

The Board of County Commissioners met in regular session on Friday, March 21, 2014 at 1:02 pm.

Chairman Troy Olson opened the meeting and asked everyone to stand for the Pledge of Allegiance.

Chairman Troy Olson took roll call and present were Commissioners Shawn Steffen, Ron Dahl, Dale Pedersen, John Wakefield, and Troy Olson. Also present were Treasurer Connie Eslinger, Clerk of Court/Recorder Kelly Vincent, Road Superintendent/911 Coordinator Wayne Oien, ITD Travis Palm, Griggs County Water Board Member Robert Brooks and Citizens Marcia Beglau and Doug Beglau.

Chairman Troy Olson opened discussion on the presented agenda. There was discussion on including cash flow management concerning budgeting and the combination on Auditor/Treasurer Office included in the agenda shortly before meeting. Motion by Shawn Steffen to approve the agenda as presented, second by Dale Pedersen and called for discussion three times with all ayes, no nays and carried.

Chairman Troy Olson opened the floor for discussion on March 7 & 14 minutes. There was discussion on a change on having the exact wording on March 14, 2014 minutes concerning Marina Spahr’s input on Construction Engineer’s contract. Motion by Ron Dahl to dispense with the reading of the minutes and approve March 7 and 14, 2014 minutes as presented, second by Shawn Steffen and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson opened the floor on discussion on presented bills. There was discussion on Bank of the West bill on payments and lease being the end of May. There was discussion on reimbursement on DES grant being received and replenishing the DES budget. The Bank of ND bill is on yearly bond payment. There was discussion on Construction Engineer bill on being over paid \$238,000.00 that was not certified; needs to be paid whether certified or not; not comfortable paying a bill not certified; reconciliation period before project is done; not enough held back; it should have had 20% hold back but contract states only 5%; \$177,974.54 is responsibility of both parties; there is no break down between new courthouse and EOC grant; Building Authority may help with payment on EOC for the county; architect the arbitrator; no pay request has been sent into State DES; CE has been paid more than certified; Building Authority may pay the \$177,974.54 until money can be received from EOC grant; discussion on balance of Bond; Building Authority meeting Monday Morning; and discussion on how protest works. Motion by Ron Dahl to approve the following bills with CE bill of \$177,974.54 removed, second by Shawn Steffen and called three times for discussion with roll call vote: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, John Wakefield-aye, Troy Olson-aye and carried.

6155-90	Payroll	29,361.21
17781	Griggs County	15,677.62
17782	Bank of West	100.00
17883	Ladonna Leingang, Bank of ND	120,453.95
17884	Bin-City Bulk	1,948.49
17885	Mark Blumer	1,103.80
17886	Cardmember Service	77.36
17887	Comfort Inn	74.00
17888	Electro Watchman, Inc.	240.00
17889	Ellefson Sales & Excavating	1,751.00
17890	Emergency Communications Network	1,000.00
17891	Vicki Fleck, Secretary	60.00
17892	Griggs County	18,910.24
17893	Griggs County Treasurer	2,030.90
17894	Jill Haakenson	619.28

17895	Jamestown Communications	160.00
17896	John Deere Financial	30.49
17897	NDACo	60.00
17898	New Century Press	772.21
17899	Quill	260.94
17900	Betty Stabenow	22.40
17901	Verizon	47.08
17902	Verizon	105.98
17903	Work Force Safety & Insurance	250.00
17904	Kraft Architects, Inc.	15,500.00

Chairman Troy Olson opened the floor to Road Superintendent/911 Coordinator Wayne Oien. Road Superintendent/911 Coordinator Wayne Oien explained that the 5 mill road levy needs to be voted on again and there was discussion on for how many years to vote on, twenty percent for city roads, maybe raising the twenty percent of the taxes collected in the cities, why it was voted on for up to five years and leave the verbiage the way it is. Motion by John Wakefield to use County Measure 2 from June 8, 2010 election and put it on the ballot for June 2014 ballot as County Measure 1, second by Dale Pedersen and called for discussion three times with all ayes, no nays and carried.

OFFICIAL BALLOT
June 10, 2014
GRIGGS COUNTY
STATE OF NORTH DAKOTA
MEASURE #1

Shall Griggs County Board of Commissioners be authorized to continue a 5 mill road levy for up to 5 years (20% of the 5 mill levy collected in the Cities will go to the Cities) for repairs, maintenance, graveling, and improvements of highways and streets in the County?

_____ A "YES" vote means you approve the measure as summarized above.

_____ A "NO" vote means you reject the measure as summarized above.

Superintendent Wayne Oien reviewed the bid of \$299,699.13 on the sealcoat bid for project SC-2000(014) and a Resolution needing to be adopted. Motion by John Wakefield to accept the bid in the amount of \$299,699.13 from Morris Sealcoat & Trucking Inc. for Project SC-2000(014) with the following Resolution, second by Shawn Steffen and called three times for discussion with roll call vote: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, John Wakefield-aye, Troy Olson-aye and carried.

RESOLUTION

WHEREAS, the bid in the amount of \$299,699.13 from Morris Sealcoat & Trucking Inc. received in the bid opening of March 14, 2014 for Project SC-2000(014) was the low bid received.

WHEREAS, this bid is considered reasonable.

NOW THEREFORE, be it resolved by the Board of County Commissioners of Griggs County will award to Morris Sealcoat & Trucking Inc. the contract for Project SC-2000(014) and hereby authorizes the Chairman of the Board to sign said contract.

It is further understood that the County shall reimburse the North Dakota Department of Transportation for any payments made under this contract, which are not collectible from the Federal Highway Administration.

Road Superintendent/911 Coordinator Wayne Oien had discussion with the Commission on Maintenance Certification Agreement on Projects funded by the State on Federal Aid Roads. Motion by John Wakefield to accept the Maintenance Certification Agreement on County Aid Federal Project as presented in case we hadn't done before, second by Dale Pedersen and called for discussion three times with all ayes, no nays and carried. Road Superintendent/911 Coordinator Wayne Oien let the Commission know that Grand Forks NDDOT was going to put on road limits starting March 26th.

Motion by John Wakefield to take a ten minute recess, second by Shawn Steffen and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson reconvened the meeting and called on Road Superintendent/911 Coordinator Wayne Oien to review that the 2009 Flood was audited and the State allowed another three percent that will be proportionately paid to those with 2009 Flood projects. He attended the 911 meeting in Bismarck and there was a problem with dispatch and they want only one person to be in charge with reporting back to the State dispatch to make sure that someone is responding. He purchased an iPad for the sign program and he needs a hotspot and ITD Travis Palm will help to solve this issue. There was discussion on the county having public internet with the new courthouse and why that was done.

ITD Travis Palm explained the \$125.00 charge for the .gov domain. Motion by Shawn Steffen to renew our .gov registration for another year, second by Ron Dahl and called three times for discussion with roll call: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, John Wakefield-aye, Troy Olson-aye and carried.

Troy Olson opened the floor to ITD Travis Palm. There was discussion on video system for the courtroom, is on courtroom grant, not an alternate, not on FF&E (Furniture, Fixtures and Equipment), need an update on FF&E and county was awarded \$149,000.00 on courtroom grant. ITD Travis Palm had done an estimate that included the video system in the courtroom grant application in December, they are taking what they can from the existing courtroom and explained how the system would work. There was discussion on how this was to be paid for, who is responsible for it, if the county paid for it they would have to come up with 25% of \$19,000.00 and was it in the FF&E. FF&E is not a set budget until the money is spent, FF&E is not in the construction budget and courtroom grant is through Griggs County. Treasurer Connie Eslinger wanted to know how the courtroom grant was going to work and there were just more questions. There was discussion on public money and not being able to use it for a private entity. The courtroom grant is only reimbursed after the bills are paid and the Commission would like the Building Authority to pay the bills and be reimbursed for them. Recorder/Clerk of Court wanted to know if printer was to be presented to the Building Authority and the Commission agreed that it should. ITD Travis Palm explained to the Commission that the supplies needed to be ordered as soon as possible because the price may increase if not ordered and the Building Authority meets Monday night so it can be presented to them.

Chairman Troy Olson wanted to know about State/County firewall. ITD Travis Palm explained that there are no county filters except by Trend Micro but they can be added and the Commission would like content filtering to be considered at budget time. The new website was discussed and it will be three weeks until it is ready.

Chairman Troy Olson opened the floor for discussion on new courthouse. There was discussion with ITD Travis Palm on networking in the new courthouse and there are 190 jacks for networking for computers, phones and printers. Commissioner Ron Dahl let the Commission know that Bill Hruby from MJ Dalsin checked the roof of the existing courthouse and that the gutters should be cleaned out and there is a metal paint sealer or polyurethane coating that can be used. There is a wall that was leaking into the basement and it needs to be checked. The Construction Change Directive that was received from Kraft Architects was discussed. Commissioner John Wakefield explained that a Change Order is signed by the owner, architect and construction manager. A Change Directive is between the owner and the architect and instructs the construction manager to do a specific task and payment will be settled later. After discussion, the Commissioners wanted to go back to the original wording of the Directive. Motion by Ron Dahl to approve and sign Construction Change Directive #1 dated 3-19-14, second by Shawn Steffen and called three times for discussion with all ayes, no nays and carried. Change Orders are actually the Building Authority's responsibility and the Commission does not need to do anything with them. Chairman Troy Olson brought up the invoice received from Kraft Architects. He explained that the Commission has asked and Kraft Architects has performed much more detailed oversight than expected so they have quantified the amount of extra work they have performed and have submitted a billing for \$15,500.00. Motion by Ron Dahl to pay Kraft Architects the \$15,500.00 invoiced on 3-20-14 out of

General Building & Grounds fund and work out reimbursement with the Building Authority later, second by Dale Pedersen and called three times for discussion with roll call: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, John Wakefield-aye, Troy Olson-aye and carried.

Motion by John Wakefield to take a ten minute recess, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson reconvened the meeting and asked if there were any further items to discuss concerning the new courthouse. Commissioner John Wakefield asked about insurance for the new building. NDIRF will not cover the building because it is owned by a private entity. Auditor Cindy Anton stated that there is no money in the budget for insuring the new building. Chairman Troy Olson will call Vaaler Insurance Agency to ask if they will come look into insuring the new building.

Chairman Troy Olson opened the floor for discussion on 2014 Budget amendments. As the Commissioners recall, the Extension Budget was supposed to be \$18,000.00 for the secretary salary line. The Courthouse budget ends up at \$188,451.00 after adjusting the other budgets. The Zoning Budget also had \$2,000 for Printing & Publishing that the Commission could move out of Zoning. The adjusted budgets were signed by Chairman Troy Olson and new copies for the Commissioner's folders will be handed out at the next meeting. In the coming year, each department will receive their budget and revenue workups and they will have to determine their revenue and expenses and hand them in directly to the Commission.

Chairman Troy Olson opened the floor for discussion on the combination of Auditor and Treasurer Offices petition. Commissioner John Wakefield went over the ND Century Code regarding the petition. Assuming the petition is valid and accepted, the resolution would be suspended. The question will go on the ballot or the Commission can rescind the resolution. If the resolution is rescinded, the issue goes away and the question will not be on the ballot. There was discussion on who would run for Auditor as Cynthia Anton will not be running again. Connie Eslinger will run for Treasurer. There were many questions on cause and effect of the measure. After discussing the options of rescinding the resolution or putting the measure on the ballot, the Commission wanted to give the voters the option of voting on combining the Auditor and Treasurer offices.

Motion by Shawn Steffen to adjourn meeting at 5:06 pm and meet again in regular sessions on Friday, April 4, 2014, at 1 pm and Thursday, April 17, 2014 at 1 pm, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

ATTEST: Cynthia M. Anton
Auditor

Troy Olson
Chairman