

The Board of County Commissioners met in regular session on Friday, April 4, 2014 at 1:00 pm.

Chairman Troy Olson opened the meeting and asked everyone to stand for the Pledge of Allegiance.

Chairman Troy Olson took roll call and present were Commissioners Shawn Steffen, Dale Pedersen and Troy Olson. Commissioners John Wakefield and Ron Dahl were absent. Also present were Treasurer Connie Eslinger, Road Superintendent/911 Coordinator Wayne Oien, State's Attorney Jayme Tenneson and Citizens Loren Alfson, Marcia Beglau, Doug Beglau and Dennis Halvorson.

Chairman Troy Olson opened discussion on the presented agenda. There was discussion on adding requests by Sheriff and State's Attorney. Motion by Shawn Steffen to approve the agenda as amended, second by Dale Pedersen and called for discussion three times with all ayes, no nays and carried.

Chairman Troy Olson opened the floor for discussion on March 21, 2014 minutes. There was an amendment on courtroom grant being through Griggs County and not the Building Authority. Motion by Shawn Steffen to dispense with the reading of the above minutes and approve the amended meeting minutes, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson opened the floor for discussion on the presented Monthly Office Reports. There was discussion on a name change on Farmers & Merchants to Farmers & Merchants Bank of ND and is there a way to receive a year to date report on real estate revenue collected. Motion by Shawn Steffen to approve the presented Monthly Office Reports, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson opened the floor on discussion on presented bills and they reviewed Dell Financial Services, Ellefson Sales & Excavating, Citizens State Bank, Ottertail and payroll. Motion by Shawn Steffen to approve the April bills as presented, second by Dale Pedersen and called three times for discussion with roll call vote: Shawn Steffen-aye, Dale Pedersen-aye and Troy Olson-aye and carried.

6191-6224	Payroll	29,469.06
17905	Aberdeen Finance	351.98
17906	Avesis	177.26
17907	Colonial Life Insurance	641.76
17908	VOID	
17909	Healthplan Services, Inc.	1,092.50
17910	NDPEA	100.22
17911	Griggs County	11,804.15
17912	Griggs County	15,716.44
17913	Almklov's	2.38
17914	Ameripride Services	60.43
17915	Andel's Auto Body	83.40
17916	James Anderson	25.00
17917	Aneta Ambulance	9.50
17918	Cynthia Anton	48.86
17919	Arrowwood Prairie Coop	1,241.00
17920	Barnes County Correctional Facility	1,040.00
17921	Bauer Built, Inc.	1,128.96
17922	Cardmember Services	424.45
17923	City of Cooperstown	248.12
17924	Coachman Inn	4.70
17925	Cole Papers	90.77

17926	Community Medical Center Hospital	1,144.92
17927	Community Medical Center Hospital	911.93
17928	Cooperstown Ambulance	199.04
17929	Cooperstown True Value	346.83
17930	Dell Financial Services	10,788.35
17931	Ellefson Sales & Excavating	360.00
17932	Connie Eslinger	129.50
17933	HE Everson	688.13
17934	Garrison Conservancy District	233.18
17935	Grainger	133.50
17936	Great America Financial	149.10
17937	Griggs County	188.97
17938	Griggs County	17,303.86
17939	Griggs County Historical Society	57.22
17940	Griggs County Job Development Authority	235.08
17941	Griggs County Library	863.10
17942	Griggs County Soil Conservation	244.91
17943	Griggs County Telephone Co	1,567.17
17944	Griggs County Treasurer	9,917.36
17945	ITD	568.75
17946	Inter Community Tele Co.	150.00
17947	Rod Iverson	299.33
17948	John Deere Financial	23.75
17949	Kadrmass, Lee & Jackson, PC	57,765.45
17950	Dennis Kubischta	174.80
17951	Marco Inc	744.15
17952	Matthew Bender & Company	114.10
17953	McHenry Ambulance	20.61
17954	Miller Fresh Foods	26.95
17955	Miller Fresh Foods	22.16
17956	Office of Attorney General	515.00
17957	NDACO	2,242.56
17958	ND Sheriff's and Deputies Assn	50.00
17959	ND State Radio	120.00
17960	ND State Radio	3,652.74
17961	ND County Treasurer Assoc.	200.00
17962	Nelson-Griggs Health District	538.99
17963	Netcenter Supply	40.12
17964	New Century Press	1,092.98
17965	Ottertail Power Co.	2,045.11
17966	Reiten, Inc.	163.52
17967	Secap	150.00
17968	State Treasurer	266.95
17969	Stutsman County Correctional Center	3,455.00
17970	TJ's Electronics	535.00
17971	Town & Country Coop	4,781.32
17972	Verizon	535.35
17973	Wallwork Truck Center	233.02
17974	Watch Guard	158.00
17975	Water Management Board	758.22
17976-990	Human Services	4,983.99
17991-996	Schools	66,215.96

Chairman Troy Olson opened the floor to Road Superintendent/911 Coordinator Wayne Oien and he let the Board know that Craig Briss has resigned as of April 4, 2014 and he was a very valuable resource for Griggs County. RS/911C Wayne Oien handed out and reviewed a comparison of wages and benefits between Griggs, Steele and Nelson Counties and he requested at least a \$2/hour raise for his employees with the Commission asking him to bring a proposal to a Commission meeting. RS/911C Wayne Oien was also looking for direction on what wage to hire new employees at. RS/911C Wayne Oien let the Commission know that the Road Department has an incentive plan after so many years of service of employees and it needs to be updated. RS/911C Wayne Oien presented to the Commission the request to transfer Craig Briss's sick leave to another employee and it was discussed when an employee terminates employment, it is no longer the employee's to give and the Commission decided to have it on the next agenda. RS/911C Wayne Oien reviewed the NDDOT letter regarding the award of Project SC-2000(014) to Morris Sealcoats and Trucking, Inc. RS/911C Wayne Oien reviewed the letter that needs to be sent to Bryon Fuchs from NDDOT to reimburse Griggs County 90% on engineering costs. Motion by Shawn Steffen to submit a request to NDDOT for reimbursement on engineering costs, second by Dale Pedersen and called three times for discussion with roll call vote: Shawn Steffen-aye, Dale Pedersen-aye, Troy Olson-aye and carried. The Commission reviewed Employee policy, Citizen Loren Alfson asked if a motion could be made and Commission did not want to do that at this time; Citizen Marcia Beglau discussed with the Commission that when she was an employee that the employee had to be out of leave before donation was made; PTO was brought up; the Commission would like more information. RS/911C Wayne Oien reviewed with the Commission about the Sutton project; county to put detours up; cost for white lines along the edges had been added with extra cost; rumble strips at stop signs; drawings of culvert; email sent on bids for Sutton project that needs to be published three times; and discussion on culverts and hydraulic study.

Chairman Troy Olson opened the floor on discussion for voting for an individual on the NDIRF Board; Commission could attend their annual meeting and the Commission decided to let Auditor Cynthia Anton to take care of voting on individual for NDIRF Board.

Chairman Troy Olson opened the floor for discussion on Custodian salaries. Errors were made beginning in 2011 and they have been fixed.

Chairman Troy Olson opened the floor for review of vacation/sick leave end of quarter report and there were no questions.

Chairman Troy Olson opened the floor for discussion on wording for combining offices on ballot with the wording being presented to the Commission and there were questions on what will happen after the June Primary Election.

Chairman Troy Olson opened the floor for discussion on 2014 County Extension Budget. Motion by Shawn Steffen to nullify any previous motions made on the 2014 County Extension Budget and to decrease the secretary salary line item in that budget by \$18,000.00, second by Dale Pedersen and on roll call vote: Shawn Steffen-aye, Dale Pedersen-aye, Troy Olson-aye and carried.

Chairman Troy Olson opened the floor on new digital requirements for VSO office. VSO Dennis Kubischta talked about changes to be implemented and that the new courthouse has the capabilities to handle the new digital requirements. VSO Dennis Kubischta presented to the Commission that Steele and Griggs Counties having the same amount of veterans; dollar amount spent on veterans in the county; if things left the way they, are he would continue his job; need a modern office; has to have a certain setup for computer; every county is required to have a VSO; need to go through ITD for setup and price; his FBI background check is done; veterans are made by the Federal government, not the county; Commission will facilitate VSO new needs but he needs to discuss with Steele County Commission; maybe use a smart phone; needs to know what costs

are before any deals can be made; there is electronic training; and start this year and have it done by this time next year.

Chairman Troy Olson opened the floor for discussion on New Courthouse issues. Chairman Troy Olson brought up the lease on the new courthouse because the State DES has a problem with the County leasing their own building. State's Attorney Jayme Tenneson has written a letter addressed to the Building Authority asking for cooperation on changing the lease agreement. The Bank of North Dakota will have to be included in any changes. Shawn Steffen moved to approve and sign the letter written by SA Jayme Tenneson to the Building Authority, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried. Chairman Troy Olson had called several insurance companies and didn't get answers on what entity could insure the new courthouse. The insurance companies (Citizens Insurance Agency, Insure Forward and Nodak) will get together with the NDIRF to determine who can insure what. Auditor Cynthia Anton will check with State Fire & Tornado.

Chairman Troy Olson opened the floor for discussion on options study on existing courthouse. He believes that the Commission cannot do anything with the existing courthouse and would like to get supporting documentation from Sheriff/DES Coordinator Robert Hook regarding whether the existing courthouse has to be kept up or can be torn down. The question came up regarding an Attorney General's opinion on the existing courthouse as it pertains to the EOC Grant. State's Attorney Jayme Tenneson joined the meeting and was asked whether he had requested an Attorney General's opinion and he had not. SA Jayme Tenneson asked for cooperation from the Auditor and Sheriff to get all the documents regarding the existing courthouse and the EOC Grant.

Auditor Cynthia Anton showed SA Jayme Tenneson the wording for the combination of the Auditor and Treasurer offices. SA Jayme Tenneson has had several discussions with the Attorney General's office about the results of the election if the voters choose to combine the office. The Attorney General's office has been researching that question and has not gotten back to SA Jayme Tenneson yet. The two options could be taking the top two people from each office after the June Election and run them off against each other or hold a special election at the November election for the new specific position. SA Jayme Tenneson feels the Attorney General's office is favoring the second option. This is a new issue so the answers are hard to come by.

Chairman Troy Olson brought up the added agenda item of the grant award for a new radar unit for the Sheriff's office. The cost of the new equipment is \$2002.50 and the grant would cover \$1500.00. The local match of \$502.50 would come out of the Sheriff's budget. This agenda item was tabled until the April 17 meeting.

Motion by Shawn Steffen to adjourn meeting at 3:28 pm and meet again in regular session on Thursday, April 17, 2014, at 1 pm, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

ATTEST: Cynthia M. Anton
Auditor

Troy Olson
Chairman