

The Board of County Commissioners met in regular session on Friday, July 18, 2014 at 1:00 pm.

Chairman Olson opened the meeting and asked everyone to stand for the Pledge of Allegiance.

Chairman Olson took roll call and present were Commissioners Wakefield, Pedersen, Dahl, Steffen and Olson. Also present were Road Superintendent/ 911 Coordinator Oien, Treasurer Eslinger, State's Attorney Tenneson, Sheriff/DES Coordinator Hook, City of Cooperstown Board Member Cochran and Citizen Dennis Halvorson.

Chairman Olson opened discussion on the presented agenda and there was discussion to add Social Service Board Member appointment and letter from NDACo. Motion by Steffen to approve the agenda as amended, second by Pedersen and called for discussion three times with all ayes, no nays, and carried.

Chairman Olson opened the floor for discussion on reviewing the June 25 and July 3, 2014 minutes. Motion by Wakefield to dispense with the reading and approve June 25, 2014 minutes as amended, second by Steffen and called three times for discussion with all ayes, no nays, and carried. Chairman Olson opened discussion on July 3, 2014 minutes. Motion by Steffen to dispense with reading and approve the July 3, 2014 minutes as presented, second by Dahl and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor to Road Superintendent/911 Coordinator Oien. RS/911C Oien reported on bridge sign; presented a road project reimbursement that needed to be signed by Chairman Olson; reported on the KLJ Chip Seal project; and there was also discussion on graveling County Road 26 with excess state money. Motion by Steffen to send in the road project reimbursement request, second by Pedersen and called three times for roll call vote: Wakefield-aye, Pedersen-aye, Dahl-aye, Steffen-aye, Olson-aye, and carried. RS/911C Oien also reported and presented on what he found for weed spraying.

Chairman Olson opened the floor to discuss Custodian Pfeifer needing a new weed trimmer. Motion by Wakefield to allow Custodian Pfeifer to purchase a new weed trimmer at the max cost of \$200 out of the General Fund second by Steffen and called three times with roll call vote: Wakefield-aye, Pedersen-aye, Dahl-aye, Steffen-aye, Olson-aye, and carried.

Chairman Olson opened the floor to discussion on presented bills. Motion by Steffen to approve the auditors warrants and vouchers as amended by removing Applied Concepts, Inc in the amount of \$2,002.50, second by Pedersen and called three times for discussion with roll call vote: Wakefield-aye, Pedersen-aye, Dahl-aye, Steffen-aye, Olson-aye, and carried.

6437-6473	Payroll	32,874.29
18400	Griggs County	16,463.48
18401	Agvise Laboratories	34.95
18402	Allard Trophy Company	29.50
18403	Ameripride Services	64.44
18404	Cynthia Anton	221.34
18405	Brown & Saenger	59.29
18406	Cardmember Service	23.23
18407	Cooperstown True Value	16.98
18408	Connie Eslinger	40.00
18409	Fargo Rubber Stamp Works Inc.	32.45
18410	Grand Hotel	179.90
18411	Griggs County	714.90
18412	Griggs County Sheriff's Dept	50.00
18413	Hampton	149.40

18414	KLJ	35,062.82
18415	NDACO	80.00
18416	ND Dept of Insurance	350.00
18417	Otter Tail Power	13.76
18418	Samantha Quast	154.00
18419	Christy Ronningen	40.00
18420	South Central Adult Services	12,866.00
18421	St Alexius Medical Center	250.00
18422	Tj's Electronics	86.00
18423	The Independent	6.50
18424	Town & Country Coop	3,369.35
18425	Tyler Technologies, Inc.	640.00
18426	US Postal Svc	1,183.41
18427	Vanguard Appraisals, Inc.	275.00
18428	Verizon Wireless	105.98
18429	Washburn Township	58,062.87

Chairman Olson opened the floor to Sheriff/DES Coordinator Hook to discuss the DES Grant. The county received \$64,276.76 with three more requests left to be processed and there was discussion on how the grant money should be used and what could be done with the old courthouse. Motion by Wakefield to instruct S/DESC Hook to find a way to accept the grant and tear down the old courthouse building, second by Steffen and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor for discussion on St. Alexius Quarterly Report.

Chairman Olson opened the floor to discuss the NDACO Conference. There was discussion on what kind of training the commission needs to take in their first year of service and if the conference would qualify. Auditor Anton is going to look into it more.

Chairman Olson opened the floor to discussion on letter from Tax Director Wigen and her doctor has given her restrictions so she will be cutting back her hours.

Chairman Olson opened the floor for discussion on election report. Auditor Anton is asking that the cities pay \$200 for June election services. Motion by Wakefield to charge the cities \$200 for June election services, second by Pedersen and called three times for discussion with roll call vote: Wakefield-aye, Pedersen-aye, Dahl-aye, Steffen-nay, Olson-aye, and carried.

Chairman Olson opened the floor to discuss the Superintendent of Schools position. Deputy Auditor Quast presented a Resolution and Dissolution for the commission to sign for Quast to be appointed to be the County Superintendent of Schools. Motion by Wakefield to adopt the Resolution as presented, second by Steffen and called three times for discussion with all ayes, no nays, and carried.

COUNTY OF GRIGGS
SUPERINTENDENT OF SCHOOLS
RESOLUTION

The following Resolution was introduced by Commissioner John Wakefield and seconded by Commissioner Shawn Steffen for adoption:

WHEREAS, the Griggs County Board of County Commissioners accepted the resignation of County Superintendent of Schools, Ardis Oettle, as of September 20, 1999.

THEREFORE BE IT RESOLVED that the Office of County Superintendent of Schools for Griggs County be dissolved as of July 18, 2014 and the statutory duties be assigned to the various county and school officers.

NOW, THEREFORE, BE IT RESOLVED, that said plan of duties be attached to this resolution from each school district within Griggs County signed by the President of each School Board.

On vote being taken, all voted yes, and the Chairman declared the Resolution adopted.

Dated this 18th day of July, 2014.

Motion by Steffen to approve the dissolution as presented, second by Pedersen and called three times for discussion with all ayes, no nays, and carried.

DISSOLUTION OF GRIGGS COUNTY SUPERINTENDENT OF SCHOOLS
ASSIGNMENT OF DUTIES
EFFECTIVE JULY 18, 2014

DEPARTMENT OF PUBLIC INSTRUCTIONS:

- A. Mail all forms, reports and certificates directly to School Business Managers.

SCHOOLS:

- A. Plan and conduct Math Counts and Spelling Bee. (GCCS & Midkota Schools)
- B. Send all reports directly to DPI.
- C. Certify ADA/ADM report to County Auditor.
- D. Certify newly elected school board members, Business Manager and Superintendent to the County Auditor after each election or appointment.
- E. Certify to the County Auditor annual school budget and tax levy.
- F. Plan Bus Drivers workshop.
- G. Order all necessary forms and reports from DPI.
- H. Order election supplies and poll books.
- I. All other statutory duties with the exception of the duties listed for the County Auditor, County Commissioners, and States Attorney.

COUNTY AUDITOR:

- A. File annual school budget and tax levy.
- B. Certify to schools business managers annual tax levy.

STATES ATTORNEY:

- A. Serve on County School Reorganization Committee.
- B. Coordinate reorganization, dissolution, and annexation of school districts.

COUNTY COMMISSIONERS:

- A. Appoint the County Reorganization Committee.

Dated and approved this 18th day of July, 2014.

Chairman Olson opened the floor for discussion on Law Enforcement Agreement & Storage of evidence. City of Cooperstown Board Member Cochrane would like to see the city ordinances be enforced and he presented a contract. There was also discussion about evidence vehicles that are being stored. The commission asked that the City of Cooperstown Board draft a letter on what they would like to see happen with the vehicles.

Chairman Olson opened the floor to discuss the Griggs County Website and there was discussion on progress at this time.

Chairman Olson opened the floor for discussion on the New Courthouse. State's Attorney Tenneson drafted a letter that is to be signed by Chairman Olson addressed to the Building Authority. The Commission made some changes to the letter. Motion by Wakefield to accept the letter as amended, second by Steffen and called three times for discussion with all aye, no nays, and carried.

Chairman Olson opened the floor for discussion on the appointment of new Social Services Board Member. Marlene Halvorson has agreed to serve on the board in place of Allen Stokka. Motion by Pedersen to appoint Marlene Halvorson to the Social Services Board for a three year term, second by Steffen and called three times for discussion with all ayes, no nays, and carried

Chairman Olson opened the floor for discussion on letter received from the Red River Basin. Motion by Wakefield to deny the request for funds, second by Pedersen and called three times for discussion with all aye, no nays, and carried.

Chairman Olson opened the floor to discuss the NDACo letter that was presented. Motion by Dahl to remove the letter from public records because of a lack of previous information, second by Wakefield and called three times for discussion with all ayes, no nays, and carried.

Motion by Dahl to take a five minute recess, second by Pedersen and called three times for discussion with all ayes, no nays, and carried.

Chairman Olson opened the floor to discuss the 2015 Budgets. Auditor Anton presented budget information and there was discussion on budget procedures and what can be done with the upcoming budget.

Chairman Olson opened the floor to States Attorney Tenneson's question on department head meetings for finding space for Social Services in the new courthouse; and the commission agreed to stop the department head meetings until construction starts again.

Motion by Steffen to adjourn meeting at 5:09 pm and meet again in regular session on August 1, 2014, at 1 pm, second by Pedersen and called three times for discussion with all ayes, no nays and carried.

ATTEST: Samantha Quast
Deputy Auditor

Troy Olson
Chairman