

The Board of County Commissioners met in regular session on Thursday, December 21, 2023 at 2:30 pm.

Chairman Wakefield opened the meeting and asked everyone to stand for the Pledge of Allegiance.

Chairman Wakefield took roll call and present were Commissioners Averill, Tranby-absent, Zorn-present by Phone, Edland, and Wakefield. Also present was States Attorney Tenneson.

Chairman Wakefield opened the floor for any changes to the agenda. Motion by Edland to accept the agenda as presented, second by Averill and called three times for discussion with all ayes, no nays, and carried.

Chairman Wakefield opened the floor to accept the December 7<sup>th</sup> meeting minutes. Motion by Averill to approve the December 7<sup>th</sup> meeting minutes as presented and dispense with the reading, second by Edland and called three times for discussion with all ayes, no nays, and carried.

Chairman Wakefield opened the floor to discuss bills. Motion by Zorn to approve the bills as presented with the deletion of Robert Hook \$5,000 and Governsoft \$13,990, second by Averill and called three times for discussion with roll call vote: Averill-aye, Edland-aye, Zorn-aye, Wakefield-aye and carried.

|             |                          |           |
|-------------|--------------------------|-----------|
| 12351-12374 | Payroll                  | 41,081.22 |
| 30877       | Arrowwood Prairie        | 1155.80   |
| 30878       | Arrowwood Prairie        | 1735.65   |
| 30879       | Michael Beaver           | 1000.00   |
| 30880       | Balco Uniform            | 23.16     |
| 30881       | Bitz Tire                | 1584.90   |
| 30882       | Blue 360 Media           | 81.75     |
| 30883       | Berts Truck Equipment    | 438.00    |
| 30884       | Central Business Systems | 526.42    |
| 30885       | City of Binford          | 55.00     |
| 30886       | Cooper Collision         | 200.00    |
| 30887       | Dakota Regional Medical  | 371.00    |
| 30888       | Cooperstown Township     | 4629.78   |
| 30889       | DNA Mobility             | 108.00    |
| 30890       | DNA Mobility             | 0.00      |
| 30891       | Dollar General           | 14.27     |
| 30892       | Farm and Home Publish    | 260.00    |
| 30893       | Tom Gilbertson n Sons    | 79873.50  |
| 30894       | Great America Financial  | 79.00     |
| 30895       | Griggs County            | 605.08    |
| 30896       | Griggs County            | 166.00    |
| 30897       | Griggs County            | 215.55    |
| 30898       | Griggs County            | 202.33    |
| 30899       | Information Technology   | 602.70    |
| 30900       | Information Technology   | 48.70     |
| 30901       | Dennis Kubischta         | 275.10    |
| 30902       | Samantha Larson          | 28.16     |
| 30903       | Chelsey McMillan         | 149.30    |
| 30904       | ND DOT                   | 27.95     |
| 30905       | ND Post Board            | 45.00     |
| 30906       | ND State Radio           | 11088.03  |

|       |                    |         |
|-------|--------------------|---------|
| 30907 | New Century Press  | 136.11  |
| 30908 | Office Experts     | 136.30  |
| 30909 | Onsolve            | 1317.65 |
| 30910 | Otter Tail Power   | 70.43   |
| 30911 | Tyler Rispa        | 1000.00 |
| 30912 | St Alexius Medical | 250.00  |
| 30913 | DNA Mobility       | 3214.00 |
| 30914 | DNA Mobility       | 195.00  |

Chairman Wakefield opened the floor to Sheriff Hook to discuss the Sheriff Office Update. There was discussion on the Sheriff's Office staffing.

Chairman Wakefield opened the floor to discuss the Tax Director Position. There was discussion on the ad that was presented. Motion by Averill to accept the ad and submit it for advertisement, second by Edland and called three times for discussion with all ayes, no nays, and carried.

Chairman Wakefield opened the floor to discuss the County Background Checks. There was discussion on the issue. Motion by Edland to approve the Background Check policy as presented, second by Zorn and called three times for discussion with all ayes, no nays, and carried.

Chairman Wakefield opened the floor to discuss the 2024 Regular Commission Meeting Schedule. There was discussion on the issue and the schedule that was presented. Motion by Edland to change the time to 9:30am and accept the schedule that was presented, second by Averill and called three times with 3 ayes, 1 nay, and carried.

Chairman Wakefield opened the floor to discuss the Special End of the Year Meeting. Motion by Zorn to meet in special session to pay remainder of bills for 2023 on December 28<sup>th</sup> @ 9:30am, second by Edland and called three times for discussion with all ayes, no nays, and carried.

Chairman Wakefield opened the floor to discuss the Crown Appraisal. There was discussion on the issue.

Chairman Wakefield opened the floor to discuss the Printer Quote. There was discussion on the quote that was presented. Motion by Edland to enter into a 60-month lease for the Auditor's Office printer, second by Averill and called three times for discussion with roll call vote: Averill-aye, Zorn-aye, Edland-aye, Wakefield-aye, and carried.

Chairman Wakefield opened the floor to discuss the 2024 Election precinct. There was discussion on the information that was presented. Motion by Eland to approve the 2024 Election Precincts, second by Zorn and called three times for discussion with all ayes, no nays, and carried.

Chairman Wakefield opened the floor to discuss the Bank Signature Cards. Motion by Edland to update the Signature cards to include Auditor Larson, Treasurer Eli, Deputy Auditor McMillan, and Deputy Treasurer Trostad, second by Averill and called three times for discussion with all ayes, no nays, and carried.

Chairman Wakefield opened the floor to discuss the Old Courthouse/New Courthouse. There was discussion on the Open Cabin and the back parking lot.

Chairman Wakefield opened the floor to discuss Future Business. There Commission will discuss the Sheriff's Office at the next meeting.

Motion by Tranby to adjourn meeting at 3:29 pm and meet again in special session on December 28th at

9:30 am and regular session on January 8<sup>th</sup> at 9:30am, second by Averill and called three times for discussion with all ayes, no nays and carried.

ATTEST: Samantha Larson  
Auditor

John Wakefield  
Chairman