

The Board of County Commissioners met in regular session on Friday, April 4, 2020 at 2:30 pm telephonically.

Chairman Olson took roll call and present were Commissioners Wakefield, Pedersen, Urness, Steffen, and Olson. Also present were Road Superintendent/911 Coordinator Oien, KLJ Bjornson, Clerk of Court/Recorder Vincent, Deputy Auditor Wallace, Citizen Matt Haugen, Nelson-Griggs Health Unit Ferry, DES Hanson, State's Attorney Tenneson, and Soil Conservation Johnson.

Chairman Olson opened the floor for any changes to the agenda. Motion by Steffen to accept the agenda as presented, second by Wakefield and called for discussion three times with roll call vote: Wakefield-aye, Pedersen-aye, Urness-aye, Steffen-aye, Olson-aye, and carried.

Chairman Olson opened the floor to accept the March meeting minutes. Motion by Urness to approve the March 6th meeting minutes as presented and dispense with the reading, second by Pedersen and called three times for discussion with all ayes, no nays, and carried. Motion by Steffen to approve the March 18th meeting minutes as presented, second by Pedersen and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor to discuss the bills. Motion by Urness to approve the bills as presented with the addition of DNA Mobility and Innovated Office Solutions, second by Steffen and called three times for discussion with roll call vote: Wakefield-aye, Pedersen-aye, Urness-aye, Steffen-aye, Olson-aye, and carried.

10493-10513	Payroll	24693.69
26330	Ameripride Services Inc.	113..37
26331	Arrowwood Prairie Coop	806.90
26332	Cardmember Service	82.59
26333	Central Business Systems Inc	270.30
26334	Commerical Lighting	605.77
26335	Dollar General	34.80
26336	Great America Financial Svcs	111.83
26337	Griggs County Treasurer	9545.30
26338	Heartland Consulting Group	1628.76
26339	Hoyt Electric	159.00
26340	Information Technology Dept	42.00
26341	Samantha M Larson	615.70
26342	Minnkota Enviroservices Inc	35.00
26343	ND Attorney General	625.00
26344	NDACO	25.00
26345	NDDOT	630.67
26346	New Century Press	274.12
26347	Office Experts	261.00
26348	Ottertail Power Co	129.63
26349	416 Praxair Distribution	93.13
26350	Ramkota Hotel	359.97
26351	TJ's Electronics	VOID
26352	Town and Country Coop	4633.50
26353	Madison Wallace	345.46
26358	DNA Mobility	1476.98
10514-10534	Payroll	25047.29
26359	James Anderson	86.60

26360	Balco Uniform Co Inc	157.57
26361	Bank of North Dakota	128474.00
26362	Cardmember Services	156.81
26363	Cash and Carry Lumber	14563.86
26364	City of Cooperstown	236.62
26365	Cooperstown Hardware	19.28
26366	Dell Marketing LP	935.30
26367	DNA Mobility Inc	3171.75
26368	Gilbertsons	188.42
26369	Griggs County Telephone Co	1500.70
26370	Hometown Service Center	20.00
26371	Innovative Office Solutions	90.05
26372	John Deere Financial	168.00
26373	Krabbenhof Service	780.56
26374	Millers Fresh Food	47.52
26375	Mocic	100.00
26376	Napa Auto Parts	51.48
26377	NDACO	497.77
26378	OK Tire Stores	2706.00
26379	Ottertail Power Co	1566.28
26380	State Treasurer	2278.33
26381	The Home Shop	406.40
26382	Verizon Wireless	333.13
26383	Walk N Roll	775.84
26384-26386	Cities/Townships	21460.94
26387-26392	Schools	90585.30
26393	Com Medical Center Hosp Dist	2327.23
26394	Cooperstown Ambulance	869.76
26395	Garrison Conservancy District	469.65
26396	Griggs County Council on Aging	875.91
26397	Griggs County Fair Board	323.70
26398	Griggs County Historical Society	111.72
26399	Griggs County Library	1637.19
26400	Griggs County Soil Conservation	401.04
26401	Nelson Griggs Health District	722.08
26402	Water Management Board	1197.76

Chairman Olson opened the floor to review Monthly Office Reports. Motion by Steffen to accept the monthly office reports, second by Pedersen and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor to discuss the Covid-19. There was discussion on the Future Commission Meetings and how they will work going forward. Auditor Larson is working with IT Palm and hope to have something better by next meeting. Nelson-Griggs Health Unit Ferry gave the Commission an update on what her office has been doing as far as preparation. DES Hanson gave an update as well. Auditor Larson also discussed with the Commission about updating laptops within the Courthouse to have Windows-10 for working from home if needed for the Auditor and Extension office. Motion by Wakefield to approve the purchase of the updated laptops and will discuss what accounts to take them out of when the invoices come.

Chairman Olson opened the floor to Road Superintendent/911 Coordinator Oien and KLJ Bjornson. There was discussion on the information that was presented. Motion by Steffen to approve the final review and acceptance and the progressive estimate from Tom Gilbertson & Sons, second by Pedersen and called three

times for discussion with roll call vote: Wakefield-aye, Pedersen-aye, Urness-aye, Steffen-aye, Olson-aye, and carried. There was discussion on the Dekker Bridge and what the County would like to do going forward. Motion by Pedersen to have KLJ inspect the Dekker Bridge, second by Wakefield and called three times for discussion with roll call vote: Wakefield-aye, Pedersen-aye, Urness-aye, Steffen-aye, Olson-aye, and carried. There was also discussion on options for future road projects if funding becomes available from the State.

Chairman Olson opened the floor to discuss the Soil Conservation Mill Levy Mistake. There was discussion on the mistake that Auditor Larson had made regarding the mill levy shortage for the Soil Conservation. Soil Conservation Johnson joined in the discussion. State's Attorney Tenneson recommended that the Commission do nothing and wait until next year to levy the money. Motion by Wakefield to abide by State's Attorney Tenneson recommendation and do nothing this year, second by Steffen and called for discussion. There was continued discussion on the issue. Chairman Olson called three times for discussion with roll call vote: Wakefield-aye, Pedersen-aye, Urness-aye, Steffen-aye, Olson-aye, and carried.

Chairman Olson opened the floor to discuss NDSU Extension. There was discussion about the NDSU Extension Agent issue to be put on the ballot as an Advisory Measure for the voters to decide if they would like to fund an Extension Agent up to 4 mills. Motion by Wakefield to put an advisory vote on the ballot for the June Election regarding the NDSU Extension up to the maximum, second by Urness and called three times for discussion with roll call vote: Wakefield-aye, Pedersen-aye, Urness-aye, Steffen-aye, Olson-aye, and carried. There was discussion on giving NDSU the go ahead to start the hiring process for a full time agent. Motion by Urness to instruct NDSU to begin the hiring process for a full time Extension Agent, second by Wakefield and called for discussion. There was continued discussion on the issue. Chairman Olson called three times for discussion with all roll call vote: Wakefield-aye, Pedersen-aye, Urness-aye, Steffen-aye, Olson-nay, and carried.

Chairman Olson opened the floor to discuss the 2020 Primary Election. There was discussion on if the County would like to be Absentee Ballot exclusive and not have a polling site. Motion by Urness to only have Absentee voting for the Primary and close the polling place, second by Pedersen and called three times for discussion with roll call vote: Wakefield-aye, Pedersen-aye, Urness-aye, Steffen-nay, Olson-aye and carried. There was discussion on poll worker pay. Auditor Larson recommended increasing the pay from \$10/hr for clerks and judges and \$10.75 for inspector to \$12/hr for clerks and judges and \$12.75 for inspector and provide meals. Motion by Urness to go forward with Auditor Larson's recommendation, seconded by Steffen and called for discussion. There was continued discussion on the issue. Chairman Olson called three times for discussion with roll call vote: Wakefield-aye, Pedersen-aye, Urness-aye, Steffen-aye, Olson-aye, and carried.

Chairman Olson opened the floor to discuss the Red Willow Ministries Local Raffle Permit. Motion by Pedersen to approve the raffle as presented, second by Urness and called three times for discussion with roll call vote: Wakefield-aye, Pedersen-aye, Urness-aye, Steffen-aye, Olson-aye, and carried.

Chairman Olson opened the floor to discuss 2020 primary ballot measures. Auditor Larson reported that any other ballot measures need to be to her office by 4pm on Monday, April 6th.

There was continued discussion on the NDSU Extension Agent. Commissioner Steffen recommended that the County should request an agent with a strong 4H background and have at least 3 years of experience. The Commission would like Commissioner Steffen to be the liasion on the issue. Motion by Wakefield to accept Commissioner Steffen's recommendations, second by Steffen and called three times for discussion with roll call vote: Wakefield-aye, Pedersen-aye, Urness-aye, Steffen-aye, Olson-aye, and carried.

Chairman Olson opened the floor to discuss Old Courthouse/New Courthouse. Auditor Larson reported on the County Property Auction list that is still in the works. Commissioner Urness also reported on the Chandelier that the Courthouse will be inheriting.

Chairman Olson opened the floor to discuss future business. Commissioner Wakefield would like a different method to conduct the Commission Meetings.

Motion by Wakefield to adjourn meeting at 4:37pm and meet again in regular session on April 17, 2020 at 2:30 pm, second by Pedersen and called three times for discussion with all ayes, no nays and carried.

ATTEST: Samantha M Larson
Auditor

Troy Olson
Chairman