

The Board of County Commissioners met in regular session on Friday, June 6, 2014 at 1:00 pm.

Chairman Troy Olson opened the meeting and asked everyone to stand for the Pledge of Allegiance.

Chairman Troy Olson took roll call and present were Commissioners Shawn Steffen, Ron Dahl, Dale Pedersen, John Wakefield-absent and Troy Olson. Also present were Treasurer Connie Eslinger, Road Superintendent/911 Coordinator Wayne Oien, IT Travis Palm, Dover Township Board Members Alan & Chris Jacobson, State’s Attorney Jayme Tenneson, Citizens Loren Alfson, Marcia Beglau, Doug Beglau and Dennis Halvorson.

Chairman Troy Olson opened floor for any changes to the agenda and Auditor Cynthia Anton informed them of changes made since the day before. Motion by Shawn Steffen to accept the agenda as presented, second by Dale Pedersen and called for discussion three times with all ayes, no nays, and carried.

Chairman Troy Olson asked that they review the minutes from May 16, 2014 and there was some requested changes highlighted in yellow from the minutes sent the day before and by the Commission. There was discussion on minutes written for when Harold Rotunda met with the Commission on 2013 audit and that he would be meeting with them again to see what needs to be done to finalize the 2013 audit. Shawn Steffen moved to dispense with the reading of the minutes of May 16, 2014 and approve the minutes as amended, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson opened the floor for discussion on monthly office reports. There was discussion on running just the county accounts for the agenda attachments for monthly office reports and the Commission would like it emailed and not include in the monthly office reports. Motion by Shawn Steffen to accept the monthly office reports as presented, second by Ron Dahl and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson opened the floor for discussion on bills presented. There was a discussion on whether there was any benefit to Griggs County for paying levy money of \$16,000.00 to Garrison Diversion. Motion by Ron Dahl to approve the bills as presented, second by Shawn Steffen and called for discussion three times with roll call vote: Dale Pedersen-aye, Ron Dahl-aye, Shawn Steffen-aye, Troy Olson-aye and carried.

6330-6363	Payroll	31,494.10
18172	Aberdeen Finance	351.98
18173	Avesis	177.26
18174	Colonial Life Insurance	612.78
18175	Griggs County	15,577.78
18176	Griggs County	12,947.03
18177	Healthplan Services, Inc.	1,027.00
18178	NDPEA	100.22
18179	Griggs County	341.36
18180	Almklov’s	6.87
18181	Aneta Ambulance	18.11
18182	Arrowwood Prairie Coop	1,712.06
18183	Barnes County Correctional Facility	65.00
18184	Binford Senior Citizens	4,000.00
18185	Brown & Saenger	27.45
18186	Cardmember Services	425.05
18187	City of Cooperstown	233.25
18188	Citizens State Insurance	50.00
18189	Comfort Inn-Bismarck	148.00

18190	Community Medical Center Hospital	343.13
18191	Community Medical Center Hospital	257.30
18192	Cooper Implement	3.72
18193	Cooperstown Ambulance	49.11
18194	Cooperstown True Value	67.62
18195	Rick Cushman	250.00
18196	Edlund Motor Company	84.00
18197	Election Systems & Software	3,960.77
18198	HE Everson	182.74
18199	Friendly Fun Makers	4,000.00
18200	Garrison Conservancy District	68.65
18201	Tom Gilbertson & Sons	4,440.00
18202	Golden Age Club	4,000.00
18203	Great America Financial Services	121.41
18204	Griggs County	17,487.78
18205	Griggs County	2,848.39
18206	Griggs County	540.00
18207	Griggs County Historical Society	17.18
18208	Griggs County Job Development Authority	148.28
18209	Griggs County Library	255.00
18210	Griggs County Soil Conservation	72.19
18211	Griggs County Telephone Co	1,580.31
18212	ITD	168.35
18213	Inter Community Tele Co.	150.00
18214	John Deere Financial	10.79
18215	Lyle Signs, Inc.	36.07
18216	Connie MacKenzie	180.00
18217	Marco Inc	744.15
18218	McHenry Ambulance	1.38
18219	Miller Fresh Foods	70.60
18220	Miller Fresh Foods	42.21
18221	NAPA	63.67
18222	ND Attorney General	465.00
18223	NDACO	684.60
18224	NDSU Pesticide Program	252.00
18225	Nelson-Griggs Health District	170.17
18226	Netcenter Supply	10.90
18227	Ottertail Power Co.	1,668.90
18228	Pizza Ranch	12.00
18229	Quill	422.85
18230	Reiten, Inc.	22.00
18231	Sanford Health	198.24
18232	Secretary of State	36.00
18233	State Treasurer	168.21
18234	Stutsman County Correctional	900.00
18235	Subsurface, Inc.	597.00
18236	Sutton Senior Citizen	4,000.00
18237	Tj's Electronics	2,810.60
18238	The Independent	6.50
18239	Town & Country Coop	7,457.93
18240	United Laboratories	264.07
18241	US Imaging	13,867.76

18242	US Postal Svc	1,000.00
18243	V-W Motors	6,327.07
18244	Verizon	106.02
18245	Verizon	44.69
18246	Verizon	533.45
18247	WW Wallwork	444.94
18248	Water Management Board	242.97
18249-64	Human Services	7,226.16
18265-66	Cities	2,132.40
18267-69	Schools	6,918.94
18270	Tj's Electronics	2,669.65

Chairman Troy Olson opened the floor to IT Travis Palm on purchase of yearly computers and update on new county website. Two computers are being upgraded. IT Travis Palm needed the OK to purchase these computers. This will come out of the Social Security-Technology fund. The invoice does not include IT Travis Palm's cost. It usually takes 2-3 hours per computer. The server also automatically downloads an anti-virus onto the computers. Shawn Steffen motioned to purchase the two computers at \$2,669, second by Dale Pedersen and called three times for discussion with roll call vote: Dale Pedersen-aye, Ron Dahl-aye, Shawn Steffen-aye, Troy Olson-aye and carried. The meeting moved into the courthouse for IT Travis Palm to show the new county website. The website is based on a template and can be modified to fit our needs. Any department head can log on and change what they need and they don't need to have IT Travis Palm do it for them. IT Travis Palm has been working on the Sheriff's portion of the website to be able to upload warrants for other departments or counties, as well as the auditor's to upload the commissioner's minutes. Most things are general public and if there are things that want to be shared with the employees only, there can be another website set up for that. It will make it so the recordings of the commissioner's meetings will be available to the public on the website. There was no deploy date presented. IT Travis Palm is working with department heads to see if they want to add new content, change anything, or do something different. He also needs to get photos of each of the employees for profile pictures. It was asked about the capacity of the server because of future opportunities when we are able to video the meetings and have them uploaded. IT Travis Palm stated that he could make a YouTube channel that people would have a link that they can go to and view them. IT Travis Palm was asked to set a deploy date so that will motivate the participants. All of the old website data is moved over into the new website. It was decided to leave it up to the individual to decide if they want their picture put up or another picture such as an office photo. There was also discussion about a shared calendar and IT Travis Palm stated that they would have to figure out what they want to accomplish with the calendar. It was brought up to have a deploy date as the first meeting in July and have the pictures done by then. IT Travis Palm will e-mail the link to everyone to review it.

Chairman Troy Olson opened the floor to Road Superintendent Wayne Oien. Two of the end pieces of the culvert on the road going to David Lunde's have fallen off and the in slope is falling down. Wayne Oien had Subsurface from Moorhead come out to take a look at it and they would seal all the joints. The two sections would have to be taken out, put a new bed in the bottom, and reset them back in. They would then come back in with a foam and would seal it all. Wayne Oien provided a statement of how much it would cost to have all the work done and it came to \$55,208. It was brought up to dig it up and redo the bed underneath. It would just be excavation time that would have to be paid. The middle does have a few little cracks so they have to be cemented so that water doesn't get inside them and freeze to expand them. The road wouldn't have to be blocked off as long for this operation. Road Superintendent Wayne Oien also provided pictures of County Rd. 8 that goes to McHenry that was rip rapped. It needs to be built up when they get emergency relief money. Wayne Oien also reported that he met with Mayo Construction and they are going to start putting in the box culvert on Monday, June 9, on the Sutton road and the 12th they will be putting the culvert back in and start milling on the 12th through June 16 and paving the week after July 4th. The contractors can put in Jayson Gronneberg's culvert at the same time. On June 3, Shawn Mayfield from KLLJ met with Moore Sealcoat and they are going to start on June 27th. Wayne wasn't sure if that is when they are working on the chip seal or stock piling. Wayne stated that

it would only take a day to do the chip seal. Everything depends on the weather. Wayne Oien also reported that the holes that were the result of the accident that happened on June 4 have been filled in. We bought some gravel from Aggregate Industries. The driver raised up the hoist, dumped it in the lot, and when he was letting it down, the box hit the power line. It blew out 3 tires, all the airbags, power line went down, and the power was shut down in the north end of town. When the tires blew, it blew one-foot holes in the ground. The driver was alright. The driver said that he saw the power line but thought he would clear it. Auditor Cindy Anton stated that she called the Insurance and let them know what had happened since it was on our property, but is sure that the other company's insurance would cover it. Wayne Oien did call after it had happened and talked to Deputy Auditor Samantha Quast about the accident. Dale Pedersen stated that he had a few people ask if there was going to be gravel on County Rd. 26 this summer. It was dependent on the bid for the Sutton road. Wayne Oien said they will have enough left and they will get some gravel out there. Troy Olson brought up that there was an article in the paper about a ring dike that is being built by the Cooperstown Bible Camp. It is a relatively small area that they are going to ring-dike, so it won't affect people upstream. It is going to start at the director's house and go before the creek that goes by Berge's house. It is going to be raised 3 feet. Wayne Oien also reported that they got the reimbursement check back for the engineering that was done. The commissioners thanked Wayne Oien for his time.

Motion by Shawn Steffen to take a ten minute recess, second by Ron Dahl and carried with all ayes, no nays.

Chairman Troy Olson opened the floor to discussion on insurance on new courthouse. Auditor Cindy Anton got a letter from Insure Forward that they are not able to cover the Building Authority. The new building is insured by Construction Engineers and the liability will move when we move over to the new building. Insure Forward is looking into coverage if State Fire & Tornado will not cover us on the new building.

Chairman Troy Olson opened the floor to discussion on new Courthouse progress. Treasure Connie Eslinger stated that Sheriff Robert Hook received two emails from Debbie LaCombe of DES. They included lists of what things they still need. Some of the material that was sent earlier wasn't readable and Connie Eslinger didn't know this. Everything is moving forward with the grant.

Chairman Troy Olson opened the floor to discussion on Courtroom Grant. State's Attorney Jayme Tenneson stated that he emailed Judge Greenwood early in the week and hasn't heard back from him at this time.

State's Attorney Jayme Tenneson stated that he and Commissioner Ron Dahl had a discussion with Kraft Architects and there is concern about the Schedule of Values and they discussed the following: The Schedule of Values has changed several times in the last three weeks; there was discussion about the Contingency Fund and the percentage that Construction Engineers is supposed to receive by contract within the Schedule of Values; there was discussion on the supervision and project management costs increasing on Schedule of Value report; and it was noted that the contract construction schedule indicated the third week of February for construction completion

Chairman Troy Olson opened the floor to discussion on Superintendent of Schools position. Auditor Cindy Anton provided emails that she had received about the North Dakota Century Code regarding the options for the position. The Commissioners can either get someone from the school or appoint someone. Deputy Auditor Samantha Quast also provided an email that she received about a Superintendent of School Conference that is held in July. There was discussion about the steps that would have to be taken to appoint the Auditor's Office for the position. Auditor Cindy Anton is going to look into it more. Motion by Shawn Steffen to table the Superintendent of Schools position until next regular meeting, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson opened the floor to discussion on Existing Courthouse and there was nothing at this time to discuss.

Chairman Troy Olson opened the floor to discussion on the 2013 audit. It needs to be reviewed and approved by the end of June because the bond holders require the prior year's audit be turned in before the first of July. There was discussion about what day works best for everyone to have a special meeting. Cindy Anton is going to talk to Auditor Harold Rotunda to make sure the day works for him.

Chairman Troy Olson opened the floor to discussion on rescheduling Friday, July 4th meeting. It was agreed to have the meeting on Thursday, July 3, at 1 p.m.

Motion by Shawn Steffen to adjourn meeting at 3:00 pm and meet again in special session on Thursday, June 12, 2014, at 1 pm, and in regular sessions on Friday, June 20, and Thursday, July 3, 2014, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

Chairman Troy Olson called the meeting to order and opened the meeting to the 2014 Griggs County Equalization and gave the floor to Tax Director Emily Wigen to present the 2014 Griggs County Equalization as follows:

Tax Director Emily Wigen reviewed changes in City of Cooperstown as made by the assessor for the City of Cooperstown. Motion by Shawn Steffen to approve City of Cooperstown 2014 equalization as presented with changes due to Building permits/new construction and Renaissance Zone exemptions, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

Tax Director Emily Wigen reviewed changes in the City of Hannaford made by the assessor for the City of Hannaford. Motion by Shawn Steffen to approve City of Hannaford 2014 equalization as presented with two reassessments and two changes in classifications, second by Ron Dahl and called three times for discussion with all ayes, no nays and carried.

Tax Director Emily Wigen reviewed changes made in the City of Binford made by the assessor for the City of Binford with a reappraisal of mostly the lots. Motion by Ron Dahl to approve City of Binford 2014 equalization as presented with reappraisal of all properties, second by Shawn Steffen and called three times for discussion with all ayes, no nays and carried.

Tax Director Emily Wigen reviewed one change in Broadview Township. Motion by Ron Dahl to approve Broadview Township 2014 equalization as presented with one parcel change of one acre and going from ag to residential, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

Tax Director Emily Wigen reviewed one change in Sverdrup Township. Motion by Shawn Steffen to approve Sverdrup Township 2014 equalization with one parcel with one acre changed from ag to residential land and new residence value added, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

Tax Director Emily Wigen reviewed that there were no changes in Washburn, Romness and Lenora Townships. Motion by Shawn Steffen to approve equalization of Washburn, Romness and Lenora Townships with no changes for 2014, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

Tax Director Emily Wigen reviewed changes in Greenfield Township on changing parcel becoming exempt and reviewing modifiers on rocks, road and non-productive wetlands. Tax Director Emily Wigen to investigate the road modifier on this parcel. Motion by Shawn Steffen to table 2014 equalization on Greenfield

Township until next meeting, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

Commissioner John Wakefield joined the meeting.

Tax Director Emily Wigen reviewed Cooperstown Township with changes on reassessments on lots and Ag acres to residential/commercial. She also explained that splits on parcels for soils have not been finished yet until Interstate Engineering reviews them with her to get an exact amount to lower Ag land changed to residential. Motion by Shawn Steffen to approve Cooperstown Township 2014 equalization with reassessment of lot values, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

Tax Director Emily Wigen let the Commission know there were no changes in Ball Hill, Tyrol, Pilot Mound and Bartley Townships. Motion by Ron Dahl to approve equalization of Ball Hill, Tyrol, Pilot Mound and Bartley Townships with no changes for 2014, second by Shawn Steffen and called three times for discussion with all ayes, no nays and carried.

Tax Director Emily Wigen reviewed Helena Township with one residential change in classification from taxable to exempt. Motion by John Wakefield to approve Helena Township 2014 equalization with one residence change in classification, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

Tax Director Emily Wigen reviewed Clearfield Township where one residence was added with decrease in Ag and increase in residential lots. Motion by Shawn Steffen to approve Clearfield Township 2014 equalization with one residence added, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

Tax Director Emily Wigen let the Commission know there were no changes in Addie and Dover Townships. Motion by Shawn Steffen to approve Addie and Dover Townships 2014 equalization with no changes for 2014, second by Ron Dahl and called three times for discussion with all ayes, no nays and carried.

Tax Director Emily Wigen reviewed reassessment of structures and new construction at Red Willow Lake. There was discussion that Red Willow Lake had reassessments two years ago. No one had showed up at Township equalization. There was discussion on taxes going up and who is responsible. Motion by Ron Dahl to table Willow Township 2014 equalization until next meeting with Tax Director Emily Wigen doing more research on changes made, second by Shawn Steffen and called three times for discussion with all ayes, no nays and carried.

Commissioner John Wakefield wanted to know value of pastureland valued right beside tillable land and does the county have the ability to make their own rules on that. There are only modifiers to change land values. There was discussion on if there is recourse on land that cannot be tillable but is assessed as tillable but should be assessed as pastureland. Tax Director Emily Wigen explained that Ag land is changed only by modifiers or a trend.

Tax Director Emily Wigen reviewed reassessment of Mabel Township on residential lots. There was discussion on raising taxes/valuations with that being affected by budgets and the Commission not able to control all budgets by all entities. No one had shown up at township equalization. Motion by Shawn Steffen to approve Mabel Township 2014 equalization with reassessments, second by Dale Pedersen and called three times for discussion with all ayes, no nays and carried.

Tax Director Emily Wigen reviewed Kingsley Township with one parcel classification change and three modifiers. She reviewed the three modifiers with the Commission and they had no issues with them. Motion by Shawn Steffen to approve Kingsley Township 2014 equalization with one parcel change in classification two

