

The Board of County Commissioners met in Regular session on Friday, June 5, 2015 at 1:00 pm.

Chairman Olson opened the meeting and asked everyone to stand for the Pledge of Allegiance.

Chairman Olson took roll call and present were Commissioners Wakefield, Pedersen, Dahl, Steffen, and Olson. Also present were Superintendent/911 Coordinator Oien, KLJ Loegering, and State's Attorney Tenneson.

Chairman Olson opened the floor for any changes to the agenda. Motion by Pedersen to accept the agenda as presented, second by Steffen and called for discussion three times with all ayes, no nays, and carried.

Chairman Olson opened the floor to approve the May 8th and May 22nd meeting minutes. Motion by Steffen to accept the May 8th meeting minutes as amended and dispense with the reading, second by Wakefield and called three times for discussion with all ayes, no nays, and carried. Motion by Steffen to accept May 22nd meeting minutes as presented and dispense with the reading, second by Dahl and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor to approval of the bills. Motion by Steffen to pay the May bills and June Vouchers as presented, second by Pedersen and called for discussion with roll call vote: Wakefield-aye, Pedersen-aye, Dahl-aye, Steffen-aye, Olson-aye, and carried.

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|-------------|---------------------------------------|-----------|
| 7179-7209 | Payroll | 29,464.11 |
| 19778 | Aberdeen Finance Corp. | 351.98 |
| 19779 | Colonial Life Insurance | 395.48 |
| 19780 | Griggs County | Void |
| 19781 | Griggs County | 11791.80 |
| 19782 | Healthplan Services | 1295.70 |
| 19783 | NDPEA | 100.22 |
| 19784 | Griggs County | 15510.52 |
| 19785 | Almklov's Pharmacy | 5.77 |
| 19786 | Arrowwood Prairie Coop | 2299.16 |
| 19787 | Barnes Co. Correctional Center | 1820.00 |
| 19788 | Bismarck Ramkota Hotel | 224.10 |
| 19789 | Bitz Tire Service | 619.76 |
| 19790 | Cardmember Services | 331.99 |
| 19791 | City of Cooperstown | 220.08 |
| 19792 | Coachman Inn | 5.25 |
| 19793 | Cole Papers | 69.04 |
| 19794-19795 | Community Medical Center Hospital Dis | 429.84 |
| 19796 | Cooperstown Ambulance | 44.31 |
| 19797 | Cooperstown True Value | 254.61 |
| 19798 | 3-D Specialties | 2194.80 |
| 19799 | Edlund Motor Company | 49.00 |
| 19800 | Lori Eggermont | 21.45 |
| 19801 | H.E Eversons | 22.43 |
| 19802 | F&M State Bank | 10822.51 |
| 19803 | Farmers Elevator | 96.25 |
| 19804 | Garrison Conservancy Dist. | 44.30 |
| 19805 | Tom Gilbertson & Sons | 675.00 |
| 19806-19807 | Griggs County | 29528.29 |

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|-------------|----------------------------------|---------|
| 19808 | Griggs County Historical Society | 11.06 |
| 19809 | Griggs County Job Development | 22.94 |
| 19810 | Griggs County Library | 122.23 |
| 19811 | Griggs County Soil Conservation | 12.96 |
| 19812 | Griggs County Telephone | 1703.08 |
| 19813 | ITD | 177.00 |
| 19814 | Inter-Community Telephone Co | 150.00 |
| 19815 | Jamestown Communications | 365.00 |
| 19816 | John Deere Financial | 351.90 |
| 19817 | KLJ | 3560.72 |
| 19818 | Marco | 760.85 |
| 19819 | Millers Fresh Foods | 55.49 |
| 19820 | Megan Minten | 57.50 |
| 19821 | NDACO | 1444.61 |
| 19822 | NDDOT | 625.77 |
| 19823 | NDSU | 3779.17 |
| 19824 | Nelson-Griggs Health District | 79.55 |
| 19825 | New Century Press | 69.03 |
| 19826 | Ottertail Power Co | 916.12 |
| 19827 | Deborah Pfeifer | 188.78 |
| 19828 | Postmaster | 818.00 |
| 19829 | RDO Equipment | 6037.44 |
| 19830 | Reiten Inc. | 82.08 |
| 19831 | Schulz Plumbing, Heating, & Air | 1537.79 |
| 19832 | Stacks | 81.00 |
| 19833 | State Treasurer | 111.68 |
| 19834 | TJ's Electronics | 5271.40 |
| 19835 | T&K Sales | 108.00 |
| 19836 | The Home Shop | 124.60 |
| 19837 | Town & County Coop | 3225.54 |
| 19838 | Trail County Auditor | 3055.00 |
| 19839 | US Postal SVC | 1000 |
| 19840 | Verizon | 573.86 |
| 19841 | Wallworks Truck Center | 3698.96 |
| 19842 | Water Management Board | 163.33 |
| 19843 | White Banner Uniform Shop | 34.99 |
| 19844-19858 | Social Services | 6330.38 |
| 19859-19860 | Schools | 6321.02 |
| 19861-19863 | Cities/Townships | 6527.42 |

Chairman Olson opened the floor to review the Monthly Office Reports. Motion by Steffen to approve the Monthly Office Reports, second by Pedersen and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor to Road Superintendent/911 Coordinator Oien and KLJ Loegering. There was discussion on the bids for the chip seal project. Motion by Pedersen to accept the bid from Surface Technology for the seal coat project, second by Steffen and call three times for discussion with roll call vote: Wakefield-aye, Pedersen-aye, Dahl-aye, Steffen-aye, Olson-aye, and carried. There was discussion on future road projects. KLJ Loegering presented a map to the Commission on the projects. Motion by Wakefield to prioritize the Road projects as option number 1b, 2, 4, 5, 6, and 7 as high priority, 3, and 9 as medium, and 1a, and 8 as low priority, second by Steffen and called three times for discussion with all ayes, no nays, and carried. There was continued discussion on the future road projects. Motion by Dahl to get proposals for engineering on the road projects, second by Wakefield and called for discussion. There was discussion on getting proposals.

Chairman Olson called three times for discussion with all ayes, no nays, and carried. There was also discussion on spraying equipment that the Road Department should purchase for spraying weeds. Motion by Wakefield to have RS/911C Oien purchase the Skid sprayer, second by Steffen and called three times for discussion with roll call vote: Wakefield-aye, Pedersen-aye, Dahl-aye, Steffen-aye, Olson-aye, and carried. There was discussion on what roads are getting closed for road projects.

Chairman Olson reopened the floor to the bills to discuss the Resolution. Motion by Dahl to accept the Resolution as amended, second by Pedersen and called three times for discussion with roll call vote: Wakefield-aye, Pedersen-aye, Dahl-aye, Steffen-aye, Olson-aye, and carried.

RESOLUTION

WHEREAS, a set off occurred in the Griggs County savings account by Citizens State Bank in Cooperstown, North Dakota in the amount of \$12,097.39. Griggs County executed a promissory note in April of 2012 for the amount of \$70,000, payable over seven years at an amount of \$12,097.39.

WHEREAS, that on April, 7, 2011, Griggs County used a Certificate of Indebtedness for uncollected and unencumbered the tax years 2008, 2009, 2010, to fund a loan for the amount of \$70,000.

WHEREAS, that the Griggs County Auditor failed to appropriately establish a sinking fund to properly fund the loan payments as required by N.D.C.C. Chapter 21-02.

WHEREAS, the Griggs County Board of County Commissioners were faced with unforeseen problem of not budgeting for the payment and having an incorrectly established Certificate of Indebtedness.

WHEREAS, the required payment of \$12,097.39 and the failed Certificate of Indebtedness unforeseen because of the circumstances behind the incorrect execution of the Certificate of Indebtedness.

WHEREAS, the Griggs County Commission must transfer \$12,097.39 from the Emergency Fund to Griggs County.

NOW THEREFORE, IT IS RESOLVED that:

1. *The improperly executed Certificate of Indebtedness constitute an emergency situation, resulting in an offset of the savings account owned by Griggs County at the Citizens State Bank. The improperly executed Certificate of Indebtedness is an impairment to the county and \$12,097.39 must be transferred between Griggs County financial accounts.*
2. *The offset of \$12,097.39 was necessary to continue to keep Griggs County in good standing with Citizens State Bank.*
3. *The payment of the promissory demands immediate action.*
4. *That \$12,097.39 shall be transferred between county accounts.*

Dated at Cooperstown, North Dakota, this 5 day of June, 2015.

***BOARD OF COUNTY COMMISSIONERS
GRIGGS COUNTY, NORTH DAKOTA***

Troy Olson, Chairman

*Attested to by Samantha Quast,
Griggs County Auditor*

Chairman Olson opened the floor to Clerk of Court/Recorder Vincent to discuss the Court Facility Grant. There was discussion on what has been done for the Court Facilities Grant and what has to be done to utilize the grant.

Chairman Olson opened the floor to Old Courthouse/New Courthouse. There was discussion on the progress of the EOC Grant and what the Commission would like Sheriff/DES Hook to do going forward. There was also discussion on the keying of the new courthouse. Motion by Wakefield to have the five County Commission and the two people in the Auditor's office sign the agreement for the keys, second by Steffen and called three times for discussion with all ayes, no nays, and carried.

Motion by Ron to take a 10 minute recess, second by Steffen and called three times for discussion with all ayes, no nay, and carried.

Chairman Olson opened the floor to the Tax Equalization. There was discussion on the information that presented. The Commission would like Auditor Quast to contact former Tax Director Wigen to get an invoice for her time that she helped on the process.

Chairman Olson opened the floor to the City of Cooperstown's Equalization. Motion by Steffen to accept the City of Cooperstown with the changes as presented, second by Pedersen and called three times for discussion with all ayes, no nays and carried.

Chairman Olson opened the floor to the City of Hannaford. Motion by Steffen to accept the City of Hannaford with the changes as presented, second by Wakefield and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor to the City of Binford. Motion by Steffen to accept the City of Binford with the changes as presented, second by Pedersen and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor to the Broadview Township. Motion by Pedersen to accept the change in modifiers on Broadview property, second by Dahl and called three times for discussion with all ayes, no nays, and carried. Motion by Steffen to accept Broadview with the changes as presented, second by Dahl and called three times for discussion with all ayes, no nays and carried.

Chairman Olson opened the floor to Sverdrup Township. Motion by Steffen to accept Sverdrup Township with the changes as presented, second by Wakefield and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor to Washburn Township. Motion by Steffen to accept Washburn Township with the changes as presented, second by Dahl and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor to Romness Township. Motion by Steffen to accept Romness Township with the changes as presented, second by Dahl and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor to Lenora Township. Motion by Steffen to accept Lenora Township with the changes as presented, second by Pedersen and called three times for discussion with all ayes, no nays,

and carried.

Chairman Olson opened the floor to Greenfield. Motion by Steffen to accept Greenfield Township with the changes as presented, second by Pedersen and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor to Ball Hill Township. Motion by Steffen to accept Ball Hill, Tyrol, Pilot Mound, Bartley, Helena, Clearfield, Addie, Dover, Mabel, Bryan, and Rosendal Townships with no changes as presented, second by Dahl and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor to Cooperstown Township. Motion by Steffen to accept Cooperstown Township with the changes as presented, second by Dahl and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor to Willow Township. Motion by Dahl to accept Willow Township with the changes as presented, second by Pedersen and called three times all ayes, no nays, and carried.

Chairman Olson opened the floor to Kingsley Township. Motion by Dahl to accept Kingsley Township with the changes as presented, second by Pedersen and called three times for discussion with ayes, no nays, and carried.

Chairman Olson opened the floor to the recommendations. Motion by Steffen to increase the agricultural land to 90.5, second by Steffen and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor to the 2015 Abstract for Changes in True and Full Value. Motion by Steffen to accept the 2015 Abstract for Changes, second by Pedersen and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor to the overlooked Properties. There was discussion on what to do about Cheeks Bar and Central Plains. The Commission asked that Auditor Quast contact Crown Appraisals to have them appraise the Central Plains Elevator and the Propane separately. Motion by Steffen to approve the Overlooked Properties, second by Pedersen and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor to Tracy McCullough's resignation letter. Motion by Pedersen to accept the letter, second by Dahl and called three times for discussion with all ayes, no nays, and carried. Motion by Wakefield to pay Treasurer Eslinger for extra time she spent doing Tax Director duties, second by Pedersen and called three times for discussion with all ayes, no nays, and carried. There was discussion on the Tax Director's Position and what the Commission would like to do going forward. Motion by Wakefield to advertise for a full time position with a starting wage at \$14.50 with a \$.50 raise, second by Steffen and called three times for discussion with roll call vote: Wakefield-aye, Pedersen-aye, Dahl-aye, Steffen-aye, Olson-aye, and carried. There was discussion about offering the position to the Treasurer's, Auditor's, and Recorder's Offices. Motion by Wakefield to make the Tax Director's Position and the Budget available to the Treasurer's, Auditor's, or Recorder's offices, second by Steffen and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor to review Oath of Office for Auditor Quast and Treasurer Eslinger, Motion by Dahl to approve the Oath of Office for Auditor Quast and Treasurer Eslinger, second by Pedersen and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor to discuss IT Palm's request. Motion by Wakefield to approve IT

Palm request, second by Pedersen and called three times for discussion with roll call vote: Wakefield-aye, Pedersen-aye, Dahl-aye, Steffen-aye, Olson-aye, and carried.

Chairman Olson reopened the floor to the New Courthouse/Old Courthouse. There was discussion about the electric problems. Motion by Dahl that since Lindberg Brothers were unable to do the job because of scheduling problems, and go with F&S Concrete for the same amount, second by Wakefield with roll call vote: Wakefield-aye, Pedersen-aye, Dahl-aye, Steffen-aye, Olson-aye, and carried. There was discussion on the progress that State's Attorney Tenneson has gotten on researching the contract.

Motion by Steffen to adjourn meeting at 4:56 pm and meet again in regular session on June 19, 2015 at 1 pm, second by Wakefield and called three times for discussion with all ayes, no nays and carried.

ATTEST: Samantha Quast
Auditor

Troy Olson
Chairman