

The Board of County Commissioners met in regular session on Thursday, December 7, 2023 at 2:30 pm.

Chairman Wakefield opened the meeting and asked everyone to stand for the Pledge of Allegiance.

Chairman Wakefield took roll call and present were Commissioners Averill, Tranby, Zorn, Edland, and Wakefield. Also present was Road Superintendent/911 Coordinator Oien, Sheriff Hook, Treasurer Eli, and State's Attorney Tenneson.

Chairman Wakefield opened the floor for any changes to the agenda. Motion by Averill to accept the agenda as presented with the addition of the Tax Director Contract, second by Averill and called three times for discussion with all ayes, no nays, and carried.

Chairman Wakefield opened the floor to accept the November 16<sup>th</sup> & 21<sup>st</sup> meeting minutes. Motion by Edland to approve the November 16<sup>th</sup> meeting minutes as presented and dispense with the reading, second by Tranby and called three times for discussion with all ayes, no nays, and carried. Motion by Edland to approve the November 21<sup>st</sup> meeting minutes as presented and dispense with the reading, second by Tranby and called three times for discussion with all ayes, no nays, and carried.

Chairman Wakefield opened the floor to discuss bills. Motion by Edland to approve the bills as presented, second by Averill and called three times for discussion with roll call vote: Averill-aye, Tranby-aye, Edland-aye, Zorn-aye, Wakefield-aye and carried.

12327-12350	Payroll	45,937.97
30794	Allard Trophy	58.00
30795	James Anderson	94.00
30796	Bin City Bulk	1596.00
30797	City of Binford	55.00
30798	City of Cooperstown	218.72
30799	Cooperstown Ambulance	200.00
30800	Cooperstown Hardware	52.75
30801	Rick Cushman	1000.00
30802	DNA Mobility	855.90
30803	Erickson Pest	65.00
30804	H E Everson	203.15
30805	Gilbertsons	10131.19
30806	Great Plains Directory	736.10
30807	Griggs County	30.00
30808	Griggs County Telephone	1477.93
30809	Innovative Office	49.50
30810	Inter Community Telephone	150.00
30811	Midwest Management	360.00
30812	Millers Fresh Food	92.52
30813	ND AAEA	75.00
30814	NDACo	360.00
30815	NDACo	378.86
30816	NDAOC	150.00
30817	New Century Press	104.60
30818	Nova Fire	910.00
30819	Otter Tail Power	1241.98
30820	PFC Products	152.91

30821	Pro Forms	275.15
30822	RDO Equipment	331.82
30823	State Treasurer	939.05
30824	DNA Mobility	220.00
30825	US Records	1353.44
30826	Verizon	412.85
30827	Chloe Vincent	848.25
30828	Kelly Vincent	256.08
30829-30851	Cities/Townships	9308.45
30852-30854	Schools	1518.04
30855-30869	Other Entities	2932.54

Chairman Wakefield opened the floor to discuss the Tax Director Contract. Motion by Edland to approve the contract for Tax Director Services from DBA Spectrum ND Real Estate Services that was presented at the last meeting. There was continued discussion on the issue. Motion was second by Tranby and called three times for discussion with two ayes, three nays, and failed. There was continued discussion on the situation. The situation will be discussed at the next meeting. Motion by Averill to revise the Tax Director Position Ad to include benefits and pay, second by Zorn and called three times for discussion with all ayes, no nays, and carried.

Chairman Wakefield opened the floor to Road Superintendent/911 Oien to discuss the Road Department. Motion by Edland to sign the Maintenance Certification as presented, second by Zorn and called three times for discussion with all ayes, no nays, and carried. There was also discussion on County Road 26. Motion by Edland to move forward with the County Road 26 grant program, second by Averill and called three times for discussion with all ayes, no nays, and carried. Motion by Zorn to move forward with the County Road 8 grant program, second by Tranby and called three times for discussion with all ayes, no nays, and carried.

Chairman Wakefield opened the floor to Sheriff Hook to discuss the Sheriff's Office Update. There was discussion on staffing in the Sheriff's office. There was discussion on the appointment of Sheriff and that issue will be discussed at the next meeting. Motion by Tranby to approve the purchase of a uniform rack for the Sheriff's office and taken out of the General Courthouse, second by Averill and called three times for discussion with roll call vote: Averill-aye, Tranby-aye, Zorn-aye, Edland-aye, Wakefield-nay, and carried.

Chairman Wakefield opened the floor to discuss the County Audit Reports. There was discussion on the information that was presented. Motion by Averill to approve Mr. Rotunda to eliminate component units on the County Audit reports, second by Zorn and called for discussion. There was continued discussion on the issue. Chairman Wakefield called three times for discussion with all ayes, no nays, and carried.

Chairman Wakefield opened the floor to discuss the 2024 Regular Commission Meeting. The presented schedule was declined. There was a discussion on having Commission meeting on Monday mornings at 8:30am.

Chairman Wakefield opened the floor to discuss background checks. There was discussion on how the County would like to move forward with a policy for background checks for employees. The Commission will discuss the issue further at the next meeting.

Chairman Wakefield opened the floor to discuss the Old Courthouse/New Courthouse. No discussion was held.

Chairman Wakefield opened the floor to discuss future business. The Commission will discuss Tax Director Position, County background check, 2024 Regular Commission Meetings, and the Crown Appraisal.

Motion by Tranby to adjourn meeting at 4:28 pm and meet again in regular session on December 21<sup>st</sup> at 2:30 pm, second by Averill and called three times for discussion with all ayes, no nays and carried.

ATTEST: Samantha Larson  
Auditor

John Wakefield  
Chairman