chairman of the respective county planning commissions. Each joint commission shall make a preliminary report and hold public hearings thereon as is provided in the case of county planning commissions before submitting its final report and recommendations to the respective county planning commissions of each county concerned.

11-33-20. Township zoning not affected - Township and city may relinquish powers - Joint zoning authority over solid waste disposal facilities. This chapter does not prevent townships from making regulations as provided in sections 58-03-11 through 58-03-15, but such townships may relinquish their powers, or any portion thereof, to enact zoning regulations to the county by resolution of the board of township supervisors. This chapter may not be construed to

affect any property, real or personal, located within the zoning or subdivision authority of any city of this state, except that any city by resolution of its governing body may relinquish to the county its authority, or any portion thereof, to enact zoning regulations under chapter 40-47 or subdivision regulations under chapter 40-48, in which case the property is subject to this chapter. A solid waste disposal or incineration facility must meet the zoning requirements of both the county and township where the facility is located unless the township has relinquished zoning authority to the county.

11-33-21. General penalties for violation of zoning regulations and restrictions. A violation of any provision of this chapter or the regulations and restrictions made thereunder shall constitute the maintenance of a public nuisance and shall be a class B misdemeanor.

11-33-22. Regulation of concentrated animal feeding operations - Central repository.

1. Any zoning regulation that pertains to a concentrated animal feeding operation and which is promulgated by a county after July 31, 2007, is not effective until filed with the state department of health for inclusion in the central repository established under section 23-01-30. Any zoning regulation that pertains to concentrated animal feeding operations and which was promulgated by a county before August 1, 2007, may not be enforced until the regulation is filed with the state department of health for inclusion in the central repository.
2. For purposes of this section:
 - a. "Concentrated animal feeding operation" means any livestock feeding, handling, or holding operation, or feed yard, where animals are concentrated in an area that is not normally used for pasture or for growing crops and in which animal wastes may accumulate, or in an area where the space per animal unit is less than six hundred square feet [55.74 square meters]. The term does not include normal wintering operations for cattle.
 - b. "Livestock" includes beef cattle, dairy cattle, sheep, swine, poultry, horses, and fur animals raised for their pelts.

11-33-23. Highways - Roads. This chapter does not include any power relating to the role of the board of county commissioners in the establishment, repair, or maintenance of highways or roads.

CHAPTER 11-35

REGIONAL PLANNING AND ZONING COMMISSIONS

11-35-01. Regional commissions - Appointment - Powers. The governing boards of counties, cities, and organized townships may cooperate to form, organize, and administer a regional planning and zoning commission for the region defined as may be agreed upon by the governing bodies of such political subdivisions. The regional commission membership shall consist of five members, namely, one from the board of county commissioners, two from the rural region affected, and two from the city, the members from each to be appointed by the respective governing boards. The proportion of cost of regional planning, zoning, studies, and surveys to be borne respectively by each of the said political subdivisions in the region must be such as may be agreed upon by their governing boards. The regional commissions, when requested by the governing board of a political subdivision in its region, may exercise any of the powers which are specified and granted to counties, cities, or organized townships in matters of planning and zoning. Upon organization of such commission, publication and hearing procedures must be conducted pursuant to sections 11-33-08 and 11-33-09. Appeal from a decision of the

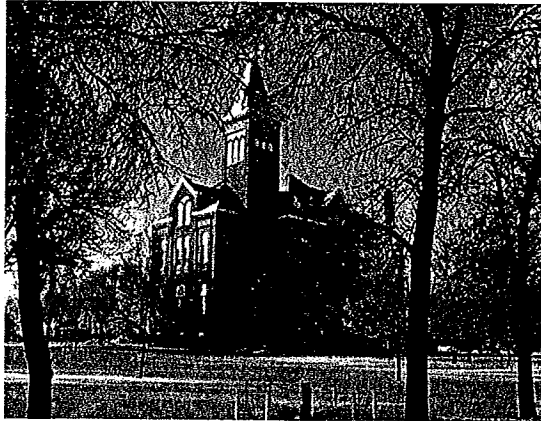
commission may be taken to the district court in accordance with the procedure provided in section 28-34-01.

11-35-02. Zoning of territory adjacent to cities. Until the organization of either a regional planning and zoning commission as provided in section 11-35-01 or township or county zoning commission pursuant to sections 58-03-11 through 58-03-15 and chapter 11-33, respectively, any city which shall determine to use zoning regulations shall have exclusive jurisdiction and power to zone over all land over which it has authority to control subdivisions and platting of land as provided in section 40-48-18.

**GRIGGS COUNTY
COOPERSTOWN, NORTH DAKOTA**

County Commissioners

John Wakefield 1st Dist.
Binford
Shawn Steffen 2nd Dist.
Cooperstown
Ron Dahl 3rd Dist.
Cooperstown
Troy Olson 4th Dist.
Cooperstown
Dale Pedersen 5th Dist.
Luverne
Griggs County Courier
Official Newspaper



County Officers

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Cia Gronneberg Director of Social Services
Robert S. Hook Sheriff
Wayne Oien Road Supt
Rick Cushman Coroner
Dennis Kubischta Veterans Service Officer
Tax Director
Robert S. Hook DES Coordinator

March 7, 2014

NDHP
205 6th St SE
Suite 103
Jamestown ND 58401

RE: LOAD RESTRICTIONS ON COUNTY ROADS

Dear NDHP:

Griggs County is again requesting the assistance of the North Dakota Highway Patrol to help us with enforcing the Spring load restrictions for 2014 and year-round assistance for 2014. We plan to abide by the weight classifications of six tons per axle on County roads during Spring load restriction and then follow State regulations the rest of the year.

Thank you for your consideration.

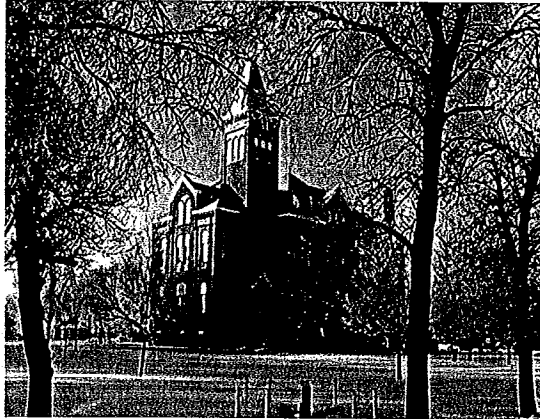
Sincerely,


Troy Olson
Chairman, Griggs County Commissioners

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Tax Director
Robert S. Hook DES Coordinator

March 7, 2014

Sally Holewa, State Court Administrator
Supreme Court Judicial Wing, 1st Floor
600 E. Boulevard Ave. Dept. 180
Bismarck, ND 58505-0530

Attn: Ms. Holewa,

This letter is to advise you that the Griggs County Board of Commissioners elects to enter into a funding agreement for the 2015 -2017 biennium to receive reimbursement for providing Clerk of Court Services.

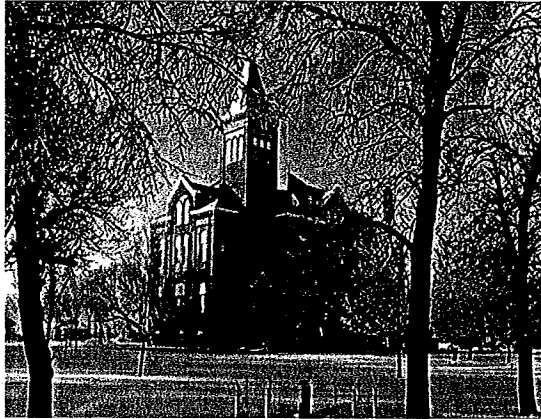
Sincerely,

Troy Olson, Chairman
Griggs County Commission

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March 7, 2014

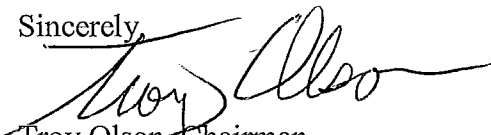
Sally Holewa
Court Facilities Improvement Advisory Committee
600 E Boulevard Ave. Dept 180
Bismarck, ND 58505-0530

Dear Ms Holewa,

The Commission would like accept the Court Facility Grant that was awarded to Griggs County. We thank you for your acceptance and the opportunity to take part in this grant.

Thank you,

Sincerely,


Troy Olson, Chairman
Griggs County Commission

Court Facilities Grant Information

3/7/2014

- *No Reimbursement can be filed until all items paid for.*
- *Payment for Court Finishes and FF& E will come from BA*
- *Does reimbursement go back to BA?*

Furniture & Fixtures for all Court related areas: **\$23,390.00**

Base Finishes for Court Related Areas: **\$79,413.00**

TJ's - Network & Audio / Visual: **\$19,904.00**

Printers, Handheld DVD & Labor: **\$1,295.00**

Walk Thru Metal Detector: **\$4,500.00**

Total for Court Facilities Expenditures: \$128,502.00

SHERIFF GRIGGS COUNTY

BOX 574, COOPERSTOWN, ND 58425
OFFICE/ADMIN: 701-797-3911 FAX: 701-797-3311
SHERIFF ROBERT S. HOOK UNIT #4330
robert.hook@griggscountynd.gov

Griggs County Board of Commissioners

February 27, 2014

Be advised, the Sheriff's Office's 2006 Dodge Ram 4X4 truck normally operated Deputy Terry Gray has suffered engine failure and the engine will need to be replaced.

Terry was returning from a prisoner transport of the Attempted Murder Suspect back to Stutsman County and was on his way back to Cooperstown. His vehicle had some type of Coolant issue, he stopped along interstate and found the radiator cap was forced off and antifreeze covered the engine. Terry was able to get some coolant back into the radiator and the temp dropped in to normal operating range so he headed out again. The vehicle then died just north of Dazey when the engine quit and would not start. The vehicle was towed to VW Motors and they determined the engine was shot and needed to be replaced.

The truck has approximately 67,000 miles on it. Other than the engine, it is good shape mechanically, functionality wise and body is perfect.

Attached is VW's email from Jeff. It gives the two options they have, I would favor the new rebuilt option considering the costs & warranty. With the nature of the purpose of this vehicle and its importance to the duties of my office, the parts only warranty for used engine is a concern.

I stopped in and spoke with Jeff, Bill Wallace & Jeremy Johnson and they all said the engine was gone and would need replacement.

I do not have funds in my 2014 budget to cover this cost and still be able to fulfill my duties to operate and maintain my fleet the rest of the year.

I have attached some supporting documentation if we were to use the Griggs County Emergency Fund to cover the cost repair. This would fall under the allowed use of emergency funds and it won't destroy my 2014 budget that has been cut to the bare minimum to get me by in 2014.

As you will see, VW estimated the cost of repair at \$7,500. In speaking with Jeff at VW's he said that was a close as they could get but also said there may be a few more small items that could pop up once they get in to the job. Considering this, I made out an Emergency Resolution for an \$8,000 allocation if you as a board decide to proceed using emergency funds to do this.

Sheriff Bob Hook





Robert Hook <robert.hook@griggscourtynd.gov>

2006 DODGE RAM ENGINE

Jeff <jvigesaa@mlgc.com>

Wed, Feb 26, 2014 at 4:49 PM

To: robert.hook@griggscourtynd.gov

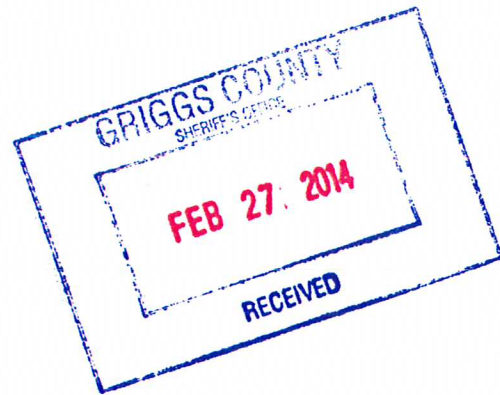
BOB

THE CHRYSLER REMAN ENGINE WOULD RUN ABOUT \$7500.00 INSTALLED AND WOULD HAVE A 3YR-100,000. MILE WARRANTY ON PARTS AND LABOR THE USED ENGINE WITH 99,000. MILES ON WOULD RUN ABOUT \$4200.00 INSTALLED AND WOULD HAVE A 90 DAY PART ONLY WARRANTY. I WOULD HOPE TO HAVE THIS RUNNING BY FRIDAY MARCH 7TH. LET ME KNOW AS SOON AS POSSIBLE SO WE CAN GET AN ENGINE COMING.

JEFF VIGESAA

V-W MOTORS

797-2461

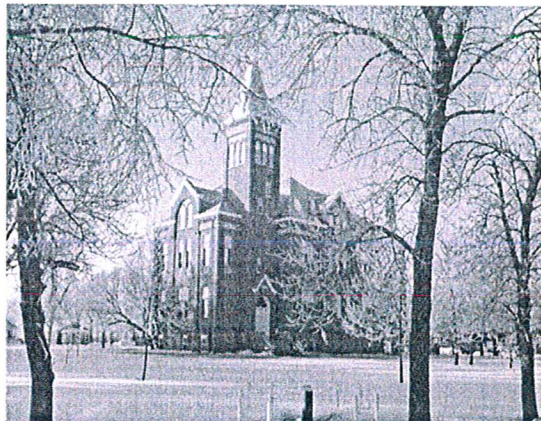


**GRIGGS COUNTY
COOPERSTOWN, NORTH DAKOTA**

COPY

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Dennis Kubischta Veterans Service Officer
Barbara Anderson Tax Director
Robert S. Hook DES Coordinator

EMERGENCY RESOLUTION

WHEREAS, Griggs County suffered an impairment to a 2006 Dodge Ram 4X4 Truck used as an Emergency Patrol Vehicle by the Griggs County Sheriff's Office.

WHEREAS, the 2006 Dodge Ram 4X4 Truck suffered an disabling impairment as a result of serious mechanical failure to the engine.

WHEREAS, the 2006 Dodge Ram 4X4 Truck is used in the routine daily conduct of business and is used in the conduct of emergency response to potentially save lives and property to protect the citizens of Griggs County by the Griggs County Sheriff's Office.

WHEREAS, the Griggs County Commission has determined this is an emergency to get the 2006 Dodge Ram 4X4 back into service for the Sheriff's Office to continue its mission in the protection of lives and property for the citizens of Griggs County

WHEREAS, the money needed to repair the 2006 Dodge Ram 4X4 Truck exceeds the amounts budgeted to maintain the Griggs County Sheriff's Fleet and funding taken from within the Sheriff's Annual 2014 budget from other areas would cripple the Sheriff's ability to operate his office effectively.

NOW, THERFORE, BE IT RESOLVED that the Board of Griggs County Commissioners declare the impairment to the 2006 Dodge Ram 4X4 an emergency situation due to the potential hardship to the Sheriff's Office to respond to emergencies, in light of the emergency situation, the Griggs County Commission will allocate funds from the Griggs County Emergency Fund to cover the cost of repairs (~~approximately \$8,000 or less~~), since other funds are exhausted or encumbered, to get the 2006 Dodge Ram 4X4 back into service for emergency use by the Griggs County Sheriff's Office.

DATED at Cooperstown, North Dakota, this ___ day of _____, 2014

COPY

Troy Olson, Chairman
Griggs County Board of Commissioners

57-15-28. Emergency fund - County.

The governing body of any county may levy a tax for emergency purposes not exceeding the limitation in subsection 22 of section 57-15-06.7. The emergency fund may not be

considered in determining the budget or the amount to be levied for each fiscal year for normal tax purposes but must be shown in the budget as an "emergency fund" and may not be deducted from the budget as otherwise provided by law. Each county may create an emergency fund, and all taxes levied for emergency purposes by any county, when collected, must be deposited in the emergency fund, and must be used only for **emergency purposes caused by the destruction or impairment of any county property necessary for the conduct of the affairs of the county**, emergencies caused by nature or by the entry by a court of competent jurisdiction of a judgment for damages against the county. The emergency fund may not be used for the purchase of road equipment. The emergency fund may not be used for any road construction or maintenance, except for repair of roads damaged by nature within sixty days preceding the determination to expend emergency funds; however, the emergency fund may be used to match

federal funds appropriated to mitigate damage to roads related to a federally declared disaster that occurred more than sixty days preceding the determination. Any unexpended balance remaining in the emergency fund at the end of any fiscal year must be kept in the fund. When the amount of money in the emergency fund, plus the amount of money due the fund from outstanding taxes, equals the amount produced by a levy of five mills on the taxable valuation of property in a county with a population of thirty thousand or more, ten mills on the taxable valuation of property in a county with a population of less than thirty thousand but more than five thousand, or fifteen mills on the taxable valuation of property in a county with a population of five thousand or fewer, the levy authorized by this section must be discontinued, and no further levy may be made until required to replenish the emergency fund.

N.D. Supreme Court Ruling →

Brusegaard v. Schroeder, 1972, ND Case (one of the Defendant's is Eickhof Construction of Grand Forks)

The record establishes the necessity for having a county shop building for the repair, maintenance and storage of county road equipment. The County was required to vacate the old county shop building when it was acquired by the Urban Renewal Agency. A temporary shop building was arranged for on a rental basis but it appears that these quarters are inadequate and dangerous. **We believe that there was an impairment of county property and that an emergency exists which necessitates the use of the Emergency Fund to pay the unappropriated balance after other available funds have been exhausted.**

FINAL RESOLUTION FOR
COMBINATION OF GRIGGS COUNTY AUDITOR & TREASURER OFFICES

WHEREAS, the Board of Griggs County Commissioners sees a need to improve the cost effectiveness and efficiency of both offices involved, and

WHEREAS, the 1993 legislature adopted Chapters 11-10.2-01 through 11-10.2-05 of the NDCC giving counties authority to combine elective offices, and

WHEREAS, the analysis of both office and the plan for consolidation which follow have been carefully reviewed and a determination made by this Board that such a consolidation would improve the effectiveness and efficiency of both offices,

WHEREAS, a copy of the preliminary resolution was published once each week for two consecutive weeks and a public hearing was held on Friday, February 21, 2014 at the Griggs County Courtroom at 7 p.m.

NOW THEREFORE BE IT RESOLVED, that the Board of the Griggs County Commissioners do cause the proposed plan to become the combined plan and that the combined office of Griggs County Auditor and Treasurer be placed on the 2014 primary election ballot and the 2014 November election ballot and become effective April 1, 2015, in accordance with the details of the following plan.

ADOPTED: _ of _____, 2014

Final plan for combining the offices
of Griggs County Auditor and Griggs County Treasurer

-

—

Mr. Wilz,

I am writing on behalf of Griggs County to request an extension of the Emergency Operation Center grant that the county has been awarded, DES Grant Code A0020-002-2011-EOCHQ. The performance deadline for this specific grant is September 30, 2014. Griggs County is requesting a one year extension to complete the performance of this grant.

Griggs County has recently gone through a change of leadership after an October 2013 recall election that saw the entire five person county commission replaced. The new Griggs County Commission is fully committed to seeing the completion of the Griggs County Emergency Operations Center. The previous commission failed to fully fund the county operating budget and the construction of the new courthouse and EOC. The new county leadership is dedicated to rectifying the budget problems by cutting unnecessary county expenses. The current Commission is closely examining the 2014 budgets and working diligently to correct any budget problems. The commission is looking forward to completing the courthouse and EOC.

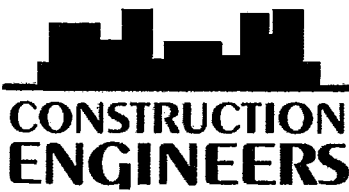
The construction on the Griggs County EOC is continuing through the winter of 2013-2014. The building is currently enclosed and the contractors are working on the interior and exterior of the building. It is expected the building will be completed in the Spring of 2014.

Griggs County will be conducting an independent audit to assure that through the transition of commissions that Griggs County has an exact accounting of funds that have been spent on this project. The previous commissioners had the contractor break their price down into four separate funding sources which were unclear in scope. The audit is going to clarify how we determine exactly what is spent on the EOC project and what is spent on the remainder of the project. To this date zero dollars of the EOC grant have been reimbursed to Griggs County for the EOC construction project, the entire balance of the EOC Grant remains. Griggs County is working hard to ensure that we are in compliance with the requirements of the grant. We are currently working with the contractors and subcontractors to get the County in compliance to fulfill the Davis-Bacon requirements of the grant. When the county can be assured that it is within the guidelines of the grant Griggs County will move forward with the project and will see completion of the Griggs County EOC within the year extension.

If you have any questions please contact the Griggs County EOC grant representative.

Sincerely

Troy Olson
Chairman Griggs County Commission



CHANGE ORDER #6

Change Order No: 6
 Date: 02/24/14
 CEL Job No: 1309

OWNER: Griggs County Commission and Griggs County Building Authority
 ATTN: Robert Hook
 808 Rollin Avenue SW
 Cooperstown, ND 58425

PROJECT: Griggs County EOC and Courthouse
 805 Odegard Avenue SW
 Cooperstown, ND 58425

ARCHITECT: Kraft Architects, Inc.
 1744 Windsor Drive South
 Shakopee, MN 55379

Original Contingency Amount Included in GMP.....	\$	72,124.24
Contingency Added After Final Bids.....	\$	23,199.08
Contingency Remaining After Final Bid Results.....	\$	95,323.32
Net Change by Previous Change Orders.....	\$	25,122.44
Contingency Prior To This Change Order.....	\$	70,200.88
Change Order #6 Reduction from Contingency	\$	4,357.53
New Contingency Amount, Including this Change Order.....	\$	65,843.35

DESCRIPTION OF CHANGE

CP-05 Fur/Rock Multipurpose East Wall	\$	940.45
CP-06 Epoxy Paint @ Garage Walls	\$	490.47
CP-07 Upgrade Paint for HM Doors & Frames	\$	544.96
CP-08 Electrical - Courtroom Keyed Switches & Multipurpose Room	\$	419.68
CP-09 Masonry Paint - Eggshell to Semi-Gloss	\$	163.49
CP-10 Tile Sheet Membrane	\$	1,798.48
Total	\$	4,357.53

These changes result in the following adjustment to your contract amount:

Original Contract Sum.....	\$	2,957,093.98
Net Change by Previous Change Orders.....	\$	-
Contract Prior To This Change Order.....	\$	2,957,093.98
Change Order #6 ADD	\$	-
New Contract Sum, Including this Change Order.....	\$	2,957,093.98

All terms and conditions included in the Standard Form of Agreement dated March 29, 2013 shall remain in effect. Only the alterations specifically noted above shall be adjusted.

Accepted By:

GRIGGS COUNTY COMMISSION AND
 GRIGGS COUNTY BUILDING AUTHORITY

ARCHITECT
 KRAFT ARCHITECTS

Ben Matson

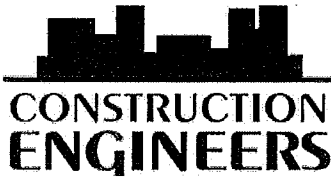
BEN MATSON - PROJECT MANAGER
 CONSTRUCTION ENGINEERS

DATE

DATE

DATE

2/24/2014



CHANGE ORDER #7

Change Order No: 7
 Date: 03/04/14
 CEL Job No: 1309

OWNER: Griggs County Commission and Griggs County Building Authority
 ATTN: Robert Hook
 808 Rollin Avenue SW
 Cooperstown, ND 58425

PROJECT: Griggs County EOC and Courthouse
 805 Odegard Avenue SW
 Cooperstown, ND 58425

ARCHITECT: Kraft Architects, Inc.
 1744 Windsor Drive South
 Shakopee, MN 55379

DESCRIPTION OF CHANGE

CP-11 Transfer Switches \$ 11,046.81
Total \$ 11,046.81

These changes result in the following adjustment to your contract amount:

Original Contract Sum.....	\$ 2,957,093.98
Net Change by Previous Change Orders.....	\$ -
Contract Prior To This Change Order.....	\$ 2,957,093.98
Change Order #7 ADD	\$ 11,046.81
New Contract Sum, Including this Change Order.....	\$ 2,968,140.79

All terms and conditions included in the Standard Form of Agreement dated March 29, 2013 shall remain in effect. Only the alterations specifically noted above shall be adjusted.

Accepted By:

 GRIGGS COUNTY COMMISSION

 DATE

 ARCHITECT
 KRAFT ARCHITECTS

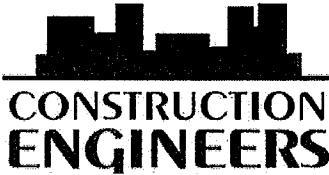
 DATE

Ben Matson

 BEN MATSON - PROJECT MANAGER
 CONSTRUCTION ENGINEERS

 DATE

3/4/2013



CHANGE ORDER #8

Change Order No: 8
 Date: 03/04/14
 CEL Job No: 1309

OWNER: Griggs County Commission and Griggs County Building Authority
 ATTN: Robert Hook & Ron Dahl
 808 Rollin Avenue SW
 Cooperstown, ND 58425

PROJECT: Griggs County EOC and Courthouse
 805 Odegard Avenue SW
 Cooperstown, ND 58425

ARCHITECT: Kraft Architects, Inc.
 1744 Windsor Drive South
 Shakopee, MN 55379

DESCRIPTION OF CHANGE

Davis - Bacon requirements are added to the project in order to comply with federal requirements for the EOC Grant Program.

The cost to comply with Davis-Bacon requirements has yet to be determined, these costs will be paid for by Griggs County, to include:

- differences between contracted wages and fringe benefits in order to comply with the attached wage determination ND130007 01/04/13.
- accounting costs required to provide certified payroll

	<u>Cost TBD</u>
Total	\$ -

These changes result in the following adjustment to your contract amount:

Original Contract Sum.....	\$ 2,957,093.98
Net Change by Previous Change Orders.....	\$ -
Contract Prior To This Change Order.....	\$ 2,957,093.98
Change Order #8 Cost To Be Determined	\$ -
New Contract Sum, Including this Change Order.....	\$ 2,957,093.98

All terms and conditions included in the Standard Form of Agreement dated March 29, 2013 shall remain in effect. Only the alterations specifically noted above shall be adjusted.

Accepted By:

 GRIGGS COUNTY COMMISSION

 DATE

 ARCHITECT
 KRAFT ARCHITECTS

 DATE

John Eickhof Digitally signed by John Eickhof
 DN: cn=John Eickhof, o=Construction Engineers,
 ou=email=John@ConstructionEngineers.com,
 c=US,
 Date: 2014.03.04 17:05:50 -0600

 JOHN EICKHOF - PRESIDENT
 CONSTRUCTION ENGINEERS

 DATE

 3/4/2013

 GRIGGS COUNTY BUILDING AUTHORITY

 DATE

IRONWORKER, STRUCTURAL
 (Excluding Metal Buildings).....\$ 24.17 18.50

 PLUM0300-010 06/01/2011

BENSON, CAVALIER, EDDY, FOSTER, GRIGGS, NELSON, PEMBINA,
 PIERCE, RAMSEY, ROLETTE, SHERIDAN, STEELE, TOWNER, TRAILL,
 WELLS & WALSH COUNTIES;

Rates Fringes

PLUMBER
 PLUMBER(setting HVAC unit
 only).....\$ 29.69 11.12

 SHEE0010-043 06/02/2008

PIERCE, SHERIDAN, ROLETTE, TOWER & WELLS COUNTIES:

Rates Fringes

Sheet Metal Worker
 SHEET METAL (including
 HVAC Duct).....\$ 19.20 10.29

 SHEE0010-044 06/02/2008

BENSON, CAVALIER, EDDY, FOSTER, GRIGGS, NELSON, PEMBINA,
 RAMSEY, STEELE, TRAILL & WALSH COUNTIES:

Rates Fringes

Sheet Metal Worker
 SHEET METAL(including HVAC
 duct).....\$ 21.75 10.82

 SUND2000-003 03/23/2000

Rates Fringes

CARPENTER
 CARPENTER (including the
 installation of drywall,
 concrete forms, &
 cabinets, excluding the
 installation of heat and
 frost insulation, asbestos
 abatement, metal siding,
 acoustical ceiling,
 overhead doors and metal
 buildings).....\$ 11.20
 CARPENTER (metal building
 erection).....\$ 12.56
 CARPENTER (overhead doors
 only).....\$ 11.85

CEMENT MASON/CONCRETE FINISHER...\$ 10.96

ELECTRICIAN

ELECTRICIAN (including low voltage wiring for telephones, computers, HVAC controls and alarms)...	\$ 14.48	3.95
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Fire Sprinkler Fitter.....	\$ 13.83	2.15
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Heat and Frost Insulator.....	\$ 13.00	2.00
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Laborers:

LABORER (excluding heat and frost insulation and asbestos abatement).....	\$ 8.41	
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PAINTER

PAINTER (excluding drywall finishing).....	\$ 8.77	
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PIPEFITTER

PIPEFITTER (including HVAC piping).....	\$ 14.03	1.63
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PLUMBER

PLUMBER (excluding HVAC and fire sprinkler systems).	\$ 14.91	2.19
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Power equipment operators:

Backhoe.....	\$ 11.75	
Grader.....	\$ 13.10	3.00
Loader.....	\$ 14.55	

TRUCK DRIVER

Semi.....	\$ 12.65	
Tandem.....	\$ 10.41	

WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

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Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).

The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of "identifiers" that indicate whether the particular rate is union or non-union.

Union Identifiers

An identifier enclosed in dotted lines beginning with characters other than "SU" denotes that the union classification and rate have found to be prevailing for that classification. Example: PLUM0198-005 07/01/2011. The first four letters, PLUM, indicate the international union and the four-digit number, 0198, that follows indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. The date, 07/01/2011, following these characters is the effective date of the most current negotiated rate/collective bargaining agreement which would be July 1, 2011 in the above example.

Union prevailing wage rates will be updated to reflect any changes in the collective bargaining agreements governing the rates.

0000/9999: weighted union wage rates will be published annually each January.

Non-Union Identifiers

Classifications listed under an "SU" identifier were derived from survey data by computing average rates and are not union rates; however, the data used in computing these rates may include both union and non-union data. Example: SULA2004-007 5/13/2010. SU indicates the rates are not union majority rates, LA indicates the State of Louisiana; 2004 is the year of the survey; and 007 is an internal number used in producing the wage determination. A 1993 or later date, 5/13/2010, indicates the classifications and rates under that identifier were issued as a General Wage Determination on that date.

Survey wage rates will remain in effect and will not change until a new survey is conducted.

WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

- * an existing published wage determination
- * a survey underlying a wage determination
- * a Wage and Hour Division letter setting forth a position on a wage determination matter
- * a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour Regional Office for the area in which the survey was conducted because those Regional Offices have responsibility for the Davis-Bacon survey program. If the response from this initial

contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

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END OF GENERAL DECISION



ELECTRO WATCHMAN, INC.

FIRE & SECURITY SYSTEMS • SINCE 1921

2219 12TH STREET NORTH - SUITE A • FARGO, ND 58102 • (701) 235-9511

SECURITY

CCTV

ACCESS

FIRE

February 19, 2014

Griggs County Courthouse
805 Odegard Ave SW
Cooperstown, ND 58425

Attn: Robert Hook, Sheriff

Enclosed is the Monitoring Agreement for installing your Panic Button System. Please sign and return to our office before the date of installation. After it is signed by a member of management, we will send you a copy for your records. We have enclosed a postage paid envelope for your convenience.

EWI appreciates your business. Please feel free to contact me direct at 701-297-4556 or by email at jbrandt@electrowatchman.com with any questions or concerns.

Sincerely,
Electro Watchman, Inc.

Jason Brandt
Sales Representative
701-235-9511

Enclosures

Electro Watchman, Inc

ONE WEST WATER STREET SUITE 110 • (651) 227, 8461 • ST. PAUL, MN 55107 2025

Since 1921

Monitoring Agreement

This Agreement is made this day February 17, 2014 by and between Electro Watchman, Inc., hereinafter called "E.W. Inc.," and Griggs County Courthouse hereinafter called "Subscriber," with respect to Subscriber's premise at 805 Odegard Ave SW
Cooperstown, ND 58425 701-797-3911 Street Address
City, State, Zip Code Phone

1. **THE SYSTEM.** E.W., Inc. agrees to provide or cause to be provided at the address indicated above (hereinafter called "the Premises") the services and/or connections (sometimes referred to herein as "the System") specified below.

2. **PAYMENT.** Subscriber agrees to pay E.W., Inc., its agents or assigns the connection charge of One Thousand Eight Hundred Thirty Eight and 55/100 Dollars (\$ 1,838.55), as well as the monthly charge of Twenty and 00/100 Dollars (\$ 20.00), plus any taxes including sales taxes, fees or charges that are imposed by any governmental body related to the service provided under this Agreement. The Connection Charge is payable upon completion of the installation. The Monthly Charges are payable Annually in advance for the period of this Agreement.

3. **TERM.** This Agreement shall remain in full force and effect for a period of Three years(s) from the date service is operative hereunder, and shall continue automatically thereafter for additional annual periods until terminated by either party. Should Subscriber vacate the premises this Agreement may also be terminated by either party. In case of such terminations, thirty (30) days' written notice shall be delivered by either party to the others.

4. SCHEDULE OF MAINTENANCE AND/OR MONITORING SERVICE.

Type of Protective Signaling System: Digital Mon EWI ** Signal Transmission Equipment:

- Maintenance Service _____
- Number of signals to be transmitted Panic Alarm, Low Battery, AC Failure and Daily Test
- E.W., Inc. Emergency Service Response _____
- Key Service _____
- * Connection to E.W., Inc's Central Station
- Automatic Dialer Transmitting Unit to be used for notification over Subscriber's telephone lines of Law Enforcement Agency having jurisdiction. (Agency Name: _____)
- Digital Communicator to be used for notification of E.W., Inc.'s Central Station over Subscriber's telephone lines.
- Monitoring Only - No Service Included
- _____

* Lines leased from the telephone company will be installed by them in accordance with their standard procedures.

** IMPORTANT: Signal transmission equipment and the associated receiving equipment at the monitoring station, is and shall remain, the sole property of E.W., Inc. Upon termination of this Agreement, for any reason whatsoever, E.W., Inc. shall have the right to enter the Subscriber's premises and remove its equipment therefrom without liability for damage necessarily done to the premises in doing so.

5. **ENTIRE UNDERSTANDING.** Subscriber acknowledges receipt of a copy of this Agreement. This Agreement contains the entire understanding of the parties and supersedes any other oral or written agreements or representations.

6. **E. W., INC. IS NOT AN INSURER-LIMITATION OF LIABILITY.** It is understood and agreed by and between the parties hereto that E.W. Inc. is not an insurer nor is this Agreement intended to be an insurance policy or a substitute for an insurance policy. Insurance, if any, will be obtained by Subscriber. Payments provided for herein are based solely upon the value of the services provided for, and are unrelated to the value of Subscriber's property or the property of others on Subscriber's premises. The amounts payable by Subscriber are not sufficient to warrant E. W., Inc. assuming any risk of consequential or other damages to Subscriber due to E. W., Inc.'s negligence or failure to perform. Subscriber does not desire this Agreement to provide for the liability of E.W., Inc., and Subscriber agrees that E.W., Inc. shall not be liable for loss or damage due directly or indirectly to any occurrence or consequences therefrom which the System is designed to detect or avert. If E. W., Inc. should be found liable for loss or damage due to a failure on the part of E. W., Inc. or the System, in any respect, its liability shall be limited to the refund to Subscriber of an amount equal to six (6) times the total monthly charge shown herein, or to the sum of Two Hundred Fifty (\$250.00) Dollars, whichever sum shall be less, and this liability shall be exclusive. The provisions of this paragraph shall apply in the event loss or damage, irrespective of cause or origin, results directly or indirectly to person or property from the performance or non-performance of the obligations set forth by the terms of this Agreement, or from negligence, active or otherwise, or E. W., Inc., its agents, or employees.

7. **E. W., INC.'S LIABILITY.** E. W., Inc. does not represent or warrant that the System may not be compromised or circumvented; that the System will prevent any loss by burglary, hold-up, fire or otherwise; or that the System will in all cases provide the protection for which it is installed or intended. Subscriber acknowledge that E.W., Inc. is not an insurer, that Subscriber assumes all risk for loss or damage to Subscriber's premises or to its contents, that E. W., Inc. has made no representations or warranties, nor has Subscriber, relied on any representations or warranties, express or implied, except as set forth herein, and Subscriber acknowledges that he has read and understands this Agreement, particularly Paragraph 6 above which set forth E. W., Inc.'s obligation and maximum liability in the event of any loss or damage to Subscriber.

E.W., INC. MAKES NO OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PURPOSE. EXCEPT FOR PERSONAL INJURY, E. W., INC. SHALL NOT BE LIABLE FOR DIRECT, CONSEQUENTIAL, OR INCIDENTAL DAMAGES. YOU, THE SUBSCRIBER, MAY CANCEL THIS TRANSACTION AT ANY TIME PRIOR TO MIDNIGHT OF THE THIRD BUSINESS DAY AFTER THE DATE OF THIS TRANSACTION. SEE THE ATTACHED NOTICE OF CANCELLATION FORM FOR AN EXPLANATION OF THIS RIGHT.

Accepted: by Electro Watchman, Inc.

Date: February 17, 2014

Griggs County Courthouse

Subscriber

By: _____

Authorized Representative

Title: Darryl Heirsrud, President

Submitted By: Jason Brandt

THE TERMS AND CONDITIONS CONTAINED ON REVERSE SIDE OF THIS AGREEMENT ARE INCORPORATED HEREIN AND BY REFERENCE MADE A PART HEREOF.

8. SUBSCRIBER'S RESPONSIBILITY. Subscriber Agrees:

- (a) To furnish to E.W., Inc. in writing and on a continuing basis, a list of the names, titles and residence telephone numbers of all persons authorized to enter the premises of Subscriber during closed periods.
- (b) Recognizing that the System is designed to provide coverage based upon the layout of the premises at the time of installation, to notify E.W., Inc. of any alterations, remodeling, or any stock, fixture or structural changes, and to bear the cost of changes in the System required as a result which are authorized by Subscriber.
- (c) Not to tamper with, disturb, injure, misuse, abuse, remove or otherwise interfere with the System, nor to permit the same to be done; and to indemnify and pay to E.W., Inc., the cost of repair or replacement of any loss or damage to the System, including but not limited to loss by fire, earthquake, riot, vandalism, flood or other damage or destruction.
- (d) To maintain, repair, service and/or to assure the operation of any other property, system or any device of Subscriber or of others to which the System may be attached or connected, and to redecorate any portion of Subscriber's premises affected by the removal of all or part of the System.
- (e) To provide uninterrupted 110 Volt A.C. power at location(s) through Subscriber's meter and at Subscriber's expense.
- (f) To the extent that the System is under Subscriber's control:
- (1) To carefully and properly set the System immediately prior to the closing of the premises and carefully test the System, understanding particularly that the sensitivity and area of coverage of space protection devices may change, that E.W., Inc. is unable to detect such changes, and, accordingly, that "walk tests" in the area or areas of such coverage are necessary to insure that adequate sensitivity is maintained.
- (2) To turn off or remove all things which are the source of air turbulence or a movement which may interfere with the effectiveness of the System, and particularly space protection components of the System, during closing periods while the System is on.
- (3) To refrain from causing false alarms through the carelessness of Subscriber or the malicious or accidental use of the System and to reimburse E.W., Inc. for payment of any false alarm fine, penalty or fee assessed against E.W., Inc. by any governmental or municipal agency as a result of such false alarms and, in addition, to bear the expense of the cost of any E.W., Inc. response to such false alarms.
- (4) Recognizing that E.W., Inc. may have no means of knowing if and when the System is operating, to notify E.W., Inc. upon discovery of a need for service.

9. SUBSCRIBER'S AUTHORIZATIONS. Subscriber hereby authorizes and empowers E.W., Inc., its agents or assigns to:

- (a) Install and service the System and in so doing to make any necessary inspections, tests (where feasible), changes and repairs as required.
- (b) Detain and/or report to the proper authorities any person or persons, on or about the premises not authorized by Subscriber to enter the premises of Subscriber during the scheduled closed periods, and in such case, Subscriber agrees to indemnify and to hold E.W., Inc. harmless against any liability or expense resulting from such action on the part of E.W., Inc. or its representative carrying out the aforesaid instructions.
- (c) If key service is provided, enter the premises of Subscriber in the event of an emergency occurring during periods of Subscriber's apparent or actual absence for the purpose of making emergency repairs to the System and/or acting as Subscriber's agent in taking action which in E.W., Inc.'s best judgment is necessary, and further to provide emergency repairs or to authorize emergency repairs to be made by others at Subscriber's expense.
- (d) In the event of any default by Subscriber, or upon any termination of this Agreement, enter the premises where the System is located for the purpose of removing all or part of the System.

10. E.W., INC.'S RESPONSIBILITY. E.W., Inc. agrees to, without warranty, make every reasonable effort to:

- (a) Perform all repairs to the System necessitated by ordinary wear and tear.
- (b) If the System is designated in Paragraph 4 on the reverse side hereof as being connected to E.W. Inc.'s Central Station, then:
- (1) Upon receipt of a signal which in the best judgment of E.W., Inc. is a burglar alarm signal, transmit the alarm to the Public Police Department and notify Subscriber or his designated representative (unless key service is provided) by calling the telephone number supplied to E.W., Inc. in writing by Subscriber.
- (2) Upon receipt of a hold-up signal, transmit the alarm to the Public Police Department.
- (3) Upon receipt of a signal which in the best judgment of E.W., Inc. is a sprinkler signal, water flow signal, manual or automatic fire alarm signal, transmit the alarm to the Public Fire Department and notify Subscriber or his designated representative by calling the telephone number supplied to E.W., Inc. by Subscriber.
- (4) Upon receipt of a signal which in the best judgment of E.W., Inc. is a monitor signal, notify Subscriber or his designated representative by calling the telephone number supplied to E.W., Inc. in writing by Subscriber.
- (c) If the System is designated in Paragraph 4 on the reverse side hereof as a "local Alarm" type of System, then, upon receipt of information that the System is sounding on the premises of Subscriber, E.W., Inc. will make reasonable efforts to notify Subscriber, or his designated representative, by calling the telephone number supplied to E.W., Inc. in writing by Subscriber. In the event Subscriber cannot be reached or does not appear to be at the above-described premises within thirty (30) minutes from the time that E.W., Inc. received information that the System was sounding, or in the event E.W., Inc. shall be called to turn off the System at any time, by any public officer or official; Subscriber hereby authorizes and appoints E.W., Inc., as its agent, to turn off the System and further agrees to hold E.W., Inc. harmless and to indemnify E.W., Inc. from any damage, loss or liability which may result from turning off the System by E.W., Inc. Subscriber authorizes and directs E.W., Inc. to detain and/or report to the proper authorities any person or person on the premises of Subscriber during any apparent closed period and to hold such person or persons until released by Subscriber or his known representative, and in such case Subscriber agrees to indemnify E.W., Inc. and to hold E.W., Inc. harmless against any liability or expense resulting from any such action on the part of E.W., Inc., or its representative, in carrying out the aforesaid instructions.

11. INCREASE IN TAXES, UTILITY CHARGES OR MONTHLY SERVICE.

- (a) All charges set forth herein are based upon existing federal, state, and local taxes and utility charges, including but not limited to telephone company line charges. E.W., Inc. shall have the right at any time to increase the charges provided herein to reflect any additional taxes, fees or charges which may hereafter be imposed by any utility or governmental agency relating to the installation or service provided under the terms of this Agreement, and Subscriber agrees to pay the same.
- (b) Notwithstanding the other terms and conditions set forth herein, after the expiration of one (1) year from the date of completion of installation, E.W., Inc. may, at any time, increase the monthly service charge upon giving Subscriber notice in writing. In the event Subscriber shall be unwilling to pay the increased monthly charge, Subscriber may terminate this Agreement upon giving notice in writing to E.W., Inc. within thirty (30) days from receipt of E.W., Inc.'s notice, provided Subscriber shall not be in default of any of the terms and conditions of this Agreement. Failure to notify E.W., Inc. within thirty (30) days will constitute Subscriber's consent to the increase, and all of the other terms and conditions of this Agreement shall then remain in full force and effect.

12. SUSPENSION OR CANCELLATION OF THIS AGREEMENT.

- (a) E.W., Inc. assumes no liability for delay in installation of equipment, or for interruption of service due to strikes, riots, floods, storms, earthquakes, fires, power failure, insurrection, interruption of or unavailability of telephone service, acts of God or any other cause beyond the control of E.W., Inc. and will not be required to supply service to Subscriber while interruption of service due to any such cause shall continue.
- (b) This Agreement may be suspended or cancelled, without notice and without liability or penalty, at the option of E.W., Inc., in the event E.W., Inc.'s Central Station, connecting wires or other equipment are destroyed by fire or other catastrophe, or so substantially damaged that it is impractical to continue service, or in the event that E.W., Inc. is unable either to secure or retain the connections or privileges necessary for the transmission of signals between Subscriber's premises and E.W., Inc.'s Central Station or between the Central Station and the public police or fire department for any reason whatsoever.
- (c) If the System serviced hereunder is to be connected to an outside location other than E.W., Inc.'s Central Station, this Agreement may be suspended or cancelled without notice and without liability or penalty, at the option of E.W., Inc., in the event that E.W., Inc. is unable either to secure or retain the connections or privileges necessary for the transmission of signals between Subscriber's premises and the outside location.
- (d) This Agreement may be suspended or cancelled by Subscriber upon written notice at any time in the event that Subscriber's premises are destroyed by fire or other catastrophe or so substantially damaged that it is impractical to continue service. Any advance payments made by Subscriber to E.W., Inc. for services which would have been rendered during such suspension or subsequent to such cancellation shall be refunded to Subscriber.

13. TELEPHONE LINE AUTHORIZATION. If the System furnished hereunder is to be connected to an outside location (except McCulloh Loop System), Subscriber authorizes E.W., Inc. to place the order for the required facilities with the telephone company and to direct the telephone company to bill such charges to Subscriber.

14. DEFAULT OR TERMINATION. In the event Subscriber defaults in the performance of any of the terms or conditions of the Agreement, including the failure to make any payment as agreed herein, the balance of the monies due for the unexpired term of this Agreement shall become immediately due and payable at the option of E.W., Inc. In addition, Subscriber agrees to pay to E.W., Inc. all sums to which E.W., Inc. may be entitled under the law by virtue of said default, including reasonable attorneys' fees. Removal of the System by E.W., Inc. as authorized by Subscriber pursuant to Paragraph 9(d) of the Agreement, shall not be considered to constitute a breach by E.W., Inc. of this Agreement or waiver of E.W., Inc.'s rights to such damages to which it may be entitled under the law.

15. SUBROGATION. Subscriber does hereby for himself and any parties claiming under him, release and discharge E.W., Inc. from and against all hazards covered by Subscriber's insurance, and all claims against E.W., Inc. arising out of such hazards, including any right of subrogation by Subscriber's insurance carrier, are hereby waived by Subscriber, and Subscriber shall promptly so notify its insurance carrier.

16. THIRD PARTY INDEMNIFICATION. In the event any person not a party to this Agreement shall file any claim against E.W., Inc. for any reason whatsoever related to the installation, maintenance, operation, mis-operation or non-operation of the System, Subscriber agrees to indemnify, defend and hold E.W., Inc. harmless from any and all claims including the payment of all damages, expenses, costs and attorney's fees.

17. ASSIGNMENT. This Agreement is not assignable by Subscriber except upon prior written consent by E.W., Inc.