

The Board of County Commissioners met in regular session on Thursday, November 16, 2023 at 2:30 pm.

Chairman Wakefield opened the meeting and asked everyone to stand for the Pledge of Allegiance.

Chairman Wakefield took roll call and present were Commissioners Averill, Tranby, Zorn-absent, Edland, and Wakefield. Also present was State's Attorney Tenneson, Treasurer Eli, Clerk of Court/Recorder Palm, and Citizen Allen Vietmeier.

Chairman Wakefield opened the floor for any changes to the agenda. Motion by Edland to accept the agenda as presented, second by Tranby and called three times for discussion with all ayes, no nays, and carried.

Chairman Wakefield opened the floor to accept the November 2<sup>nd</sup> meeting minutes. Motion by Edland to approve the November 2<sup>nd</sup> meeting minutes as presented and dispense with the reading, second by Averill and called three times for discussion with all ayes, no nays, and carried.

Chairman Wakefield opened the floor to discuss bills. Motion by Edland to approve the bills as presented with the addition of Crown Appraisals, second by Tranby and called three times for discussion with roll call vote: Averill-aye, Tranby-aye, Edland-aye, Wakefield-aye and carried.

12305-12326	Payroll	41272.14
30744-30766	Cities/Townships	48832.06
30767-30768	Schools	15341.40
30769-30783	Other entities	5490.52
30712	Aramark	175.63
30713	Arrowwood Prairie	1525.99
30714	Arrowwood Prairie	9689.41
30715	BND	30.00
30716	Crown Appraisals	7000.00
30717	DNA Mobility	10780.00
30718	H E Eversons	162.04
30719	Fargo Freightliner	91.95
30720	Gilbertsons	626.67
30721	Tom Gilbertson & Sons	393.75
30722	Great America Financial	79.00
30723	Griggs County	360.22
30724	Griggs County	221.41
30725	Griggs County	127.52
30726	Griggs County	235.08
30727	Griggs County Telephone	1473.87
30728	Robert Hook	200.00
30729	ITD	651.40
30730	ICT	150.00
30731	Jamestown Communications	3957.80
30732	Loffler	47.27
30733	Lumber Mart	6.00
30734	Millers	89.34
30735	NAPA	236.36
30736	National Child Safety	140.00
30737	NDACo	725.34

30738	New Century Press	223.36
30739	Newman Signs	187.86
30740	Otter Tail Power	51.13
30741	Pitney Bowes	421.08
30742	Reitens Inc	386.99
30743	State Treasurer	2719.30

Chairman Wakefield opened the floor to Sheriff Hook to discuss the Sheriff's office. There was discussion on the Burleigh Morton County Detention Agreement. Motion by Edland to approve the Burleigh Morton County Detention Agreement as presented and allow Sheriff Hook to sign it on behalf of the County, second by Tranby and called three times for discussion with all ayes, no nays, and carried. There was discussion on the staffing issues in the Sheriff's office. There was discussion on the budget overage within in the Sheriff's office. There was discussion on the Deputy State's Attorney helping the Sheriff's office.

Motion by Tranby to take a 5 minute recess, second by Averill and called three times for discussion with all ayes, no nays, and carried.

Chairman Wakefield opened the floor to Allen Vietmeier to discuss the Tax Director Service Contract. Motion by Edland to have Jayme draft a contract for Tax Director Services, second by Tranby and called three times for discussion with all ayes, no nays, and carried.

Chairman Wakefield opened the floor to discuss the Griggs County Value Changes. There was discussion on the letter that was presented from the State Tax Commission office to Directed the County Auditor to make.

Chairman Wakefield opened the floor to discuss the Courthouse Copiers. Motion by Edland to lease two copiers for \$193/month with a service contract \$151/month, second by Averill and called for discussion. There was discussion on the proposal that was presented. Chairman Wakefield called three times for discussion with no ayes, all nays, and failed. The Commission would like Auditor Larson to get a new quote for replacing just one printer and not both.

Chairman Wakefield opened the floor to discuss future business. The Commission will discuss the Sheriff's Office update and Tax Director Service Contract at the next meeting.

Motion by Tranby to adjourn meeting at 3:54 pm and meet again in special session on Tuesday, November 21<sup>st</sup> @ 10:30 and then regular session on December 7<sup>th</sup> at 2:30 pm, second by Averill and called three times for discussion with all ayes, no nays and carried.

ATTEST: Samantha Larson  
Auditor

John Wakefield  
Chairman