

The Board of County Commissioners met in regular session on Friday, May 16, 2014 at 1:00 pm.

Chairman Troy Olson opened the meeting and asked everyone to stand for the Pledge of Allegiance.

Chairman Troy Olson took roll call and present were Commissioners Shawn Steffen, Ron Dahl, Dale Pedersen, John Wakefield and Troy Olson. Also present were Treasurer Connie Eslinger, Sheriff/DES Coordinator Robert Hook, Road Superintendent/911 Coordinator Wayne Oien, KLJ Engineer Shawn Mayfield, Clerk of Court/Recorder Kelly Vincent, CPA Harold Rotunda, EWII Tammy Geiger, Social Service Parent Aide-DCAIII Dawn Swedberg, State's Attorney Jayme Tenneson and Citizens Loren Alfson, Paul Paintner, Dennis Halvorson, Doug and Marcia Beglau.

Chairman Troy Olson opened discussion on the presented agenda. Motion by Dale Pedersen to approve the agenda as presented, second by Shawn Steffen and called for discussion three times with all ayes, no nays and carried.

Chairman Troy Olson opened the floor for discussion on re-reviewing the April 17, 2014 minutes and reviewing May 2, 2014 minutes. Chairman Troy Olson let the Commission know of the changes made in the April 17, 2014 minutes. Motion by John Wakefield to dispense with the reading of the minutes and approve the amended April 17, 2014 minutes as presented, second by Dale Pedersen and called three times for discussion with all ayes, no nays, and carried. Chairman Troy Olson asked if there were any changes that needed to be made and if there were not he would entertain a motion to accept the May 2, 2014 minutes as presented and it was moved by Shawn Steffen to dispense with reading and approve the May 2, 2014 minutes as presented, second by Ron Dahl and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson stated that next on page 14 of agenda were the bills. Chairman Troy Olson wanted to know if there were any questions or if anyone wanted to see an invoice and it was moved by Shawn Steffen to approve the vouchers and warrants as presented, second by Ron Dahl and called three times for discussion with roll call vote: John Wakefield-aye, Dale Pedersen-aye, Ron Dahl-aye, Shawn Steffen-aye, Troy Olson-aye and carried.

6293-6329	Payroll	31,617.02
18145	Griggs County	16,403.59
18146	Agriculture Communications	3.25
18147	Allard Trophy Company	28.50
18148	Arrowwood Prairie Coop	371.80
18149	Bin-City Bulk	1,765.53
18150	Binford Hardware	21.42
18151	Brenco Corporation	1,334.03
18152	Cooperstown Ambulance	100.00
18153	DS Solutions	150.00
18154	Ellefson Sales	794.48
18155	Farm & Home Publishers	31.00
18156	Griggs County	58.56
18157	Holiday Inn Fargo	247.62
18158	Information Technology Dept.	556.75
18159	Insure Forward	112.00
18160	KLJ	17,060.00
18161	Main Street Storage	55.00
18162	Matthew Bender and Co. Inc.	243.16
18163	Miller Fresh Food	3.78
18164	New Century Press	864.44

18165	Ottertail Power Company	27.49
18166	Quill	126.38
18167	Betty Stabenow	49.90
18168	TJ's Electronics	2,505.00
18169	T and K Sales	360.00

Chairman Troy Olson opened the floor to CPA Harold Rotunda on questions to complete the audit. CPA Harold Rotunda presented to the Commission transfers made in 2013 that included General, Social Service, Human Services, Loan, Emergency, Insurance Reserve, Social Security, Highway, Cops Grant and Regional Correction Funds that need to be left as is or changed and the new courthouse cost allocations that are at the discretion of the Commission with no changes made. The Commission had issues with making changes on 2013 transfers that were done by both previous and current Commissioners. There was discussion on whether there were restrictions on the 1992 hail insurance money for new roof shingles transferred to the new courthouse building and no decision was reached. The EOC Grant reimbursements were discussed. The County wrote a check in 2013 to Construction Engineers and that is something that DES wants to see. There was discussion on the course of action to fund the building and restrictions. One suggestion by CPA Harold Rotunda was to ask DES if they would be happy if two contracts were drawn up with both Kraft Architects and Construction Engineers that would separate the EOC portion of the building from the rest of the building. Further discussion was held on the collateral for the bond and the contracts. Another issue that is tied to the EOC Grant is the existing courthouse and the fact that it cannot be torn down or demolished by neglect. CPA Harold Rotunda asked the Commission where they wanted to allocate the money that came back to the County from the Building Authority. As of the end of 2013, that money is in the General fund. The Grant money was never included into the 2014 budget. CPA Harold Rotunda offered to work with SA Jayme Tenneson to research the EOC Grant at no extra cost. Distribution of the funds was discussed to include the Other Offices portion of the project. The funds concerning the new courthouse allocated in the General Fund at the moment do not correctly reflect the current status of the project. The Commission thanked CPA Harold Rotunda for his continuing assistance.

Motion by John Wakefield to take a ten minute recess, second by Shawn Steffen and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson reconvened the meeting at 2:45 p.m. and opened the floor to S/DESC Robert Hook on the DES vehicle. There was discussion on donating the DES vehicle as long as it remains in the County and is available as use for an emergency vehicle. It should not be sold, but instead donated. Citizen Paul Paintner spoke on the ambulance and fire squad buying the vehicle together. Motion was made by Ron Dahl to offer the emergency services vehicle and related equipment to the fire department/fire rescue, second by Shawn Steffen and called three times for discussion with roll call vote: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, John Wakefield-aye, Troy Olson-aye and carried.

Auditor Cynthia Anton and Engineer Loren Alfson had agreed the process of bidding the road engineering jobs for the county had been completed legally.

Chairman Troy Olson opened the floor to RS/911C Wayne Oien and KLJ Engineer Shawn Mayfield on Construction contract between Griggs County and Mayo Construction. Mayo Construction was the lowest bid for the construction on the two-inch overlay on the Sutton road. RS/911C Wayne Oien recommended that we take the bid and sign the contract. Ron Dahl moved that we accept Mayo Construction's bid of \$1,677,333.41 for the referenced project, second by Dale Pedersen and called three times for discussion with roll call vote: Shawn Steffen-aye, Dale Peterson-aye, Ron Dahl-aye, John Wakefield-aye, Troy Olson-aye and carried. Contract was presented for the engineering portion of the project cost of \$162,000, which the state will reimburse at 90%. Ron Dahl moved that the \$162,000 proposal from KLJ for the engineering on the overlay on the Sutton road be approved, second by Shawn Steffen and called three times for discussion with roll call vote: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, John Wakefield-aye, Troy Olson-aye and carried. John

Wakefield moved to sign the chip seal & overlay contract for \$33,000 that was presented, second by Dale Pedersen and called three times for discussion with roll call vote: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, John Wakefield-aye, Troy Olson-aye and carried. Chairman Troy Olson entertained a motion to sign the contract for reimbursement from the state for engineering work on the Sutton road project that has already been done up to this point. Motion was made by Shawn Steffen to sign the contract for reimbursement of \$15,354 from the state for engineering work done on the Sutton overlay project at a cost of \$17,060, second by Dale Pedersen and called three times for discussion with roll call vote: Shawn Steffen-aye, Ron Dahl-aye, Dale Pedersen-aye, John Wakefield-aye, Troy Olson-aye and carried.

Chairman Troy Olson opened the floor to RS/911C Wayne Oien for discussion on raising the road salary of \$2/hr. increase. Information was presented on Steele County and Nelson County road wages and benefits as compared to Griggs County. Troy Olson spoke about the little time it took to fill a position so the urgency of raising the wages is non-existent and stated that this issue may be brought up at budget time. The Commission agreed to discuss it at budget time.

Chairman Troy Olson let the Commission know that there will be a joint meeting of the Nelson County and Griggs County Welfare Boards coming up shortly. Citizen Marcia Beglau also spoke on some of the issues involved with the joint agreement of the two boards.

Chairman Troy Olson opened the floor to Auditor Cynthia Anton who introduced her new Deputy Auditor, Samantha Quast. Auditor Cynthia Anton spoke on the issue of the computer that was donated to us for election purposes from the state has died. IT Travis Palm has given her an estimate of \$890 to update a used computer. This computer cannot be connected to the internet or ever have been connected to the internet. This was approved earlier in the bills. Meals for election workers was also brought up and Shawn Steffen moved that the County pay for meals for election workers at the state rates, second by Dale Pedersen and called three times for discussion with roll call vote: John Wakefield-aye, Dale Pedersen-aye, Ron Dahl-aye, Shawn Steffen-aye, Troy Olson-aye and carried. The Chairlift has been acting up and both Wayne Oien & Bryan Pfeifer have worked on it. The Obstruction light comes on every time it is used. John Wakefield moved to allow the Auditor to call someone to repair the chairlift if necessary, second by Shawn Steffen and called three times for discussion with roll call vote: John Wakefield-aye, Dale Pedersen-aye, Ron Dahl-aye, Shawn Steffen-aye, Troy Olson-aye and carried.

Rent on the Bank of the West building was discussed. The rent is being raised beginning in June and will go up from \$100 per month to \$1650 per month. John Wakefield moved the county pay the monthly rent for the sheriff's and state's attorney's offices until we have a better idea of what will happen, second by Dale Pedersen and called three times for discussion with roll call vote: John Wakefield-aye, Dale Pedersen-aye, Ron Dahl-aye, Shawn Steffen-aye, Troy Olson-aye and carried. This payment has been coming from the Emergency Fund.

Chairman Troy Olson opened floor to discussion of the Superintendent of Schools designee opening. SA Jayme Tenneson reported on qualifications required and will check more on the options available. Shawn Steffen moved to table this issue until the next meeting, second by Ron Dahl and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson opened the floor to discussion of new courthouse issues. The EOC Grant has been extended to September 30, 2015. Kraft Architects and Construction Engineers are discussing the Schedule of Values. One big problem with the revised Schedule of Values is the change to the Contingency Fund. Additional costs will come out of the Contingency Fund and may raise the Guaranteed Maximum Price by \$65,843. Another issue is that the 6.5% costs decreased, but have been put into other line items. Insurance was discussed and State Fire & Tornado may cover the structure, dependent upon the process of developing the Building Authority. Insure Forward will give an estimate for coverage if State Fire & Tornado does not cover the County.

Chairman Troy Olson opened the floor to discussion of existing courthouse. There was nothing new to discuss.

Chairman Troy Olson opened the floor to discussion of the funding agreement with the State for Court services. R/COC Kelly Vincent had written a letter to the Griggs County Commissioners regarding concerns the Commission had brought up at the last meeting. SA Jayme Tenneson had checked with other counties regarding their amount of reimbursement. Griggs County's amount of reimbursement had decreased when Kelly Vincent became Clerk of Court as her salary was not as high as the previous Clerk's. Staffing and reimbursement issues were discussed. SA Jayme Tenneson will draft a letter from the Commission to the District Court Administrator about funding issues. John Wakefield moved that the agreement be signed and a letter accompany it stating that the .48 percent funding is not adequate to cover Clerk of Court services, second by Shawn Steffen and called three times for discussion with roll call vote: John Wakefield-aye, Dale Pedersen-aye, Ron Dahl-aye, Shawn Steffen-aye, Troy Olson-aye and carried.

Motion by Shawn Steffen to adjourn meeting at 4:09 pm and meet again in regular session on Friday, June 6, 2014, at 1 pm, and Tax Equalization meeting on Friday, June 6, 2014, at 3 pm, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

ATTEST: Samantha Quast  
Deputy Auditor

Troy Olson  
Chairman