

The Board of County Commissioners met in regular session on Friday, March 7, 2014 at 1:06 pm.

Chairman Troy Olson opened the meeting and asked everyone to stand for the Pledge of Allegiance.

Chairman Troy Olson took roll call and present were Commissioners Shawn Steffen, Ron Dahl, Dale Pedersen, John Wakefield, and Troy Olson. Also present were Treasurer Connie Eslinger, Clerk of Court/Recorder Kelly Vincent, Sheriff/DES Coordinator Robert Hook, State’s Attorney Jayme Tenneson, Township Officers Gene Loge, Arlen Rothert and Tom Bailey and Citizens Marcia Beglau and Dennis Halvorson.

Chairman Troy Olson opened discussion on the presented agenda. Motion by Shawn Steffen to approve the agenda as presented, second by Ron Dahl and called for discussion three times with all ayes, no nays and carried.

Chairman Troy Olson opened the floor for discussion on February 21, 21, 25, 25, 25, 25 and 27 minutes. Motion by Shawn Steffen to dispense with the reading of the above minutes and approve meeting minutes as presented, second by John Wakefield and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson opened the floor for discussion on the presented Monthly Office Reports. There was discussion on doing transfers and it was decided to report to the Commission if they would go over the budgeted transfer amount. The Commission reviewed the daily cash report. Motion by John Wakefield to approve the presented Monthly Office Reports, second by Shawn Steffen and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson opened the floor on discussion on presented bills. Motion by Shawn Steffen to approve the following bills, second by Dale Pedersen and called three times for discussion with roll call vote: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, John Wakefield-aye and Troy Olson-aye and carried.

6122-54	Payroll	30,030.07
17768	Jamestown Communications	55,823.70
17769	Aberdeen Finance	351.98
17770	Avesis	200.30
17771	Colonial Life Insurance	641.76
17772	Griggs County	28,136.47
17773	Healthplan Services, Inc.	1,225.20
17774	NDPEA	100.22
17775	Almklov’s	7.51
17776	Ameripride Services	120.86
17777	Jim Anderson	96.90
17778	Aneta Ambulance	258.57
17779	Cynthia Anton	67.06
17780	Arrowwood Prairie Coop	7,785.20
17781	Barnes County Correctional Facility	85.00
17782	Binford Grocery & Hardware	3.36
17783	City of Cooperstown	247.55
17784	Community Medical Center Hospital	29,777.90
17785	Community Medical Center Hospital	23,822.81
17786	Cooperstown Ambulance	5,105.51
17787	Cooperstown True Value	25.97
17788	Connie Eslinger	248.50
17789	HE Everson	177.13

17790	Garrison Conservancy District	6,344.38
17791	Griggs County	253.02
17792	Griggs County Historical Society	1,586.08
17793	Griggs County Job Development Authority	6,051.54
17794	Griggs County Library	30,049.71
17795	Griggs County Soil Conservation	6,651.46
17796	Griggs County Telephone Co	1,585.76
17797	ITD	568.75
17798	Inter Community Tele Co.	150.00
17799	Intergraph Corp.	756.00
17800	Jerry's Auto	494.40
17801	Krabbenhof Service	51.56
17802	Marco Inc	744.15
17803	McHenry Ambulance	591.58
17804	Miller Fresh Foods	84.87
17805	NDACO	664.63
17806	NDSU Ag Communication	40.00
17807	NDSU Extension Service	11,763.00
17808	ND Surplus Property	8.00
17809	Nelson-Griggs Health District	15,444.33
17810	Netcenter Supply	106.00
17811	New Century Press	377.79
17812	Ottertail Power Co.	2,805.16
17813	Ottmar & Ottmar, PC	90.00
17814	Otto's Welding & Machine Shop	803.00
17815	Quill	46.74
17816	RDO Equipment	303.94
17817	Reiten, Inc.	403.95
17818	State Treasurer	6,375.90
17819	Wes Straight	31.88
17820	Streicher's	287.93
17821	Synergy Graphics, Inc.	706.61
17822	TJ's Electronics	4,014.32
17823	T and K Sales	835.00
17824	Tolna Fire District	238.41
17825	Town & Country Coop	3,061.46
17826	Verizon	46.01
17827	Verizon	524.94
17828	Water Management Board	27,333.47
17829	White Banner Uniform	36.00
17830-846	Human Services	14,715.08
17847-852	Schools	635,896.94
17853-880	Townships & Cities	380,671.51

Chairman Troy Olson opened discussion on yearly letter from ND Highway Patrol on weight enforcement on county roads for this Spring and year-round assistance. Motion by Shawn Steffen to sign and request Spring and year-round weight enforcement from ND Highway Patrol, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson opened the floor to SA Jayme Tenneson. Motion by John Wakefield to add Carstensen Contracting release request on Stutsman Rural Water District Project to the agenda, second by Ron Dahl and called three times for discussion with all ayes, no nays and carried. SA Jayme Tenneson reported to

the Commission on releasing from their boring bond on the Stutsman Rural Water District Project South of Sutton and he had discussed it with Road Superintendent Wayne Oien and he was fine with it being released. SA Jayme Tenneson needs to draft a release. Motion by Ron Dahl to approve the release of Stutsman Rural Water District from the work they did last summer, second by Shawn Steffen and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson opened the floor to Township Officers Gene Loge, Arlen Rothert and Tom Bailey. Township Officer Arlen Rothert presented papers and spoke to the Commission on his concern about the Tax Director Position should be 40 hours a week and zoning administration that is no longer in effect. There was discussion that the township should do their own zoning; was zoning self-supporting; it is a budgeted item; fees are paid by taxpayers; township could do their own zoning and they can charge a fee; everything that was in Griggs County Zoning regulations is covered by some other State; Federal or Health Department; who checks on zoning rules; zoning was only covering right-of-ways; each township can adjust zoning regulations to their township needs and we are in-line with Steele & Eddy counties on zoning. There was discussion on the combination of Auditor and Treasurer Offices and at this time it will be on the ballot as Auditor/Treasurer Office unless a petition is presented to the Commission to give them the option to allow Griggs County public to vote on joining the Auditor's & Treasurer's Offices. There was discussion on needing a Tax Director as some townships do not have an assessor at this time and he/she would have to do it for townships that do not have an assessor and to be an assessor they need to have schooling. Commissioner John Wakefield read N.D.C.C. 11-10.1-01(3) that explains Tax Director duties and it was stated that most counties have part-time Tax Directors. Barbara Anderson is still doing some township/cities and may do more if asked. The Commission had inquired if any county employees were interested in the job and there was no response. There was discussion on other County Tax Directors. The county is responsible to have a Tax Director and if that person assesses for townships they would be charged for the Tax Director's time. There are many options for Tax Director and they are to make it an elected position, advertise the position, combine it with another elected office and combine with another elected office as an add on. There are qualifications that need to be met to be a Tax Director and these were discussed. Townships need to have their books in by April 8, County by June 30 and State Equalization is done in August. Commission is open for any options or suggestions on Tax Director Position and Township Officers replied to keep doing what they are doing. Tax Director had been full time for five years because of soils.

Chairman Troy Olson opened the floor for discussion on Tax Director Position. There was discussion on being an elected position, combined with other offices, combine with Clerk of Court office since it is only reimbursed for half time employee and combine with recorder, maybe need to advertise, combine with another county, combine with Auditor's office if the office is not combined with Treasurer's Office and contact Steele County for options. Motion by John Wakefield to appoint Troy Olson to explore options for a Tax Director, second by Ron Dahl and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson opened the floor for discussion on amended 2014 Budget. Motion by John Wakefield to transfer from the County Auditor's 2014 Budget \$28,000.00 from the Deputy position and \$600.00 from the Office help to the 2014 General Courthouse & Grounds Budget, second by Shawn Steffen and called for discussion three times with all ayes, no nays and carried. There was discussion on decreasing \$1,890.00 from 2014 Clerk of Court Budget and \$1,890.00 from the 2014 Recorder Budget which will take her full time deputy to 4/5 Deputy. 2014 Tax Director Budget cuts were accepted as presented of \$22,040.00. 2014 Road Budget cuts to be same as amended. 2014 County Agent Budgets not ready to finalize. 2014 Zoning Budget to be cut by \$9,215.88 and transfer to General Courthouse & Grounds Budget. Motion by John Wakefield to transfer the balance of \$9,215.88 from the 2014 Zoning Budget to the General Courthouse & Grounds Budget, second by Shawn Steffen and called three times for discussion with roll call vote: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, John Wakefield-aye and Troy Olson-aye and carried. The 2014 Sheriff Budget cuts were discussed. 2014 State's Attorney Budget cut was discussed. Motion by Ron Dahl to correct the minutes of January 30, 2014 to say that the 2014 State's Attorney Budget cut be \$94,222.00 instead of 95,355.00 which is a difference of \$1,133.00, second by Shawn Steffen and called for discussion three times

with all ayes, no nays and carried. 2014 Sheriff Budget cut of \$17,740.56 came out of the third deputy line item.

Motion by John Wakefield to take a ten minute recess, second by Ron Dahl and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson reconvened the meeting.

Chairman Troy Olson opened the floor on discussion on State funding for the Clerk of Court Services. There was discussion on Clerk of Court Services being reimbursed in the amount of .48 full time employee upon survey done by the State; all services are not covered by the state; court services are the State's responsibility; there could be a letter written to the State if the Commission is not satisfied; Commission is not responsible for court services and should be addressed at budget time; maybe change the letter to address issues and change the next budget at budget time. Motion by Ron Dahl to sign and send letter written by R/COC Kelly Vincent on the Commission entering into funding agreement for the 2015-2017 biennium with State of North Dakota Supreme Court, second by Shawn Steffen and called three times for discussion with roll call vote: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, John Wakefield-aye and Troy Olson-aye and carried. R/COC Kelly Vincent discussed with the Commission to revise FF&E on budgeted digitizing of \$60,000.00 but spent \$47,810.16 and \$10,000.00 was budgeted out of DPF and RTAX which was not used. R/COC Kelly Vincent reviewed the DPF and RTAX Fund allowed expenses. There is around \$14,000.00 in the DPF Fund and \$13,000.00 in the RTAX Fund; there was discussion on why the bond fund was used instead of DPF and RTAX Funds; using RTAX and DPF Funds for digitizing could decrease bond spending; UCC is done by the county but some is done by the ND Secretary of State and deeds are done locally. There was discussion on sending in a letter written by R/COC Kelly Vincent for Commission on accepting the Court Facilities Improvement Grant; grant funds budgeted and not spent will not be received; no one available today from State Court System; digitizing is not covered by grant because it does not cover recorder services; figures presented do not include upgrades; who is responsible to pay for FF&E and it was stated that Building Authority is; once something is paid for we send in proof of payment to receive grant money; and S/DEC Robert Hook will try to get the latest estimate of the FF&E to the Commission next week. Motion by Ron Dahl to approve and sign the letter accepting the Court Facilities Improvement Grant, second by Shawn Steffen and called three times for discussion with roll call vote: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, John Wakefield-aye and Troy Olson-aye and carried.

Chairman Troy Olson opened the floor to Sheriff/DES Coordinator Robert Hook who reported on Deputy Wesley Straight's injury: he does not need surgery so will be out six weeks rather than ten weeks. Commissioner Shawn Steffen asked about a bill from Tj's Electronics to work on the new vehicle. S/DEC Robert Hook explained that the radio and other necessary equipment had to be installed and was not included in the price of the vehicle. Repair of the Sheriff's pickup was discussed and the fact that it wasn't in the Sheriff's budget. Motion by Shawn Steffen to approve the resolution to repair the vehicle at a cost of approximately \$7,500.00 with funds from the Emergency Fund, second by Dale Pedersen and called three times for discussion with roll call vote: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, John Wakefield-aye and Troy Olson-aye and carried.

EMERGENCY RESOLUTION

WHEREAS, Griggs County suffered an impairment to a 2006 Dodge Ram 4X4 Truck used as an Emergency Patrol Vehicle by the Griggs County Sheriff's Office.

WHEREAS, the 2006 Dodge Ram 4X4 Truck suffered an disabling impairment as a result of serious mechanical failure to the engine.

WHEREAS, the 2006 Dodge Ram 4X4 Truck is used in the routine daily conduct of business and is used in the conduct of emergency response to potentially save lives and property to protect the citizens of Griggs County by the Griggs County Sheriff's Office.

WHEREAS, the Griggs County Commission has determined this is an emergency to get the 2006 Dodge Ram 4X4 back into service for the Sheriff's Office to continue its mission in the protection of lives and property for the citizens of Griggs County.

WHEREAS, the money needed to repair the 2006 Dodge Ram 4X4 Truck exceeds the amounts budgeted to maintain the Griggs County Sheriffs Fleet and funding taken from within the Sheriff's Annual 2014 budget from other areas would cripple the Sheriff's ability to operate his office effectively.

NOW, THEREFORE, BE IT RESOLVED that the Board of Griggs County Commissioners declare the impairment to the 2006 Dodge Ram 4X4 an emergency situation due to the potential hardship to the Sheriff's Office to respond to emergencies, in light of the emergency situation, the Griggs County Commission will allocate funds from the Griggs County Emergency Fund to cover the cost of repairs (approximately \$7,500 or less), since other funds are exhausted or encumbered, to get the 2006 Dodge Ram 4X4 back into service for emergency use by the Griggs County Sheriff's Office.

Chairman Troy Olson opened the floor for discussion on New Courthouse issues. SA Jayme Tenneson brought up a contract with Electro Watchman for the monitoring of fire alarms in the new building. That will be discussed at the next meeting.

Chairman Troy Olson opened the floor for discussion on an extension of the EOC Grant. SA Jayme Tenneson had drafted a letter. S/DEC Robert Hook did not think an extension was necessary. Commissioner John Wakefield said it did not hurt anything to ask for an extension. SA Jayme Tenneson stated that he is working on Title VI and it will take him at least until the end of the grant period to finish. Motion by Ron Dahl to sign and send prepared letter on County letterhead to request a one-year extension of EOC grant, second by Shawn Steffen and called three times for discussion with all ayes, no nays and carried. Treasurer Connie Eslinger presented Change Orders 6, 7 & 8 to the Commission for consideration. CO #6 is several small items totaling \$4,357.53; CO #7 is the transfer switches in the amount of \$11,046.81; CO #8 is in regards to the Davis-Bacon wages. Commissioner Ron Dahl explained a change that Construction Engineers had made to change orders because of wording in the contract which gave Construction Engineers sole exclusive use of the contingency fund. There was also discussion of the rental rates of equipment and small tools. Commissioner Ron Dahl will ask Construction Engineers for the backup information for CO#6. CO #8 was discussed and the Commission contends that the contract already calls for compliance with Davis-Bacon wages; the Commission will not sign CO #8. S/DEC Robert Hook reported that the DES had sent a checklist of items needed for the submissions and he is currently waiting for information from Construction Engineers. Comingling of funds and a change to the Lease Agreement were discussed. There was also some discussion on the contents of a certified payroll. Commissioner John Wakefield also brought up Change Order #4 which was the alternates for the Courtroom. Motion by Ron Dahl to decline all of the alternates to the Courtroom in Change Order #4, second by John Wakefield and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson opened the floor for discussion of Final Resolution on combining Auditor and Treasurer Offices. There was discussion on a petition being signed to oppose the combination and the Commission not against this. Chairman Troy Olson read the Final Resolution to the Commission. Motion by Ron Dahl to approve the following resolution, second by Shawn Steffen and called three times for discussion with all ayes, no nays and carried.

FINAL RESOLUTION FOR
COMBINATION OF GRIGGS COUNTY AUDITOR & TREASURER OFFICES

WHEREAS, the Board of Griggs County Commissioners sees a need to improve the cost effectiveness and efficiency of both offices involved, and

WHEREAS, the 1993 legislature adopted Chapters 11-10.2-01 through 11-10.2-05 of the NDCC giving counties authority to combine elective offices, and

WHEREAS, the analysis of both offices and the plan for consolidation which follow have been carefully reviewed and a determination made by this Board that such a consolidation would improve the effectiveness and efficiency of both offices,

WHEREAS, a copy of the preliminary resolution was published once each week for two consecutive weeks and a public hearing was held on Friday, February 21, 2014 at the Griggs County Courtroom at 7 p.m.

NOW THEREFORE BE IT RESOLVED, that the Board of the Griggs County Commissioners do cause the proposed plan to become the combined plan and that the combined office of Griggs County Auditor and Treasurer be placed on the 2014

primary election ballot and the 2014 November election ballot and become effective April 1, 2015, in accordance with the details of the following plan.

A final plan for combining the offices
of Griggs County Auditor and Griggs County Treasurer

The Board of Griggs County Commissioners has seen the need to improve the cost effectiveness and efficiency of combining the offices of County Auditor and of County Treasurer into one elective office to take effect upon the retirement of the current County Auditor or April 1, 2015.

The Board of Griggs County Commissioners has analyzed the functions of both the Auditor's and the Treasurer's Offices and examined the benefits of consolidating the Office of the County Treasurer with the Office of the County Auditor and prepared this proposed plan authorized in Chapter 11-10.2 N.D.C.C. This proposed plan does provide that such combined office be an elective office.

Analysis of the Office of County Auditor

The County Auditor is the chief financial officer of the county responsible for keeping complete and detailed records of all financial transactions of the county. The County Auditor also serves as clerk to the Board of County Commissioners and several related boards and committees. The County Auditor is the election administrator and performs additional duties as enumerated in the statutes of the State of North Dakota primarily Chapter 11-13 N.D.C.C.

Existing Organization

The existing organization of the County Auditor's Office includes the following positions and their primary duties:

Auditor: Overall responsibility for operation of the office, supervision of employee(s), and fulfillment of all statutory duties. Other duties include the following: Wide variety of complex accounting functions, responsible for accounts receivable and accounts payable, monthly payroll and reports related to the payroll process, implementing and processing the monthly distribution of tax collections, calculating tax levies, foreclosing on tax delinquent properties, county-wide elections, county budget preparation and monitoring, handle the Game & Fish licenses, and preparing and implementing the fixed asset records for the county.

Deputy Auditor: Performs detailed technical work in fulfilling several monthly and annual functions required of the County Auditor including, but not inclusive to, transferring deeds, responsible for revenue and disbursement accounts, including disbursement of funds to political subdivisions; maintains the property tax assessment rolls, and assists the County Auditor with duties aforementioned as assigned by the County Auditor. In the absence of the Auditor, performs the duties of the County Auditor.

Function

The Office of the County Auditor has several primary functions performed by no other department or agency. They include property tax levy calculations; property assessment roll maintenance, county-wide elections, county budget preparation and monitoring, payroll, financial management, and record keeping.

The secondary functions of the County Auditor's Office include serving as clerk to several boards and commissions, serving as a central management department, managing game & fish licenses, and serving as clerk and keeping the books of the County Commission. The Office of the County Auditor also provides assistance to the organized townships and provides information to the public on a wide variety of county related issues.

Procedures

The procedures established for providing governmental services in the Auditor's Office are as follows: The duties of the Auditor as found in the NDCC and elsewhere are carried out daily by the personnel in the Auditor's Office using an assortment of procedures tried and tested over the years. Telephones, computers, calculators, copy machines, file cabinets and other essential office equipment are provided by the County to improve routine office procedures by the staff. Training is provided as needed and procedures to improve efficiency are implemented whenever possible. Employees are hired based on their qualifications for the job and are trained on internal procedures by the Auditor.

Analysis of the Office of County Treasurer

The County Treasurer is the chief collection officer for county revenue. The Treasurer is responsible for keeping accurate accounts of all receipts and expenditures for tax monies and other revenue which shall come

into the County Treasurer's hands. Funds collected on behalf of political subdivisions by the County Treasurer are to be remitted to the appropriate districts in a timely manner. Investments of the county funds, preparation of daily balance sheets and checking account information, related pledge of securities, and payment of county obligations are also duties of the County Treasurer.

Existing Organization

The existing organization of the County Treasurer's Office includes the following positions and primary duties:

Treasurer: Overall responsibility for operation of office, supervision of the Deputy Treasurer, preparation of an annual department budget, and fulfillment of all statutory duties; performs responsible clerical and accounting functions including the money handling functions of the office, preparing, balancing, and making daily bank deposits, and reconciliation of County accounts; receives payment of all property taxes, posts the payments, issues receipts, and makes entries on the tax roll; prepares an annual report of payments to schools in the County. County Treasurer does the annual mailing of new tax statements and mailings of notices of unpaid taxes to delinquent property owners.

Deputy County Treasurer: Performs responsible clerical and accounting functions including the money handling functions of the office, preparing, balancing, and making daily bank deposits, and reconciliation of monthly statement of the County's bank accounts. Performs duties assigned by the County Treasurer such as receiving payments of taxes, posting payments, issuing receipts and making entries on the tax roll. Assists the County Treasurer with duties aforementioned as assigned by the County Treasurer. In the absence of the Treasurer, performs the duties of the County Treasurer.

Function

The Office of County Treasurer has several primary functions including the collection of taxes, issuing receipts, and monitoring county investments.

Secondary functions include counter service for the public; provide tax related information to bank institutions, realtors and others involved in real property activities; and generate reports to the school districts for funds disbursed.

Procedures

The procedures established for providing governmental services in the County Treasurer's Office include daily monitoring of investments and receipts by office personnel, use of telephone, computers, calculators, copy machines, file cabinets and other essential office equipment in providing necessary service and answering questions.

Procedures tried and tested throughout the years have been passed from employee to employee and are enhanced through training and education in an effort to improve efficiency whenever possible. The Deputy Treasurer is hired based on qualifications for the job and is trained on internal procedures by the Treasurer.

The Plan

The Offices of the Griggs County Treasurer and the Griggs County Auditor will be combined effective upon adoption of a final Resolution passed by the Griggs County Commission and will involve the following changes:

1. The office of County Treasurer and the office of County Auditor shall be combined into one office to be known as "County Auditor & Treasurer". All statutory duties of county treasurer and county auditor shall be assumed by the combined office of County Auditor & Treasurer. The overall management and supervisory responsibility for the consolidated office will be assigned to the current County Treasurer.
2. Current staff positions of the current offices will be assigned duties and responsibilities as directed by the new County Auditor & Treasurer.
3. The term of office for the Treasurer shall be changed to coincide with that of the Auditor (1st day in April next succeeding the Auditor's election).
4. The Office of County Auditor & Treasurer shall be an elective position.
5. The citizens of Griggs County shall retain the right of referral of this plan as outlined in NDCC 11-10.2-02.

Proposed Office Organization

The consolidation of the County Auditor's Office with the County Treasurer's Office is intended to increase the efficiency, effectiveness, and reduce costs for providing services required in the offices, in the same manner as

the public has become accustomed. The current County Treasurer will be assigned all statutory duties of the current County Auditor and in addition the duties now assigned to the current County Auditor. The statutory duties relating to the County Auditor and to the County Treasurer will be administered by the County Auditor & Treasurer and staff as appropriate. The new County Auditor & Treasurer will be directly responsible for the management of the consolidated offices. The County Commission will continue to provide the necessary staff, office space and equipment necessary to perform the functions required of the consolidated offices. The cornerstone of this plan is the staff. Staff positions may be assigned additional duties and responsibilities including but not limited to responsibility for day to day office management and supervision of staff. Staff assigned additional duties and responsibilities may be reclassified accordingly. Workloads may be shifted to establish correlation between job parts and job functions. Cooperation and willingness to take different or additional duties will be required of the staff.

Effectiveness and Efficiency

The effectiveness of the consolidated offices will be improved through centralized management. The duties assigned in the offices will be carried out in a manner consistent with law and without duplication or disagreement between two independently elected officials. The new position of County Auditor & Treasurer will be an elective position.

The efficiency of the consolidated offices will be improved by several methods:

1. Centralized management will assure consistent policies and procedures among the two major finance offices in Griggs County government.
2. Cross utilization of staff will allow for peak busy seasons to be shared between a pool of employees.
3. A reduction in cost is expected to be realized.

Conclusion

The 1993 changes in North Dakota State Law in Chapter 11-10.2 along with the fiscally conservative practices of the Board of County Commissioners led to this document. This plan attempts to allow the county to provide cost-effective services. The intent of this plan is to provide for all county auditor and treasurer duties at a level equal to or exceeding present levels at a savings to the taxpayers of Griggs County. It is a goal of this plan to provide the essential financial and administrative services at a savings to the taxpayers of Griggs County.

There was discussion on if they were going to buy coal next year for the existing courthouse and they did not know and not letting it deteriorate.

Motion by Shawn Steffen to adjourn meeting at 5:07 pm and meet again in regular session on Friday, March 21, 2014, at 1 pm, second by John Wakefield and called three times for discussion with all ayes, no nays and carried.

ATTEST: Cynthia M. Anton
Auditor

Troy Olson
Chairman