

The Board of County Commissioners met in regular session on Friday, January 10, 2014, at 1 pm.

Chairman Troy Olson opened the meeting and everyone stood for the Pledge of Allegiance.

Chairman Troy Olson took roll call and present were Commissioners John Wakefield, Dale Pedersen, Ron Dahl, Troy Olson and Shawn Steffen absent. Also present were Sheriff/DES Coordinator Robert Hook, Deputy Sheriff Wesley Straight, Treasurer Connie Eslinger, Zoning Administrator Connie MacKenzie, Recorder/Clerk of Court Kelly Vincent, States Attorney Jayme Tenneson, Social Service Director Cia Gronneberg, Social Service EWII Tammy Geiger, Griggs County Courier Editor Sherry Lind, Citizens Dennis Halvorson, Marcia Beglau, Doug Beglau, Orville Tranby, Tom Dahl, Diane Cowdrey, Paul Paintner and Marina Spahr.

Chairman Troy Olson opened the floor for discussion on Friday, January 3, 2014 minutes. Motion by Dale Pedersen to approve Friday, January, 3, 2014 minutes as presented, second by Ron Dahl and called three times, all ayes, no nays and carried.

Chairman Troy Olson opened the floor for discussion on any changes to the agenda. There was discussion on digital recordings of Commissioners meetings to be on the webpage and it will be addressed when the new webpage is operational. Motion by Ron Dahl to approve the agenda as presented with no changes, second by John Wakefield and called three times, all ayes, no nays and carried.

Chairman Troy Olson opened the floor for discussion on the bills presented. Motion by John Wakefield to approve the following bills, second by Dale Pedersen and called three times with roll call vote: John Wakefield-aye, Dale Pedersen-aye, Ron Dahl-aye and Troy Olson-aye and carried.

17535-57	Cities & Townships	209,029.86
17558-61	Fire Districts	3,846.94
17562-67	Schools	447,588.01
17568	Almklov's Pharmacy	9.89
17569	Aneta Ambulance	296.51
17570	Arrowwood Prairie Coop	2,056.65
17571	Citizen State Bank of Cooperstown	6,824.09
17572	Community Medical Center Hospital	23,697.52
17573	Community Medical Center Hospital	19,032.51
17574	Cooperstown Ambulance	3,870.32
17575	Cooperstown True Value	16.58
17576	Dakota Mailing & Shipping Equipment	57.26
17577	Griggs County Historical Society	1,184.87
17578	Griggs County Job Development	5,062.67
17579	Griggs County Library	17,427.15
17580	Griggs County Soil Conservation	4,976.52
17581	Lake Region Law Enforcement Center	1,260.00
17582	Matthew Bender and Co., Inc.	114.10
17583	McHenry Ambulance Service	572.68
17584	Miller Elevator	95.00
17585	Millers Fresh Foods	4.87
17586	MOCIC	100.00
17587	ND Attorney General	535.00
17588	NDACO	16,514.35
17589	ND State Radio (MDT)	276.00
17590	NDSU	60.00
17591	NDSU	45.00

17592	Nelson-Griggs Health District	11,164.74
17593	Otter Tail Power Company	1,388.40
17594	Reiten Inc.	106.39
17595	Stutsman County Correctional	3,000.00
17596	TJ's Electronics	500.00
17597	Water Management Board	20,120.88

Chairman Troy Olson opened the floor to Auditor Cynthia Anton on discarding a computer monitor, desktop and duties of the Auditor's Office. Motion by Ron Dahl to let the Auditor discard computer monitor and desktop with the hard drive destroyed, second by Dale Pedersen and called three times with all ayes, no nays and carried. There was discussion by the Commissioners to have the Auditor attend all the meetings to answer questions.

County Auditor Cynthia Anton presented a cost on the Special Election that was held on October 8<sup>th</sup>, 2013 and Citizen Diane Cowdrey requested to know the amount which was \$6,186.00 with it being a cost of \$5.99 per vote and the report will be filed in the Auditor's Office.

Chairman Troy Olson addressed a motion made on Friday, December 20, 2013, on transferring money from the County Agent fund to the General Courthouse fund. There was discussion that the Board was waiting for an Attorney General's opinion on this subject. Motion by Ron Dahl to rescind the motion made on Friday, December 20, 2013, to amend NDSU Griggs County Extension budget from \$71,400.00 to \$51,400.00 and move that amount to the Building and Grounds/Courthouse budget, second by John Wakefield and called three times with roll call vote: John Wakefield-aye, Dale Pedersen-aye, Ron Dahl-aye, Troy Olson-aye and carried.

Commissioner Ron Dahl updated the Board that he was still working with Eide Bailly and Brady Martz on audit proposals.

Chairman Troy Olson gave the floor to State's Attorney Jayme Tenneson on his proposed 2014 Budget changes. State's Attorney Jayme Tenneson will take on extra work and eliminate one secretary position and the pay on the other secretary position will be set at \$23,897.00. There was discussion that the secretary job was full time for the year and options for coverage if there was a trial with either the emergency or general funds being used. Motion by Ron Dahl to decrease the State's Attorney's secretary position down to \$23,897.00, second by John Wakefield and called three times with roll call vote: John Wakefield-aye, Dale Pedersen-aye, Ron Dahl-aye, Troy Olson-aye and carried. There was discussion on State's Attorney Jayme Tenneson presenting his changed budget at the next meeting.

Chairman Troy Olson opened the floor for discussion on Title VI. There was discussion on Title VI with State's Attorney Jayme Tenneson willing to do the work with Nelson County Auditor Jack Davidson and to set it up in the beginning and to get an amount from Nelson County Auditor for setting it up. Motion by John Wakefield to have State's Attorney Jayme Tenneson work with Nelson County Auditor Jack Davidson to get Title VI setup and decide later who would be responsible for Title VI after it was setup, second by Ron Dahl and called three times with all ayes, no nays and carried.

Chairman Troy Olson opened the floor for discussion on existing courthouse. There was discussion on existing courthouse that the public should have a choice, cost on tearing down with rules and regulations being followed, cost on fixing it, what value does it have, are there national or state funds available, UCC on whole block with the Bank of ND and wanting public opinion. Motion by Ron Dahl to start the process evaluating the alternatives with the existing courthouse, called three times with lack of second and died. Motion by John Wakefield to add to all future meetings to include discussion on the existing courthouse until issue is concluded, second by Ron Dahl and called three times with all ayes, no nays and carried.

Chairman Troy Olson opened the floor to Sheriff/DES Coordinator Robert Hook on his 2014 Sheriff Budget. Sheriff/DES Coordinator Robert Hook gave the Board a handout on 2014 Sheriff Budget cuts. There was discussion on there being a 9% cut to his sheriff budget, amount of \$17,740.56, cuts can be done from any part of budget, State's Attorney Jayme Tenneson into looking into Regional Corrections fund, no excess in sheriff's current budget, officers work 24/7, unfunded general fund expenses in 2014, has to cover employees vacation and sick leave, Sheriff/DES Coordinator Robert Hook would like more time to work on the cuts, Office Deputy in Regional Correction fund and only cuts would probably be employees. Citizen Diane Cowdrey wanted to know how much money they needed for the new courthouse and they figured more than they can get by cuts being made on budgets. City of Cooperstown Councilman Paul Paintner wanted to remind everyone that Cities of Hannaford and Binford do not contribute money to the Sheriff's Budget but City of Cooperstown does and the sheriff's office does not cover City of Hannaford or City of Binford for regular patrolling and police services. Motion by John Wakefield to cut the Sheriff's Budget by \$17,740.56 and move that to the Courthouse and grounds general fund, second by Ron Dahl and called three times with roll call vote: John Wakefield-aye, Dale Pedersen-nay, Ron Dahl-aye, Troy Olson-aye and carried.

Chairman Troy Olson opened the floor to Robert Hook on five points on analysis from Department of Emergency Services.

- 1) That accounting locally can produce the evidence that a full 25% of the local match was consumed in the project. Robert Hook said this is being done by him and Connie Eslinger and bills to be submitted for reimbursement.
- 2) That grant funds are not comingled with bond funds and in fact are accounted for separately. Essentially, no grants funds should be paid to the authority, they should be paid directly to the contractor, preferably under separate contact. Robert Hook said that there is no commingling with Bond funds and this is being handled by Connie Eslinger and he is not part of this process but bookkeeping/accounting can show that there is no commingling of funds.
- 3) That that portion of the contact dealing with the EOC is in compliance with the Davis-Bacon Act. Skipped.
- 4) That the proper environmental and historic preservations review was completed prior to start of project. Robert Hook said this has already been done and has been approved by FEMA.
- 5) And, that agreed upon lease payment made by the County to the Building Authority, are not inclusive of EOC costs unrelated to the 25% local cost share if bonds were used for local match. Robert Hook said that he had been assured that it will be separated out but is not his call and needs to be settled between the Commissioners and Building Authority.

There was discussion on John Wakefield asking to be on the Building Authority and at this time there has been no action to appoint anyone to the Building Authority, Commissioners would like to be involved with the Building Authority, some changes need the Commissioners and Building authority to work together, need to make sure grant money stays in Griggs County, framing bid was never bid on so Construction Engineers took that on and Architects questioned it, Robert Hook is only contact between Commissioners and Building Authority and Griggs County needs to do it correctly on the EOC grant so there are no questions on it and change order from Construction Engineers that needs to be done between Commissioners and Building Authority on wording in contract with Construction Engineers, change orders over \$2,000.00 need to be presented to the Commissioners and there was a question on cement (change order) that was not brought to the Commissioners. Robert Hook will update Commissioners on Davis-Bacon Act.

Motion by John Wakefield to recess for ten minutes, second by Ron Dahl with all ayes, no nays and carried.

State's Attorney Jayme Tenneson left the meeting at this time.

Chairman Troy Olson opened the floor on discussion to have less meetings during the month and it was decided to keep the meetings to every Friday.

Chairman Troy Olson opened the floor for discussion on combining the Auditor and Treasurer's Offices. There was discussion on N.D.C.C. 11-10.2 & 11-10.3, checks and balances, counties that already combine offices, information to the public, election placement, office start date, County Treasurer Connie Eslinger wanted to do more research and a plan needs to be in place. Motion by John Wakefield to gather information and prepare a preliminary resolution to be put forward at the next meeting on combining Treasurer and Auditor's Offices, second by Ron Dahl and called three times with all ayes, no nays and carried.

Chairman Troy Olson opened the floor for discussion on the Vacation/Sick Leave report and it was decided to have the report done quarterly instead of monthly.

Chairman Troy Olson opened the floor on discussion on Concentrated Feeding Operations. Commissioner Ron Dahl stated he had provided a copy of the final document prepared by the North Dakota Department of Health. Zoning Administrator Connie MacKenzie pointed out that that document may have to be looked at closely since it was dated March 2000 and the Griggs County Zoning Regulations were put into effect November of 2005. There was discussion on changing zoning regulations, time aspects, Cole Neset to meet with the Board on Friday regarding the subdivision of some of the Haines lakefront property, permits add to cost of projects, publishing being a time constraint, maybe just doing permits without having a Planning Board, Zoning Budget and Board members in the wrong district and having State's Attorney Jayme Tenneson review legal steps needed to change zoning regulations. Zoning Administrator Connie MacKenzie brought up about Nodak Electric Coop giving ideas on improving some aspects of the zoning process.

Chairman Troy Olson opened the floor on amending the 2013 Budgets. There was discussion on general, social security, permits for vehicles, flood funds and social services. Motion by John Wakefield to accept the amendments to the 2013 Budgets as listed below, second by Dale Pedersen and called three times with roll call: John Wakefield-aye, Dale Pedersen-aye, Ron Dahl-aye, Troy Olson-aye and carried.

## **EXPENSES**

General - \$884,683.33  
Loan - \$5,552.00  
Regional Corrections - \$5,997.00  
Emergency - \$13,738.00  
Highway - \$99,273.00  
Social Security - \$23,623.00  
Permits for Vehicles - \$1,000.00  
Flood 2011 - \$147,235.00  
Flood 2009 - \$3,775.00

## **REVENUE**

General - \$779,763.00  
Road - \$154,115.00  
Regional Corrections - \$16,299.00  
R-Tax - \$1,036.00  
Highway - \$294,367.00  
Social Security - \$8,623.00  
Permits for Vehicles - \$385.00  
Social Services - \$-54,219.00  
Document Preservation - \$2,776.00  
Weed - \$12,396.00  
Insurance Reserve - \$1,962.00

Auditor Cynthia Anton discussed with the Board posting of regular meetings and needing at least five days to post regular meeting dates.

Chairman Troy Olson opened the floor to Auditor Cynthia Anton on amending the agenda and paying bills. Motion by John Wakefield to amend the agenda to include discussion on bill paying procedure, second by Dale Pedersen and called three times with roll call vote: John Wakefield-aye, Dale Pedersen-aye, Ron Dahl-aye, Troy Olson-aye and carried. Motion by John Wakefield to amend bill paying policy to require a majority vote of the Board of Commissioner in regular or special session, second by Dale Pedersen and called three times with roll call vote: John Wakefield-aye, Dale Pedersen-aye, Ron Dahl-aye and Troy Olson-aye and carried.

Motion by John Wakefield to adjourn meeting at 3:53 pm and meet again in regular session on Fridays, January 17, 24 & 31, 2014 at 1 pm, second by Dale Pedersen, all aye, no nays and carried.

ATTEST: Cynthia M. Anton  
Auditor

Troy Olson